



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

February 25, 2011

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, February 28, 2011, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL
MEMBERS

ITEM #4. 19 S. 3rd Street Building Demolition & Parking Lot Improvement Project. On February 16th, the City's Public Works Director issued a Request for Proposals (RFP) for professional services for the proposed "19 S. 3rd Street Building Demolition & Parking Lot Improvement Project". Responses from proposers were due on February 24th, at 10:00 a.m. A total of two (2) responses were received. The least costly proposal was submitted by Yaggy Colby Associates of Mason City, with a "not-to-exceed" total of \$20,000. Services to be performed by the consultant include: preparation of detailed plans & specifications; bid services; and construction administration and observation.

SHANE W.
COONEY
Ward 1

ITEM #6. CDBG Sanitary Sewer Collection System Project – Contract #1. The Council previously set February 28th as the date for a public hearing on the proposed "Resolution of Necessity" for the CDBG Sanitary Sewer Collection System Improvement Project – Contract #1. Following the hearing, the Council must then act on the proposed "Resolution of Necessity". The Council may vote to 1) defer action to a later date, time, & place; 2) adopt the Resolution of Necessity with amendments; or 3) adopt the Resolution of Necessity without amendments.

TONY
NELSON
Ward 2

BEN
FURLEIGH
Ward 3

The adoption of the Resolution of Necessity must receive an affirmative vote of not less than 3/4's of the membership of the entire Council. If objections are filed, signed by property owners subject to 75% of the assessments, a unanimous vote of the Council would be necessary.

MIKE
CALLANAN
At Large

Scott Flory
City Administrator of Clear Lake

TERRY
UNSWORTH
At Large

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)
Tim Moreau, Veenstra & Kimm (C/A only – via e-mail)
Tom Lovell (C/A only – via e-mail)



TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
MONDAY, FEBRUARY 28, 2011
CITY HALL - COUNCIL CHAMBERS
SPECIAL MEETING
6:30 P.M.

1. Call to Order by Mayor Nelson P. Crabb.

2. Approval of the Agenda.

3. Consent Agenda:

Licenses & Permits:

- *Liquor License*: Class C Liquor License (LC) (Commercial) with Sunday Sales, **Rookies**; Class B Liquor License (LB) (Hotel/Motel) with Sunday Sales, **Best Western Holiday Motor Lodge**, (renewals).

4. Citizen's opportunity to address the Council on items not on the agenda.

5. 19 S. 3rd Street Building Demolition & Parking Lot Improvement Project:

- Review by Joe Weigel Public Works Director.
- **Motion** to approve **Resolution #11-20**, "A Resolution approving an Agreement for Professional Services with Yaggy Colby Associates."
- Discussion and consideration of **Motion** by City Council.

5. Request from the Veteran's Memorial Golf Club Foundation:

- Review of request, Tom Lovell, Chairman.
- Discussion by City Council regarding a prospective operating lease and consideration of a **Motion** directing preparation of an operating lease agreement proposal and to set the matter for hearing thereon for March 7th.

6. CDBG Sanitary Sewer Collection System Improvement Project – Contract #1:

- Introduction by Scott Flory, City Administrator.

- Review of proposed project plans & specifications, form of contract, and estimate of cost, Tim Moreau, P.E., Veenstra & Kimm.
- Public Hearing.
- **Motion** to approve **Resolution #11-21**, “A Resolution with respect to the adoption of the Resolution of Necessity proposed for the Clear Lake, Iowa Sanitary Sewer Collection System Improvement Project – Contract #1.”
- Discussion and consideration of **Motion** by City Council.

7. Other Business:

8. Closed Session – Pursuant to Code of Iowa Section 21.5 (1) (j) for preliminary discussion of purchase of real estate.

9. Adjournment.