

## SPECIAL COUNCIL MEETING

The Clear Lake City Council met in special session on Monday, September 8, 2014, at 5:30 p.m., in the Conference Room, at the Clear Lake Fire Station, with Mayor Nelson P. Crabb presiding. All Council Members present.

Brant moved the agenda be approved, seconded by Boehnke. Passed Unanimously.

Callanan moved to approve the consent agenda, seconded by Hugi:

- A. Minutes – September 2, 2014.
- B. Approval of the bills & claims.
- C. Licenses & Permits:
  - Tree Trimmer's License: Behne Tree Services, Nora Springs, (new).

Roll Call: All Ayes.

Mayor Crabb announced that it was the time and place for the citizen's forum. There was no citizen comment.

Scott Flory, City Administrator, reviewed the N. 6<sup>th</sup> Street Reconstruction Project and stated that at its regular meeting on August 18<sup>th</sup>, the Council set the date for a public hearing on the proposed plans and specifications for September 8<sup>th</sup>, as well as established September 4<sup>th</sup> as the date for a bid letting. He advised that the Council conducted the necessary public hearing on the proposed "Resolution of Necessity" at its regular meeting on September 2<sup>nd</sup> and bids were received and opened on September 4<sup>th</sup> at 11:00 a.m. with four bids being received. Jason Petersburg, P.E., Veenstra & Kimm, reviewed the bid tabulation and stated that the lowest responsive responsible bid was submitted by Heartland Asphalt of Mason City in the amount of \$148,559.21. He advised that Heartland's bid was for HMA paving and a May 22, 2015 completion date (paving) alternates.

Mayor Crabb stated it was now the time and place for the public hearing on the plans, specifications, form of contract, and estimate of cost for the N 6<sup>th</sup> Street Reconstruction Project. Hearing no public comment, Nelson moved to close the public hearing, seconded by Hugi. Passed Unanimously.

Callanan introduced the following **Resolution** and moved its adoption, seconded by Boehnke. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

### RESOLUTION No. 14-57

#### A RESOLUTION TO ADOPT THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE N. 6<sup>TH</sup> STREET RECONSTRUCTION PROJECT

Brant introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

### RESOLUTION No. 14-58

#### A RESOLUTION MAKING AN AWARD OF CONTRACT

Flory reviewed the 2014 Street Resurfacing Project and stated that at its meeting on February 17, 2014, the Council approved the "Resolution of Necessity" for the project and that a bid letting was conducted on March 12<sup>th</sup>, with two bids being received. He stated the lowest responsive responsible bid was submitted by Heartland Asphalt of Mason City in the amount of \$286,156.52. He advised that the Project engineer has now filed the "Certificate of Completion" with the City Clerk indicating that all work has been completed in compliance with the Project plans & specifications previously approved by the City Council. He noted there was one Change Order on the Project in the amount of \$2,716 for additional milling and overlay to correct a surface drainage issue at the intersection of 15<sup>th</sup> Ave S. and S. 2<sup>nd</sup> Street which increased the total contract amount to \$292,002.25.

Mike Danburg, P.E., SEH Yaggy Colby, reviewed the preliminary "Final Plat & Schedule of Assessments" and Pay Estimate #3 (final) in the amount of \$24,913.59 to Heartland Asphalt of

Mason City. Nelson moved to approve Pay Estimate #3 (final), seconded by Callanan. Passed Unanimously.

Brant introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 14-59

A RESOLUTION ACCEPTING THE WORK

Boehnke introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 14-60

A RESOLUTION ORDERING PREPARATION OF  
FINAL PLAT & SCHEDULE OF ASSESSMENTS

Flory reviewed a request from TTI, Inc. (805 Buddy Holly Place) for a partial Industrial Property Tax Exemption for a proposed new building project in the Clear Lake Business Park and stated that if the Council wishes to move forward with the request a public hearing must be conducted and that could be done at the regular meeting on September 15<sup>th</sup>. He advised that after the public hearing the Council cannot act sooner than 30 days in taking action to adopt an Ordinance approving the exemption. He stated that if an Ordinance is approved it would then be forwarded to the County for their final determination on whether the project would qualify for a property tax exemption. Callanan moved to set September 15<sup>th</sup> at 6:30 p.m. for the public hearing on the proposed Industrial Property Tax Exemption for TTI, Inc., seconded by Brant. Passed Unanimously.

There being no further business before the Council, Hugi moved to adjourn at 5:53 p.m., seconded by Nelson. Passed Unanimously.

NEXT REGULAR MEETING – MONDAY, SEPTEMBER 15, 2014

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Nelson P. Crabb, Mayor

ATTEST:

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Jennifer Larsen, City Clerk