



"Where People Make the Difference"

# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

September 12, 2014

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **September 15, 2014**, at 6:30 p.m., in the Conference Room, at the Clear Lake Fire Station. Please refer to the enclosed agenda for the items discussed below.

## COUNCIL MEMBERS

DANA  
BRANT  
Ward 1

TONY J.  
NELSON  
Ward 2

JIM  
BOEHNKE  
Ward 3

MIKE  
CALLANAN  
At Large

GARY  
HUGI  
At Large

ITEM #6A. **N. 6<sup>th</sup> Street Reconstruction Project**. At its meeting on September 8<sup>th</sup>, the Council awarded the construction contract to Heartland Asphalt (Mason City). The engineer's estimate of the probable cost of construction for HMA paving was \$171,756. The amount of the contract is \$148,559.21. Heartland's bid was for the HMA paving alternate and a May 22, 2015 completion date (paving).

The project entails the re-construction of N. 6<sup>th</sup> Street, between HWY 18 and 10<sup>th</sup> Ave N. Improvements include new 8" diameter PVC sanitary sewer main; pre-cast concrete manhole; PVC sanitary sewer services; new 8" & 6" HDPE sub-drain pipe and services; new concrete driveways and sidewalk; grading; modified sub-base; and 31' back-of-curb to back-of-curb PCC or HMA paving, with PCC curb & gutter.

The City has now received the partially-executed contract & bonds (performance, payment, & maintenance) and "Certificate of Liability Insurance" from the contractor. All these documents have been reviewed by City staff and the Project consulting engineer and have been determined to be in compliance with the Project specifications.

ITEM #6B. **12<sup>th</sup> Ave S. Street Resurfacing Project**. On August 18, 2014, the Council set the date for a public hearing on the proposed final project plans and specifications (9/15/14), as well as established a date for a bid letting (9/10/14), on the proposed for the "12<sup>th</sup> Ave S. Street Resurfacing Project". The Project bid letting was conducted at the time and on the date as previously established with only one (1) bid being received. The lowest responsive responsible bid was submitted by Heartland Asphalt (Mason City) in the amount of \$220,559.50. Heartland's bid was \$23,474.50 (10.6%) in excess of the engineer's estimate of the probable cost of construction, which was \$197,085.



ITEM #6G. **Annual Street Financial Report**. The Code of Iowa, Section 321.14, requires that cities receiving an allotment of Road Use Tax (RUT) funds prepare and submit to the Iowa DOT a financial accounting of the use of funds they receive. The Report provides the Iowa DOT and the Federal Highway Administration with a documented record of street receipts and expenditures of Iowa's cities. The Report must be completed, approved by the Council, and filed with the DOT by September 30<sup>th</sup> of each year.

The FY 14 Report includes the following *major* capital improvement projects, for which construction was *completed* during the fiscal year:

As noted in the Report, the Fund had an ending balance of \$1,600,175. The projected ending cash balance, following the most recent amendment, was estimated at \$990,200. The difference being due to certain capital projects not being completed prior to June 30<sup>th</sup> and actual expenses being less than budgeted for certain activities. Total revenues, excluding beginning balance, associated with the Report were \$1,937,216 and expenditures \$1,701,073.

Smart Quote: "I must govern the clock – not be governed by it." – Golda Meir, former Israeli prime minister

Scott Flory  
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, SEPTEMBER 15, 2014  
CLEAR LAKE FIRE STATION  
**6:30 P.M.**

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – September 8, 2014
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - **Liquor License**: Class C Beer Permit (BC) with Sunday Sales, Pilot Travel Centers; Class B Wine Permit (WB) with Sunday Sales, j Avenue; Class E Liquor License (LE), Class C Beer Permit (Carryout Beer), Class B Wine Permit with Sunday Sales, Quick Shop; (renewals).
4. Citizen's opportunity to address the Council on items not on the agenda:
  - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
  - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
  - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
  - A. N. 6<sup>th</sup> Street Reconstruction Project:
    - Review of request, Scott Flory, City Administrator.
    - **Motion** to approve **Resolution #14-61**, "Resolution approving Contract & bonds."
    - Discussion and consideration of **Motion** by City Council.

B. 12<sup>th</sup> Avenue S. Street Resurfacing Project:

- Introduction by Scott Flory, City Administrator.
- Review of bid letting and recommendation, Mike Danburg, P.E., SEH Yaggy.
- Public Hearing.
- **Motion** to close the public hearing.
- **Motion** to approve **Resolution #14-62**, “Resolution approving plans, specifications, form of contract, & estimate of cost.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-63**, “Resolution making an award of contract.”
- Discussion and consideration of **Motion** by City Council.

C. TTI S. 15<sup>th</sup> Street Building Project – Chapter 427B Code of Iowa Industrial Property Tax Exemption request:

- Review of request, Scott Flory, City Administrator.
- Public Hearing.
- **Motion** to close the public hearing.
- Discussion and consideration of **Motion** by City Council.

D. Northwest Water Tower Improvement Project:

- Update and review of Pay Request #7, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Request #7 by City Council.
- Discussion and consideration of **Motion** by City Council.

E. City Hall/Police Department Renovation Project:

- Update and review of Pay Request #7, Rex McChesney, Chief of Police.
- **Motion** to approve Pay Request #7 by City Council.
- Discussion and consideration of **Motion** by City Council.

F. North Shore Drive Street Reconstruction Project:

- Update and review of Pay Request #2, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Request #2 by City Council.
- Discussion and consideration of **Motion** by City Council.

G. FY 14 Iowa DOT Annual Street Financial Report:

- Review of request, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #14-64**, "Resolution approving the FY 14 Iowa DOT Annual Street Financial Report" by the City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police's Report:

8. Mayor's Report:

- Iowa League of Cities Annual Meeting (September 24-26<sup>th</sup>).
- Appointment of Terry Peterson (2207 S. Lakeview Dr.) to North Iowa Corridor EDC Board (subject to Council approval).
- Appointment of Pat Weigel (205 8<sup>th</sup> Ave S.) to Library Board of Trustees term ending June 30, 2020 (subject to Council approval).

9. Public Works Director's Report:

10. City Administrator's Report:

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – OCTOBER 6, 2014

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.