



# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

May 2, 2014

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **May 5, 2014**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA  
BRANT  
Ward 1

ITEM #6B. **10<sup>th</sup> Ave N. Street Reconstruction Project.** At its regular meeting on August 15, 2011, the Council approved the construction contract for the project with Wick’s Construction (Decorah). The Project was bid on July 19, 2011, and there were a total of six (6) bids received. The bid from Wick’s was the lowest responsive responsible bid in the amount of \$561,186.22, which was roughly 10.6% below the engineer’s estimate of the probable cost of construction (i.e., \$628,000). The City received an STP grant, in the amount of \$343,000, from the Iowa DOT to construct this project.

TONY  
NELSON  
Ward 2

After change orders, the “revised” contract amount was \$572,098.61. However, the total value of work actually completed was \$569,403.65. This is approximately \$8,200 (< than 1.5%) more than the original contract, but only roughly \$2,600 more than the revised contract amount.

JIM  
BOEHNKE  
Ward 3

The Project construction, of course, has been completed for quite some time. The Project engineer has now filed the “Certificate of Completion” with the City. The Council may now initiate the final steps in the special assessment process.

MIKE  
CALLANAN  
At Large

GARY  
HUGI  
At Large

It is anticipated that the Project engineer will file the “Final Plat & Schedule of Assessments” with the City Clerk on or about May 15<sup>th</sup>. At its regular meeting on May 19<sup>th</sup>, the Council may then consider a Resolution “Adopting the Final Assessment Plat & Schedule of Assessments”. Public notice will then be published in the newspaper, as required by law, on May 28<sup>th</sup> and June 4<sup>th</sup> (2<sup>nd</sup> notice). Notices to affected property owners will be sent via regular on May 29<sup>th</sup>.



Certification of the final collection of assessments will be made to the County Treasurer by June 27<sup>th</sup>.

ITEM #6E. **2014 Fiscal Year Budget Amendment**. The Code of Iowa, Section 384.18, requires that the fiscal year budget be amended to account for expenditures which exceed the amount as certified or last amended. The Finance Officer has reviewed the budget amounts for each department with the department managers and City Administrator to identify line items and other areas that need to be addressed. The amended budget must be followed for the end of the fiscal year. The budget amendment is required to be completed and filed with the County Auditor by May 31, 2014.

The Council will need to act on setting the date and time for a public hearing to amend the 2014 Fiscal Year budget for May 19<sup>th</sup>, at 6:30 pm. Notice of hearing will be published in the newspaper (May 7<sup>th</sup>), as required by law. The amendment is necessary for the following items: revenues & expenses related to the bond issuance and Loan Agreement for Project Windmill Realty LLC and expenses related to police dept; golf course patio repair project; Iowa Great Places Project; property acquisition & demolition; and Jet-Vac pump replacement. In summary, the total budget amendment for FY 2014 is approximately \$440,000 (< than 3% of 2014 certified FY budget).

ITEM #6F. **CLHS History Project – Battle of Pleasant Hill Memorial**. On the west side of City Park is a large granite stone that was placed in memory of Lt. Tom Howard and the G.A.R. Post of Clear Lake who served during the Civil War. Soldiers from Clear Lake served in Company B of the 32<sup>nd</sup> Iowa. One of the battles they were involved in was the Battle of Pleasant Hill, in Louisiana, on April 9, 1864. Tom Howard and others from Clear Lake were killed in that battle. This year marks the 150<sup>th</sup> anniversary of that battle.

Students from Clear Lake High School's Social Studies/Research History class have been working with both a graphic designer and a Professor from Louisiana State University, who is a leading scholar on the Battle of Pleasant Hill, on creating three (3) wayside markers

that would encompass the granite stone and tell the stories of Company B, the Battle of Pleasant Hill, and Clear Lake in the Civil War. The students have presented their request to the Clear Lake Parks & Recreation Advisory Board, who has endorsed the effort. Also, the students have, on their own, raised \$1900 of the necessary \$2300 cost of the Project.

Scott Flory  
City Administrator

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, MAY 5, 2014  
CITY HALL – COUNCIL CHAMBERS  
**6:30 P.M.**

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – April 21, 2014
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - **Liquor License**: Class C Liquor License (LC) (Commercial) with Outdoor Service & Sunday Sales, Ge-Jo's by the Lake; Class C Liquor License (LC) (Commercial) with Sunday Sales, Lake Front Tap; Class E Liquor License, Class C Beer Permit, Class B Wine Permit with Sunday Sales, Kum & Go #301 and Kum & Go #302; (renewals) and Outdoor Service Area extension for Wednesday, July 23<sup>rd</sup>, Lake Time Brewery.
    - **Cigarette Permit**: Kum & Go #301; Kum & Go #302, (renewals).
    - **Excavator's License**: Navratil Excavating, Mason City, (renewal).
    - **Street Closing Request**: Twin City F-100 Club, June 13<sup>th</sup> & 14<sup>th</sup>; Clear Lake Area Chamber of Commerce, Thursdays on Main, June 12 through August 21<sup>st</sup>.

4. Citizen's opportunity to address the Council on items not on the agenda:

- *In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.*
- *Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.*
- *Speakers are limited to a maximum of five (5) minutes per person.*

5. Unfinished Business:

6. New Business:

A. Update and report from Central Gardens of North Iowa:

- Update by Chip Kinsey, Board President.
- Discussion and questions by City Council.

B. 10<sup>th</sup> Avenue N. Street Reconstruction Project:

- Introduction by Scott Flory, City Administrator.
- Review of Pay Requests #8 & #9 (final), Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Requests #8 & #9 (final) by City Council.
- **Motion** to approve **Resolution #14-35**, "A Resolution accepting the work".
- Discussion and consideration of Motion by City Council.
- **Motion** to approve **Resolution #14-36**, "A Resolution ordering preparation of a final plat and schedule of assessments."
- Discussion and consideration of **Motion** by City Council.

C. 2014 Street Resurfacing Project:

- Review of request by Scott Flory, City Administrator.
- **Ordinance #811**, "An Ordinance establishing grade elevations on certain described streets in the City of Clear Lake, Iowa, for the '2014 Street Resurfacing Project'" (1<sup>st</sup> reading)
- Discussion and questions by City Council.

D. Consolidated Urban Renewal Plan – 2014 Amendment #2:

- Review of request by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #14-37**, “A Resolution Setting date for public hearing on urban renewal plan amendment.”
- Discussion and consideration of **Motion** by City Council.

E. 2014 Fiscal Year budget amendment (#2):

- Review of request by Scott Flory, City Administrator.
- **Motion** to set the date for public hearing to amend the FY 2014 budget (#2) for May 19<sup>th</sup>, at 6:30 pm
- Discussion and consideration of **Motion** by City Council.

F. Clear Lake High School History Project - Battle of Pleasant Hill Memorial:

- Introduction by Scott Flory, City Administrator
- Review of request, Beth Ann Schumacher, CLHS Social Studies Department Chair.
- **Motion** to approve funding request for the Project.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

- Update regarding the City Hall/Police Department Building Renovation Project.

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator’s Report:

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – MAY 19, 2014