



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
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Mayor
NELSON P.
CRABB

May 2, 2014

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **May 5, 2014**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA
BRANT
Ward 1

TONY
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6A. **10th Ave N. Street Reconstruction Project**. On April 29, 2014, the Project engineer filed the "Certificate of Completion" for the Project with the City Clerk. At its regular meeting on May 5, 2014, the Council accepted the work and ordered the engineer to prepare the Final Plat & Schedule of Assessments. The Final Plat & Schedule of Assessments was filed with the City on May 15, 2014. The Council may now act on the Resolution to "Adopt the Final Plat & Schedule of Assessments" and instruct the City Clerk to file the same with the County Treasurer (May 23rd). The Clerk is then required to publish notice of the filing of the Final Plat & Schedule of Assessments in the newspaper, as required by law, on May 28th and June 4th (2nd notice). Notices to affected property owners will be sent via regular on May 29th. Certification of the final collection of assessments will be made to the County Treasurer by June 27th.

ITEM #6C. **2014 Fiscal Year Budget Amendment**. The Code of Iowa, Section 384.18, requires that the fiscal year budget be amended to account for expenditures which exceed the amount as certified or last amended. The Finance Officer has reviewed the budget amounts for each department with the department managers and City Administrator to identify line items and other areas that need to be addressed. The amended budget must be followed for the end of the fiscal year. The budget amendment is required to be completed and filed with the County Auditor by May 31, 2014.

At its previous meeting, the Council set the date & time for a public hearing to amend the 2014 Fiscal Year budget for May 19th, at 6:30 pm. Notice of hearing was published in the newspaper (May 7th), as



required by law. The amendment is necessary for the following items: revenues & expenses related to the bond issuance and Loan Agreement for Project Windmill Realty LLC and expenses related to police dept; golf course patio repair project; Iowa Great Places Project; property acquisition & demolition; and Jet-Vac pump replacement. In summary, the total budget amendment for FY 2014 is approximately \$440,000 (< than 3% of 2014 certified FY budget).

ITEM #6D. **S. 3rd Street Properties.** The City solicited competitive quotations for demolition, foundation walls removal, and backfilling of the City-owned properties located at 1115, 1119, & 1123 S. 3rd Street. The low bid was submitted by Charlson Excavating (Clear Lake). Work is not anticipated to begin until after Memorial Day, following completion of the Iowa DNR requirement relating to the removal of asbestos from the structures and the associated 10-day waiting period. Additionally, the City has solicited complete quotations from licensed tree trimmers for on-site tree removal and stump grinding.

The City will also consider a Resolution to set the date for a public hearing on the proposal to dispose of its interest in 1115 and the north ½ of 1119 S. 3rd Street to Opportunity Village for the sum of \$40,000. The hearing would be conducted on June 2nd and notice of such would be published in the newspaper on May 21st. Opportunity Village would build a new residential dwelling on the roughly 85' x 130' parcel.

Smart Quote: "Courage is being scared to death and saddling up anyway." -- John Wayne, American actor.

Scott Flory
City Administrator

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL

CITY HALL – 15 N. 6TH STREET
MONDAY, MAY 19, 2014
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – May 5, 2014
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License**: Class B Wine Permit with Sunday Sales, Weathered Elements; Class C Beer Permit, Class B Native Wine Permit with Sunday Sales; (renewals).
 - **Cigarette Permits**: Lake Liquors Wine & Spirits; Pilot Travel Center; Casey's General Store #1896 & #1427; Quick Shop; and Clear Lake Payless Foods; (renewals).
 - **Sign Erector's License**: Atwood Electric, Sigourney; (renewal).
 - **Excavator's License**: Double M Plumbing & Heating, Clear Lake; Peterson Excavating & Drainage, Kensett; (renewals) and Environmental Priority Service, Salina, Kansas; (new).
4. Citizen's opportunity to address the Council on items not on the agenda:
 - *In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.*
 - *Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.*
 - *Speakers are limited to a maximum of five (5) minutes per person.*
5. Unfinished Business:
 - A. 2014 Street Resurfacing Project:
 - **Motion** to approve **Ordinance #811**, "An Ordinance establishing grade elevations on certain described streets in the City of Clear Lake, Iowa, for the '2014 Street Resurfacing Project'" (2nd reading)
 - Discussion and questions by City Council.
 - **Motion** to suspend the rule requiring three separate readings and place **Ordinance #811** on final reading.

- Discussion and questions by City Council.
- **Motion** to approve **Ordinance #811**, “An Ordinance establishing grade elevations on certain described streets in the City of Clear Lake, Iowa, for the ‘2014 Street Resurfacing Project’” (final reading)
- Discussion and questions by City Council.

6. New Business:

A. 10th Avenue N. Street Reconstruction Project:

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #14-38**, “A Resolution adopting and levying final schedule of assessments and providing for the payment thereof.”
- Discussion and consideration of **Motion** by City Council.

B. Consolidated Urban Renewal Plan – 2014 Amendment #2:

- Review by Scott Flory, City Administrator.
- Public Hearing.
- **Motion** to close public hearing.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-39**, “A Resolution to approve the 2014 Urban Renewal Plan amendment (#2) for the Clear Lake Consolidated Urban Renewal Area.”
- Discussion and consideration of **Motion** by City Council.

C. 2014 Fiscal Year budget amendment (#2):

- Review by Scott Flory, City Administrator.
- Public Hearing.
- **Motion** to close public hearing.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-40**, “A Resolution approving the 2014 Fiscal Year budget amendment (#2)”.
- Discussion and consideration of **Motion** by City Council.

D. City-owned properties on S. 3rd Street (1115, 1119, & 1123):

- Introduction by Scott Flory, City Administrator.

- Review of request by John Marino, Chief Building Official.
- **Motion** to approve demolition bid from Charlson Excavating (Clear Lake) by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-41**, “A Resolution authorizing the setting of a hearing on a proposal to sell real property locally known as 1115 (including N ½ of 1119) S. 3rd Street, Clear Lake, IA, and owned by the City of Clear Lake, IA.”
- Discussion and consideration of **Motion** by City Council.

E. Northwest Water Tower Improvement Project:

- Project update and review of Pay Estimate #3, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Estimate #3 by City Council.
- Discussion and consideration of **Motion** by City Council.

F. City Hall/Police Department Renovation Project:

- Project update and review of Pay Estimate #3, Rex McChesney, Chief of Police.
- **Motion** to approve Pay Estimate #3 by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

- Review of sealed bids for 1994 Single-Axle Plow Truck (w/plow).
- Review of N. Shore Drive Project tentative scheduling.

10. City Administrator’s Report:

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – JUNE 2, 2014