

REGULAR COUNCIL MEETING

The Clear Lake City Council met in regular session on Monday, March 4, 2013, at 6:30 p.m., in the Council Chambers, at City Hall, with Mayor Nelson P. Crabb presiding. All Council Members present.

Boehnke moved the agenda be approved, seconded by Callanan. Passed Unanimously.

Nelson moved to approve the consent agenda, seconded by Boehnke:

- A. Minutes – February 18, 2013.
- B. Approval of the bills & claims.
- C. Licenses & Permits:
 - **Amusement License:** Rookies, (renewal).
 - **Liquor License:** Class E Liquor License with Carryout Beer & Carryout Wine, *Fareway*; Class C Liquor License (Commercial) with Sunday Sales, *Rookies*; Special Class C Liquor License (Beer/Wine) with Sunday Sales, *Shao Ting Guo*; Special Class C Liquor License (Beer/Wine) with Sunday Sales & Outdoor Service, *Clear Lake Arts Center*, (renewals).

Roll Call: All Ayes.

Mayor Crabb announced that it was the time and place for the citizen's forum. There was no citizen comment.

Chip Kinsey, President, Central Gardens of North Iowa, gave an overview of the 2012 activities at the gardens and also gave an update of the events planned for 2013.

Scott Flory, City Administrator, reviewed the 2014 Fiscal Year Budget proposal and stated that the proposed City tax rate for the 2014 fiscal year is \$10.54/\$1,000 of taxable valuation and that this would be the third consecutive year that the City taxed at that rate. He stated the Council previously set March 4th as the date and time for the public hearing on the proposed budget. Mayor Crabb stated it was now the time and place for the public hearing on the 2014 Fiscal Year Budget proposal as previously established by the Council. Hearing no public comment, Nelson moved to close the public hearing, seconded by Boehnke. Passed Unanimously.

Unsworth introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 13-19

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING ON JUNE 30, 2013 AND ADOPTING A BUDGET FOR THE YEAR ENDING JUNE 30, 2014

Flory reviewed the HWY 18 (N 3rd Street W – N 9th Street W) Watermain Improvement Project and stated that at its previously meeting the Council awarded the construction contract for the project to North Iowa Septic Solutions of Mason City and that the contract amount was \$278,410.71. He advised that the City has now received the contract, bonds, and certificate of liability insurance from the contractor and that all documents have been reviewed by City staff and are in compliance with the project plans & specifications. Nelson introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 13-20

A RESOLUTION APPROVING CONSTRUCTION CONTRACT AND BONDS FOR THE HIGHWAY 18 WATERMAIN IMPROVEMENT PROJECT

Flory gave an update on the Clear Lake City Hall Generator Project and reviewed Pay Estimate #4 (final) in the amount of \$10,502.72 to Jim Hunt Electric of Clear Lake. He noted that a walk through with the Contractor, Project Architect, and City staff was completed last week and that the certificate of completion has been filed by the Project Architect. Unsworth moved to approve Pay Estimate #4 (final), seconded by Boehnke. Passed Unanimously. Callanan introduced the following **Resolution** and moved its adoption, seconded by Boehnke. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 13-21

A RESOLUTION ACCEPTING WORK

Flory stated that the City will be issuing an RFP for auditing services to cover the upcoming five fiscal years beginning June 30, 2013 to June 30, 2017 and reviewed the timeline for that process. He stated the schedule calls for submission of the proposals by April 15th, interviews the week of April 22nd, and City Council approval of Auditing Firm at its May 6th meeting. He further stated that the current auditing firm, McGladrey LLP, has been conducting the City's annual audit for approximately 25 years. Boehnke moved to authorize the issuance of the RFP for City auditing services, seconded by Nelson. Roll Call: Ayes: Callanan, Unsworth, Nelson, and Boehnke. Abstain: Brant due to conflict of interest.

Flory stated that he recently asked City staff to conduct a survey regarding City Council Member compensation by contacting those communities whose population was comparable to Clear Lake, as well as those whose tax base and budgets were similar in size. He stated that if the Council was inclined he would bring forward a proposal regarding a change to the Council's current compensation rate at a future meeting. It was a consensus to have Flory place the item on the agenda for a future meeting.

Mayor Crabb reminded the Council of the Workshop scheduled for Wednesday, March 6th at 4:30 p.m. to discuss the proposed N. Shore Drive Project.

There being no further business before the Council, Brant moved to adjourn at 7:24 p.m., seconded by Nelson. Passed Unanimously.

NEXT MEETING – MONDAY, MARCH 18, 2013

/S/ Nelson P. Crabb
Nelson P. Crabb, Mayor

ATTEST:

/S/ Jennifer Larsen
Jennifer Larsen, City Clerk