



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

March 1, 2013

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **March 4, 2013**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA
BRANT
Ward 1

ITEM #6B. FY 2014 Municipal Budget proposal. The proposed tax rate for the City of Clear Lake for the 2014 fiscal year, which begins, July 1, 2013 and ends June 30, 2014, is \$10.54/\$1,000 of taxable value. This would mark the 3rd year in a row that the City taxed at the rate. In FY 12, the tax rate increased from \$10.04/\$1,000 of taxable valuation to \$10.54/\$1,000 of taxable valuation due to voter approval of a \$2.3 million dollar general obligation bond to fund the construction and equipping of a new fire station. Prior to FY 12, the tax rate had remained at \$10.04/\$1,000 of taxable value for five (5) consecutive fiscal years. Once again, however, Clear Lake will continue to feature one of the lowest tax rates in Iowa for cities with a population of greater than 5,000.

TONY
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

The taxable valuation for FY 14 (1/1/12) continues the positive trend of growth in the Community. The taxable valuation for FY 14 is \$488,007,177, which is roughly a 4.4% increase from FY 13. The proposed FY 14 budget reflects total expenditures among the various programs of roughly \$15 million; of which, \$6.9 million is directed towards operations, \$1.1 million to debt service; and \$7 million to capital.

MIKE
CALLANAN
At Large

The remaining schedule for budget consideration is as follows:

TERRY
UNSWORTH
At Large

- March 4th Conduct public hearing and adopt a final budget.
- March 15th Certify budget to County Auditor.

ITEM #6C. HWY 18 Watermain Improvement Project. At its



meeting on February 18th, the Council awarded the construction contract for the project to North Iowa Septic Solutions (Mason City). The amount of the contract was \$278,410.71. The City has now received the partially-executed contract, bonds, and certificate of liability insurance. From the contractor. All these documents have been reviewed by City staff and the Project consultant and have been determined to be in compliance with the Project's specifications. The Project completion date is September 6th.

ITEM #6D. **City Hall/Police Dept. Emergency Generator Project.** On October 15, 2012, the Council awarded the construction contract for the Project to Jim Hunt Electric (Clear Lake). The amount of the contract was \$108,180. The Contractor has completed work on the project and the engineer has filed the "Certificate of Completion" with the City, indicating the project has been completed in conformance with the plans & specifications previously approved by the Council.

Enclosed in your packet is Pay Estimate #4, which serves as the "final" pay estimate for the Project. In accordance with the Code of Iowa, payment of the 5% retainage amount cannot occur prior to 30 days having elapsed following the Council's acceptance of the Project.

Scott Flory
City Administrator

SmartQuote: "You can do anything in this world - if you are prepared to take the consequences." --W. Somerset Maugham, British writer

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, MARCH 4, 2013
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.

2. Approval of Agenda.

3. Consent Agenda:

A. Minutes – February 18, 2013.

B. Approval of the bills & claims.

C. Licenses & Permits:

- **Amusement License:** Rookies, (renewal).
- **Liquor License:** Class E Liquor License with Carryout Beer & Carryout Wine, *Fareway*; Class C Liquor License (Commercial) with Sunday Sales, *Rookies*; Special Class C Liquor License (Beer/Wine) with Sunday Sales, *Shao Ting Guo*; Special Class C Liquor License (Beer/Wine) with Sunday Sales & Outdoor Service, *Clear Lake Arts Center*; (renewals).

4. Citizen's opportunity to address the Council on items not on the agenda:

- In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. Update from Central Gardens of North Iowa:

- Report from Chip Kinsey, President Central Gardens of North Iowa.
- Discussion and question by City Council.

B. 2014 Clear Lake Municipal Budget Proposal:

- Review by Scott Flory, City Administrator.
- Public Hearing.

- **Motion** to approve **Resolution #13-19**, “A Resolution amending the current budget for the fiscal year ending on June 30, 2013 and adopting a budget for the year ending June 30, 2014.”
- Discussion and consideration of **Motion** by City Council.

C. HWY 18 (N. 3rd St W. – N. 9th St W.) Watermain Improvement Project:

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #13-20**, “A Resolution approving Contract & bonds- HWY 18 (N. 3rd St W. – N. 9th St W.) Watermain Improvement Project.”
- Discussion and consideration of **Motion** by City Council.

D. City Hall/Police Dept. Emergency Generator and Electrical System Upgrade Project:

- Review by Scott Flory, City Administrator.
- **Motion** to approve Pay Estimate #4 (final) by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #13-21**, “A Resolution Accepting the Work.”
- Discussion and consideration of **Motion** by City Council.

E. Issuance of Request for Proposals (RFP) for City Auditing Services:

- Review by Scott Flory, City Administrator.
- **Motion** to authorize issuance of RFP by City Council.
- Discussion and consideration by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator’s Report:

- Review of City Council Member compensation.

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – MARCH 18, 2013