

Mayor
NELSON P.
CRABB

March 16, 2012

City
Administrator
SCOTT
FLORY

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

The next meeting of the Clear Lake City Council is scheduled for Monday, **March 19, 2012**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL
MEMBERS

DANA
BRANT
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

TERRY
UNSWORTH
At Large

ITEM #6A CDBG Sanitary Sewer Collection System Project (Phase 2). At its meeting on March 12th, the Council awarded the construction contract for the project to Wicks Construction, Decorah, IA. The amount of the contract is \$1,304,820.75. The City has now received the contract, bonds (performance, payment, & maintenance), and certificate of liability insurance from the contractor. All those submittals have been reviewed by City staff and the Project engineer and have been determined to be in compliance with the Project's contract documents.

ITEM #6B. Groves 2nd Residential Subdivision. Back in the summer of 2010, the Planning & Zoning Commission and City Council approved a preliminary plat for Grove's 2nd Subdivision. The property is located between N. 6th and N. 7th Streets on the north side of 14th Avenue N. Originally, the developer had proposed to undertake the overall development of the tract of land in three (3) separate subdivisions of 12, 11, & 11 lots each, respectively. As a result of some favorable construction bidding, however, the developer wishes to proceed with both phase 2 and 3 now, in lieu of simply final platting phase 2 and proceeding with Phase 3 at some later point.

Therefore, the proposal before the Council is to amend the previously approved preliminary plat, which was for Phase 2 only, and approve a revised Final Plat that would encompass both the original Phase 2 and 3.

The "revised" Groves 2nd Residential subdivision includes a total of 22 building lots on roughly 8.4 acres. The zoning of the property is RS-8 (medium density single family residential). The lots range in size from 11,400 sq ft to +15,000sq ft.

The infrastructure improvements for the original Phase 2 have been completed, including grading, street paving, storm and sanitary sewer improvements, water main, street lights, etc. The developer has posted a letter of credit in the amount of \$129,981.28, with the City, which is the value of the remaining improvements,



primarily associated with the improvements related to development of the former Phase 3.

The preliminary plat (amended) and Final Plat was considered by the City's Planning & Zoning Commission on January 31, 2012. The Commission recommends Council approval.

ITEM #6C. South Harbor First Subdivision. For Council's consideration is a proposed Final Plat for South Harbor First Subdivision. The subject property is located in Clear Lake Township. No infrastructure improvements are proposed as part of this 2-lot subdivision. There is also no change in use of the property being proposed as part of this request.

Pursuant to Iowa Code Section 354.8, the City has established "extra-territorial" subdivision review authority over plats/subdivisions within 2 miles of the City limits of Clear Lake. The Planning & Zoning Commission reviewed the proposed subdivision plat at its meeting on March 13th and has forwarded its recommendation that the subdivision be approved by the City Council.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, MARCH 19, 2012
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – March 12, 2012.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License:** Class B Wine Permit (Carryout), Class C Beer Permit (Carryout), Class E Liquor License (LE) and Sunday Sales, Clear Lake Payless Foods, Tipton.
 - **Cigarette Permit:** Clear Lake Payless Foods, Tipton.
 - **Excavator's License:** McKiness Excavating, Inc., Mason City; Yohn Co., Clear Lake; Mayer's Digging Co., Osage.
 - **Peddler's License:** I Scream 4 Ice Cream, Jewell.
4. Citizen's opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
 - A. Application for a Peddler's License for "The DOG":
 - **Motion** to take the matter off the table.
 - Discussion and consideration of Motion by City Council.
 - Review of request by David Lockwood.
 - **Motion** to approve application for Peddler's License.
 - Discussion and consideration by City Council.
6. New Business:
 - A. CDBG Sanitary Sewer Collection System Improvement Project – Street Paving (Phase 2):

- Introduction by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #12-15**, “A Resolution approving the Contract & bonds.”
- Discussion and consideration of **Motion** by City Council.

B. The Groves 2nd Residential Subdivision:

- Introduction by John Marino, Building Official.
- Recommendation from Planning & Zoning Commission.
- Review of request, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #12-16**, “A Resolution Approving the Final Plat for the Groves 2nd Residential Subdivision.”
- Discussion and consideration by City Council.

C. South Harbor First Subdivision – Final Plat:

- Introduction by John Marino, Building Official.
- Recommendation from Planning & Zoning Commission.
- Review of request, Jacquelyn Arthur, Attorney.
- **Motion** to approve **Resolution #12-17**, “A Resolution.”
- Discussion and consideration of **Motion** by City Council.

D. Purchase of an aerial ladder/pumper truck for the Fire Department:

- Introduction by Scott Flory, City Administrator.
- Review of request, Doug Meyers, Fire Chief.
- **Motion** to approve **Resolution #12-18**, “A Resolution approving the terms and conditions for the purchase of a mid-mount ladder fire apparatus.”
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator’s Report:

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – APRIL 2, 2012