



"Where People Make the Difference"

CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
Phone (641) 357-5267 • Fax (641) 357-8711
www.cityofclearlake.com

Mayor
NELSON P.
CRABB

March 13, 2015

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **March 16, 2015**, at 6:30 p.m., in the Council Chambers, at the Clear Lake City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL
MEMBERS

DANA
BRANT
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6A. **2015 Public Alley Improvement Project.** One of the capital improvement projects that the City allocated funding for in the FY 15 amended budget was for the reconstruction of the public alley located between Main Avenue and 1st Avenue North and between N. 4th Street and southwest to the mid-block intersection (approximately 133 LF).

The improvements generally include removal of the existing asphalt alley pavement and PCC alley approach with curb and gutter along N 4th Street. Upon completion of removals, approximately 36 LF of the existing 8" clay sanitary sewer main will be repaired. The repair will include areas of defective pipe and replacement or abandonment of private service connections. Active sanitary sewer services will be upgraded with a new 8" x 6" wye and new PVC service pipe installed to the edge of the construction limits. Upon completion of the underground work the alley, driveway and curb & gutter areas will be graded and a 6" PCC Pavement will be constructed over a 6" modified sub-base. The Engineer's Opinion of Probable Cost for the project is \$37,975. The project bid letting is planned for April 15th and construction is to be completed by June 19th.

ITEM #6B. **Clark Road Railroad Crossing Improvements.** The Iowa DOT manages a federally-funded highway railroad crossing safety program. The Program's funds are used to install new crossing signal devices, to upgrade existing signals, and to provide low-cost improvements; such as increased sight distance, widened crossings, increased signal lens size, or crossing closures. However, the available funding allows only a limited number of safety improvements each year. Either the railroad or local roadway authority may apply for crossing safety funding. The DOT will fund 90% of project costs, with the remaining 10% typically paid by the local highway authority. Applications are due by July 1st to be considered for the next round of funding.

Priorities for funding are determined through a benefit-cost analysis. This analysis takes into consideration vehicle traffic, number and speed of trains, and crossing characteristics, as well as cost and anticipated effectiveness of the



proposed improvement. The available funding only allows a limited number of safety improvements each year.

The west City limits of Ventura and the City of Clear Lake are divided by Clark Road, which is crossed by the tracks of the Dakota, Minnesota, & Eastern railroad that runs parallel to US HWY 18. For many years now, the City of Ventura has made application to the Iowa DOT for safety improvements to the railroad crossing at Clark Road. The proposed improvements primarily consist of the installation of 12" flashing light signals, gate arms, additional side lights, and prediction circuitry. The estimated cost of the improvements is \$202,225.

At its meeting in October of 2014, the Iowa DOT Commission approved funding for the project. The Project will be designed and constructed by the railroad. The City of Ventura has now received the proposed grant agreement from the Iowa DOT for its consideration and approval and, as such, has requested that the City of Clear Lake formalize its willingness to cost-share in meeting the local match requirement of 10%. As part of the FY 16 budget, the City allocated \$10,000 towards a 50/50 cost share with the City of Ventura with regard to the required 10% local match.

ITEM #6D. City Hall Roof Replacement Project. The City Council allocated \$300,000 in funding in the FY 15 amended City budget for replacement of the roof at City Hall. The existing roof, which is divided into several sections, has deteriorated quickly over the past few years. It was last replaced approximately 20 years ago and lacks appropriate insulation and is developing leaks more frequently.

At the March 2nd City Council meeting, the Project consultant reviewed the proposed Project with the Council. It is proposed to set the date for a hearing and letting on the proposed improvement project. The bid letting is proposed for April 1st, at 2:00 p.m. and the hearing on the plans & specifications and award of contract is proposed for April 6th, at 6:30 p.m.

The estimated cost of construction for a new rubber membrane roof, with insulation, is approximately \$140,000. It is anticipated the construction would begin in late April and be substantially completed by May 22nd. A pre-bid meeting is scheduled for March 18th, at 3:00 p.m.

Smart Quote: "The higher we are placed, the more humbly we should walk."
– Cicero, philosopher

Scott Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, MARCH 16, 2015
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – March 2, 2015
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License**: Class B Native Wine Permit (WBN) BE Wellness, (new), Class C Liquor License (LC) (Commercial) with Outdoor Service & Sunday Sales, Rumorz, Class B Native Wine Permit, Special Class C Liquor License with Outdoor Service & Sunday Sales, Clear Lake Arts Center, Special Class C Liquor License with Sunday Sales, Shao Ting Guo, (renewals).
 - **Excavator's License**: John Ries Excavating, Rockwell, Charlson Excavating, Clear Lake, (renewals).
 - **Street Closing Request**: Clear lake Area Chamber of Commerce, Earth Day Race and Community Clean-up, Saturday, April 18th.
4. Citizen's opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. 2015 Public Alley Improvement Project:
 - Introduction by Scott Flory, City Administrator.
 - Review of proposed Project plans & specifications, Mike Danburg, P.E., SEH, Yaggy Colby Associates.

- **Motion** to approve **Resolution #15-08**, A Resolution fixing the date for a public hearing on the plans, specifications, form of contract, and estimate of cost, and setting the date for a bid letting on the proposed 2015 Public Alley Improvement Project for the City of Clear Lake, Iowa, and for taking of bids therefor.”
- Discussion and consideration of **Motion** by City Council.

B. Clark Road Railroad Crossing Safety Improvements:

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #15-09**, A Resolution approving a cost-share with the City of Ventura for the 10% local match requirement for the installation of safety improvements at the railroad crossing at Clark Road.”
- Discussion and consideration of **Motion** by City Council.

C. Water Treatment Plant High Service Pumps Replacement Project:

- Project update and review of Pay Estimate #1, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Estimate #1 by City Council.
- Discussion and consideration of **Motion** by City Council.

D. City Hall Roof Replacement Project:

- Introduction by Scott Flory, City Administrator.
- Review of proposed Project plans and specifications and estimate of cost and pre-bid meeting (3/18/15 at 3:00 p.m.), Mark Kroemer, WWA Architects.
- **Motion** to **Resolution #15-10**, A Resolution authorizing preparation of final plans, specifications, estimate of cost, and form of contract; ordering bids; setting a date for a public hearing and receiving of bids and award of contract for the City Hall Roof Replacement Project.”
- Discussion and consideration of **Motion** by City Council.

E. Request from CLFD to purchase a new boat hoist for Fire Dept Rescue Boat:

- Review of request by Mike Keefe, CLFD Asst. Chief and Jim Finstad, CLFD, Lieutenant
- Discussion and consideration of request by City Council.

7. Chief of Police’s Report:

8. Mayor's Report:

- Presentation/request from Police Officer's Benevolence Association.

9. Public Works Director's Report:

- Project update: N. Shore Drive Street Reconstruction Project.

10. City Administrator's Report:

- City Hall/Police Dept. Building Renovation Project close-out meeting, March 26th, 10:00 a.m.
- Pre-construction conference: 2015 Sewer Rehabilitation Project, March 25th, at 11:00 a.m.
- City-owned decorative street light retro-fit project update.

11. City Attorney's Report:

12. Other Business:

13. Closed Session: Pursuant to Code of Iowa Section 20.17(3) to discuss collective bargaining strategy.

14. Adjournment.

NEXT REGULAR MEETING – APRIL 6, 2015

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.