



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

City
Administrator
SCOTT
FLORY

May 31, 2013

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

COUNCIL MEMBERS

DANA
BRANT
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

TERRY
UNSWORTH
At Large

The next meeting of the Clear Lake City Council is scheduled for Monday, **June 3, 2013**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

ITEM #6B. **ROW Encroachment Agreement 200 7th Ave N.** City staff have negotiated a Right-of-Way Encroachment Agreement with Shao Ting Guo restaurant for use of the street right-of-way (ROW) adjacent to the building. The street ROW area has been utilized for many years by the various occupants of the building for such purpose, however, without benefit of a written Agreement with the City.

The Agreement between the City and the property owner memorializes the use of the area for off-street parking purposes. Additionally, it sets forth the terms and financial responsibilities of the parties regarding a future resurfacing of the right-of-way area.

ITEM #6C. **CDBG Sanitary Sewer System Project (Contract #1).** On April 18, 2011, the Council approved the construction contract for the project with R&R Excavating, of Hutchinson, MN, in the amount of \$2,197,983.46. Contract #1 included all the "underground" improvements. Specifically, the scope of construction work included: pavement removals; sanitary sewer main and manhole replacement; sanitary sewer services; watermain; water services; storm sewer, including intakes and manholes; sub-drain; temporary aggregate surfacing; and seeding. The location of the "assessed" improvements was: N. Shore Drive, from 7th Ave N. to Buddy Holly Place; Buddy Holly Place, from N. Shore Drive to 8th Ave N.; 8th Ave N., from Buddy Holly Place to 5th Place N.; 5th Place N., from 8th Ave N. to 10th Ave N.; 10th Ave N. from 5th Place N. to N. 8th Street.

The Project engineer has filed the Certificate of Completion for the project with the City Clerk.



The original contract amount was later revised by a series of Change Orders to \$2,340,512.20. Although, the final completed construction cost was slightly less than the revised amount (-\$76,000). So, the final value of work completed was \$2,264,716.49.

ITEM #6D. **Engineering Agreement - Water Treatment Plant High Service Pumps**. In response to some relatively recent prior operational issues with one of the Water Treatment Plant's High Service Pumps, the City requested a proposal from Veenstra & Kimm to assess the existing condition of the pumps and make a recommendation regarding potential modifications. The Water Treatment Plant has four (4) High Service Pumps, however, one has not been operational for many years and is not critical to the system's operations. The three (3) remaining pumps are estimated to be more than 40 years old. Although each has been reconditioned, the most recent effort in that regard was more than 23 years ago. Generally, these pumps have an expected life of 20 years.

Two (2) of the pumps are 100HP, with rated and current pumping capacities of 2.9 MGD and 2.1 MGD, respectively. Pump #3 is 60HP with a rated and current pumping capacity of 1.8 MGD. The Iowa DNR requirement is that "at least two pumping units be provided" and that "with any pump out of service, the remaining pumps shall be capable of providing the maximum pumping demand of the facility". The peak demand for the City is approximately 1.85 MGD.

The cost of the professional services agreement is \$6,000 and it is anticipated to be completed in approximately 3 months.

Scott Flory
City Administrator

Smart Quote: "Noble souls, through dust and heat, rise from disaster and defeat the stronger." -- Henry Wadsworth Longfellow, American poet and educator.

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, JUNE 3, 2013
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – May 20, 2013.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License:** Class C Liquor License (LC) (Commercial) with Sunday Sales, Lake Front Tap, (renewal); Special Class C Liquor License (BW) (Beer/Wine) Louie’s Custom Meats, (new).
 - **Excavator License:** Navratil Excavating, Mason City, (renewal).
 - **Cigarette Permit:** Clear Lake Payless Foods, (renewal).
 - **Peddler’s/Transient Merchant License:** Lake Chevrolet dba Munchies; and Walk on Water Stand Up Paddle, (new).
 - **Street Closing Request:** North Iowa Herb Fest, Saturday, June 22nd.
4. Citizen’s opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council’s Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. Future Cemetery Expansion Area Site Grading Project:
 - Update regarding construction and review of Pay Estimate #1, Mike Danburg, P.E. Yaggy Colby Associates.
 - **Motion** to approve Pay Estimate #1 by City Council.
 - Discussion and consideration of **Motion** by City Council.
 - B. Right-of-Way Encroachment Agreement – 200 7th Avenue N. (Shao Ting Guo):
 - Review of proposal, Scott Flory, City Administrator.
 - **Motion** to approve Right-of-Way Encroachment Agreement by City Council.
 - Discussion and consideration of **Motion** by City Council.

C. CDBG Sanitary Sewer Collection System Improvement Project (Contract #1):

- Introduction by Scott Flory, City Administrator.
- Review of Pay Estimate #12 (final) and proposed Final Assessment Plat & Schedule, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #13-43**, A “Resolution Accepting the Work” by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #13-44**, A “Resolution ordering the Final Plat & Schedule of Assessments” by City Council.
- Discussion and consideration of **Motion** by City Council.

D. Professional Services Agreement - Water Treatment Plant High Service Pumps Evaluation:

- Introduction by Scott Flory, City Administrator.
- Review of proposed Professional Services Agreement, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Professional Services Agreement with Veenstra & Kimm by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

- A. Update regarding US HWY 18 (N. 3rd St. W. - N. 9th St. W.) Water Main Improvement Project
- B. Update regarding completion of the “porous paving” component of the 1st Ave S. & S. 3rd Streets Alley Reconstruction Project.
- C. Update regarding 12th Avenue S. Outdoor Recreation Area Trail Project.
- D. Update regarding Main Ave Water Tower Demo & Site Restoration Project.
- E. Update regarding pre-construction conference for the S. 20th Street Intersection(s), Stormwater, & Sidewalk Project.

10. City Administrator’s Report:

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – JUNE 17, 2013