



# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

July 18, 2014

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **July 21, 2014**, at 6:30 p.m., in the Conference Room, at the Clear Lake Fire Station. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA  
BRANT  
Ward 1

TONY  
NELSON  
Ward 2

JIM  
BOEHNKE  
Ward 3

MIKE  
CALLANAN  
At Large

GARY  
HUGI  
At Large

ITEM #6A. **Bridge Inspection Report.** The City has utilized Calhoun-Burns Associates over the last few years to perform "routine" biennial bridge inspections to meet the requirements of the FHWA and Iowa DOT. Routine inspections consist of observations and measurements to determine the physical and functional condition of a bridge in order to identify any changes from the previously recorded conditions and to ensure the structure continues to satisfy present service requirements. Inspections are generally conducted from the deck, ground, and/or water level. Underwater portions of the substructure inspections typically occur when allowed for by low-flow levels.

Per the National Bridge Inspection Standards, inspections were conducted on the City's four (4) bridges, as well as two (2) culvert structures, which are not required but were requested by the City. The Report also includes maintenance and rehabilitation recommendations. Routine bridge inspections must be conducted at intervals of not less than 24 months. Inspection reports, once completed, are submitted to the Iowa DOT via the Structure Inventory & Management System.

ITEM #6C. **Water Treatment Plant High Service Pumps.** In June 2013, the Council authorized a consultant services agreement with Veenstra & Kimm to assess the existing conditions of the Water Treatment Plant's high service pumps. This was in response to some operational issues with one of the high service pumps. In September 2013, the Council approved a consultant service agreement with Veenstra & Kimm for design and bidding services related to



replacement of the high service pumps, valves, humidity control, electrical and instrumentation improvements, as well as other miscellaneous modifications to the treatment plant. In April 2014, Veenstra & Kimm reviewed preliminary plans and specifications with the Council, as well as the tentative Project schedule.

The Water Treatment Plant has four (4) high service pumps, however, one of those has not been operational for many years and is not critical to the system's operation. The three (3) remaining pumps (#1, #2, & #3) were installed in 1972, 1989, and 1948, respectively. Although each has been reconditioned, the most effort in that regard was more than 23 years ago. Generally, the reconditioning has a life expectancy of 25 years or less. The three (3) pumps critical to the water plant's operation are in "fair" to "poor" condition.

The current engineer's estimate of the probable cost of construction is \$481,000, with approximately an additional \$70,000 for consultant services. The City budgeted \$350,000 in FY 15 for the project. It should be noted that \$200,000 was previously budgeted for in FY 14. So, between the two fiscal years, the City allocated \$550,000 for the Project.

The Project schedule calls for the Council to set the date for the hearing on the plans & specifications and bid letting at its meeting on July 21<sup>st</sup>. The bid letting would be conducted on August 13<sup>th</sup> and hearing/award of contract would occur on August 18<sup>th</sup>. Construction would begin no later than December 1<sup>st</sup> and be completed not later than April 30, 2015.

Smart Quote: "There's a great power in words, if you don't hitch too many of them together." -- Josh Billings, American humorist

Scott Flory  
City Administrator

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, JULY 21, 2014  
CLEAR LAKE FIRE STATION  
**6:30 P.M.**

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – July 7, 2014
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - Liquor License: Outdoor Service Area Request, Lake Front Tap, August 1<sup>st</sup> & 2<sup>nd</sup>.
    - Street Closing Request: CLASS Car Club, August 1<sup>st</sup>; Clear Lake Arts Sail, July 26<sup>th</sup>.
4. Citizen's opportunity to address the Council on items not on the agenda:
  - *In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.*
  - *Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.*
  - *Speakers are limited to a maximum of five (5) minutes per person.*
5. Unfinished Business:
6. New Business:
  - A. Biennial Bridge Inspection Program Report:
    - Introduction by Scott Flory, City Administrator.
    - Review of inspection report, Michael Vander Wert, P.E., Calhoun-Burns Associates.
    - Discussion and questions by City Council.
  - B. Northwest Water Tower Improvement Project:

- Project update and review of Pay Estimate #5, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Estimate #5 by City Council.
- Discussion and consideration of **Motion** by City Council.

C. Water Treatment Plant High Service Pumps Replacement Project:

- Introduction by Scott Flory, City Administrator.
- Review of proposed plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #14-47**, “A Resolution fixing the date for a public hearing on plans, specifications, form of contract, and estimate of cost, and setting the date for a bid letting on the proposed ‘Water Treatment Plant High Service Pump Improvement Project’ and for taking bids therefor.”
- Discussion and consideration of **Motion** by City Council.

D. Clear Lake Veterans Memorial Project:

- Update from Parks & Recreation Advisory Board, Randy Miller Director.
- Discussion and questions by City Council.

E. Purchase of a 2013 Polaris Ranger Crew 500 for the Fire Department:

- Introduction by Scott Flory, City Administrator.
- Review of request, Doug Meyers, Fire Chief.
- **Motion** to approve request by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

- Re-appointment of Chyrl Bergvig; Darron Jones; and Brenda Anderson to the Parks & Recreation Advisory Board for term ending June 30, 2017.
- Appointment of new Parks & Recreation Advisory Board Member for term ending June 30, 2017.

9. Public Works Director's Report:

- Update regarding 2014 Street Resurfacing Project.
- Update regarding North Shore Drive Street Reconstruction Project.

10. City Administrator's Report:

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – AUGUST 4, 2014