



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

January 16, 2015

City
Administrator
SCOTT
FLORY

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

The next meeting of the Clear Lake City Council is scheduled for Monday, **January 19, 2015**, at 6:30 p.m., in the Council Chambers, at the Clear Lake City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA
BRANT
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6A. **2015 Sewer Rehabilitation Project.** For many years now, the City has aggressively pursued sanitary sewer lining projects designed to address inflow/infiltration issues. The technology allows rehabilitation of failing sewer mains in place without having to resort to costly excavation. The method is not only more cost effective; it also prevents degradation of the roadway structural integrity that inevitably follows the traditional trench and replace method.

Funding for this work comes from the City's enterprise funds. The 2015 Sanitary Sewer and Storm Sewer budgets provided \$200,000 and \$100,000, respectively, to complete a major capital improvement sewer lining project. Both funds have adequate balances available to fund the Project. Revenues in these funds are derived from utility fees, which can only be used for related purposes.

The Project was discussed in detail at the January 5th City Council meeting. The Council indicated that staff should proceed with preparation of final design plans & specifications. It is recommended that the Council set the date for a Project bid letting for February 11th, at 11:00 a.m. and establish the date for the public hearing on the plans & specifications, as well as consideration of an award of contract for February 16th, at 6:30 p.m.

The Project scope involves the rehabilitation of approximately 5,300 LF of sewer pipe, with point repairs and manholes, using the Cured-In-Place Pipe Technology. This "trenchless" method allows the pipe to be rehabilitated in place without having to perform excavation and pipe replacement. The CIPP is a jointless, seamless, pipe-within-a-pipe, consisting of a resin-impregnated flexible tube. The flexible tube is inserted and pulled through the existing pipe from manholes and is then cured, using either hot water under hydrostatic pressure or steam pressure, to expand the tube to tightly bond with the interior of the existing pipe.

The estimated cost of construction is \$294,125. Authorization to commence with construction is anticipated to be given in early-April. The Project completion date is June 26th.



ITEM #6B. Loader-Mounted Rotary Snow Blower. As part of the 2015 fiscal year budget, the Council allocated \$160,000 for the purchase of a new front-end loader-mounted rotary snow blower for the Public Works department. The funding would come from Road Use Tax revenues. The proposed new unit would be utilized on either the City's 2009 CAT 938H or the 2004 Case 721D.

The City's newest front-end loader-mounted rotary snow blower, which was purchased in 2001, is a SnoGo MP3D, with approximately 527 hours on it, and is used primarily on the City's Case 721D front-end loader. The City currently relies on a 1979 IHC loader, with a 1961 and a 1973 SnoGo rotary snow blower head(s) as back-up. The back-up unit does require substantial maintenance and parts are becoming more difficult to locate. Additionally, newer units, of course, are more easily operated (reducing operator time) and are more environmentally friendly, as well as fuel efficient.

At its regular meeting on January 5th, the Council authorized the issuance of a Request for Proposals (RFP) authorizing proposals to be solicited and received by the City. Proposals were received by the Public Works Director on January 13, 2015. A total of two proposals were submitted. The City staff recommends the purchase of the SnoGo MP3D, with trade of the 1979 IHC with 1973 SnoGo, for a net price of \$140,858. Although not the least costly proposal received, design issues, including weight, as well as performance history factored strongly into the staff recommendation to purchase the 2015 SnoGo Loader-Mounted Rotary Snow Blower. Delivery is anticipated within 120 days of order.

ITEM #6D. State Electrical Permitting & Inspection Program. The State of Iowa has recently adopted administrative rule changes that require all electrical inspectors to be licensed by the State. The effective date was January 1, 2015. Electrical contractors and electricians have been licensed under the auspicious of the State for approximately 4-5 years now. At one time, local licensing of electricians was approved by the City Council.

Last winter, the City's building official provided notice of intent to retire by 12/31/14, which was later mutually extended to April of 2015, therefore he did not seek licensure under the State to continue to be able to perform electrical inspections. The majority of cities in Iowa have discontinued their local electrical permitting & inspection programs and now defer to the State of Iowa to perform those functions. For example, cities such as: Coralville, Charles City, Algona, Grinnell, Iowa Falls, etc. all utilize the State of Iowa's Electrical Permitting & Inspection Program. There is no cost to the City to do so. A small number of Iowa's larger cities do continue to perform their own local electrical permitting & inspections. The State has assigned an electrical inspector to each of Iowa's 99 counties. Most electrical contractors and electricians are already very familiar with the program, which is largely coordinated electronically.

It is recommended that the City discontinue its local electrical permitting & inspection program and request that work be performed by and under the aegis of the State. If the City would wish at some later point to re-establish such a program, that opportunity is not precluded in any way by participating in the State program at this time.

Smart Quote: "You must not lose faith in humanity. Humanity is like an ocean; if a few drops of the ocean are dirty, the ocean does not become dirty." – Mahatma Gandhi, Indian independence movement leader

Scott Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, JANUARY 19, 2015
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Pro-Tem Mike Callanan.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – January 5, 2015
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License:** Class E Liquor License, Class B Wine Permit, Class C Beer Permit (Carryout Beer), Fareway Stores; Class B Wine Permit and Class C Beer Permits with Sunday Sales, Back Alley Wine of Clear Lake; (renewals).
4. Citizen's opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. 2015 Sanitary Sewer Rehabilitation Project:
 - Review of request, Scott Flory, City Administrator.
 - **Motion** to approve **Resolution #15-01**, "A Resolution fixing the date for a public hearing on plans, specifications, form of contract, and estimate of cost, and setting the date for a bid letting on the proposed 2015 Sewer Rehabilitation Improvement Project."
 - Discussion and consideration of **Motion** by City Council.

B. Purchase of a front-end loader-mounted commercial rotary snow blower:

- Introduction by Scott Flory, City Administrator
- Review of competitive quotes and recommendation, Joe Weigel, Public Works Director.
- **Motion** to approve and authorize the purchase by City Council.
- Discussion and consideration of **Motion** by City Council.

C. City Hall/Police Department Renovation Project:

- Project update and review of Pay Estimate #11, Scott Flory, City Administrator.
- **Motion** to approve Pay Estimate #11 by City Council.
- Discussion and consideration of **Motion** by City Council.

D. State of Iowa Electrical Permitting & Inspection Program:

- Introduction by Scott Flory, City Administrator.
- Review of proposal, John Marino, Building Official.
- **Motion** to submit letter of request to State of Iowa to perform local electrical permitting & inspection functions by City Council.
- Discussion and consideration of **Motion** by City Council.

E. North Iowa Corridor EDC Quarterly Report”

- Review and update of activities, Chad Schreck, Executive Director.
- Questions and discussion by City Council.

F. Veterans Memorial Golf Club Foundation Annual Report:

- Review of annual report, Shane Cooney, Board member.
- Questions and discussion by City Council.

G. 2015 City-Wide Strategic Sidewalk Plan:

- Review of draft report by Jason Petersburg, P.E., Veenstra & Kimm.
- Questions and discussion by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator’s Report:

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – FEBRUARY 2, 2015

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.