



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

February 3, 2012

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **February 6, 2012**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL
MEMBERS

ITEM #6A **CDBG Sanitary Sewer Collection System Project (Phase 2)**. The Council previously set February 6th as the date for a public hearing on the proposed “Resolution of Necessity” for the “CDBG Sanitary Sewer Collection System Improvement Project – Phase 2, Street Paving Improvements”. Following the hearing, the Council must then act on the proposed “Resolution of Necessity”. The Council may either vote to: 1.) defer action to a later date, time, and place; 2.) adopt the Resolution of Necessity with amendments; or 3.) adopt the Resolution of Necessity without amendments.

DANA
BRANT
Ward 1

The adoption of the Resolution of Necessity must receive an affirmative vote of not less than ¾’s of the entire City Council. If objections are filed, signed by property owners subject to 75% of the assessments, a unanimous vote of the Council would be necessary.

TONY
NELSON
Ward 2

Following consideration of the resolution of Necessity, the Council may then consider the legal proceeding to set the date for a public hearing on the plans & specifications, as well as setting the date for a bid letting and consideration of an award of contract. It is proposed that the bid letting be held on March 7th and that consideration of an award of contract occur at the Council’s March 12th meeting.

JIM
BOEHNKE
Ward 3

The Project has a substantial completion date of October 19th with a final completion date of November 16th. Substantial completion being defined as all paving work being completed and streets open to traffic.

MIKE
CALLANAN
At Large

TERRY
UNSWORTH
At Large

ITEM #6B. **Cerro Gordo County Urban Renewal Plan**. The Council is being asked to consider an Agreement between the City of Clear Lake and Cerro Gordo County regarding the formation of an Urban Renewal Area. The proposed County Urban Renewal Area is within 2 miles of the corporate limits of both the cities of Clear Lake and Mason City. As such, the law requires that the County obtain approval of the urban renewal area by each community’s City Council.

The proposed Urban Renewal Area is roughly 490 acres in size and is depicted on the map in your packet. The proposal would enable the County to provide certain property tax



rebate incentives to Red Power Inc., which is proposing to construct a new dealership and service center west of its existing location.

ITEM #6C. **2013 Municipal Budget proposal**. The proposed 2013 fiscal year budget preparation calendar calls for the City Council to discuss the proposed FY 13 budget proposal for the first time. On February 20th, the Council will once again discuss the budget proposal, adopt a “tentative budget”, and set March 12th as the date for a public hearing on the proposed FY 13 budget. Following the public hearing on March 12th, the Finance Officer will certify the budget to the County Auditor.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, FEBRUARY 6, 2012
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – January 16, 2012.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:

- Liquor License: Class E Liquor License with Carryout Beer and Carryout Wine, Fareway Stores, (renewal).
- Tree Trimmer's License: Jim's Tree Service, Ventura; Cutting Edge Tree Service, Mason City; Clapper Tree Service, Clear Lake, (renewals).
- Excavator's License: Groves Contracting, Forest City; A Plus Skidloader, Boone, (renewals).
- Amusement License: North Iowa Cultural Center & Museum dba Surf Ballroom; Fort Custer Maze, (renewals).

4. Citizen's opportunity to address the Council on items not on the agenda:

- In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. CDBG Sanitary Sewer Collection System Improvement Project – Street Paving (Phase 2):

- Introduction by Scott Flory, City Administrator.
- Review of proposed plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- Public Hearing.
- **Motion** to approve **Resolution #12-07**, "A Resolution with respect to the adoption of the Resolution of Necessity proposed for the Sanitary Sewer Collection System Improvement Project, Contract #2 – Street Paving Improvements."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #12-08**, "A Resolution directing preparation of detailed plans & specifications, form of contract, and notice to bidders on the sanitary sewer collection system improvement project, contract #2 – Street Paving Improvements".
- Discussion and consideration of **Motion** by City Council.

- **Motion** to approve **Resolution #12-09**, “A Resolution ordering bids; approving plans, specifications, form of contract, and notice to bidders; fixing amount of bid security; ordering Clerk to publish notice; and fixing a date for receiving same; and for a public hearing on plans, specifications, form of contract, and estimate of costs”.
- Discussion and consideration of **Motion** by City Council.

B. Cerro Gordo County Corridor Urban Renewal Plan:

- Introduction by Scott Flory, City Administrator.
- Review of request, Tom Drzycimski, CG County Administrative Officer.
- **Motion** to authorize and approve an “Extraterritorial Urban Renewal Agreement” with Cerro Gordo County by City Council.
- Discussion and consideration of **Motion** by City Council.

C. 2013 Clear Lake Municipal Budget proposal:

- Review of proposal, Scott Flory, City Administrator.
- Discussion by City Council.

D. 209 1st Avenue S. – Fredricksen on 1st Avenue S.:

- Introduction by Scott Flory, City Administrator
- Public Hearing.
- **Motion** to approve **Resolution #12-10**, “A Resolution to approve a Development Agreement with Joshson LLC, including property tax rebate payments in an aggregate amount not to exceed \$25,000.”
- Discussion and consideration of **Motion** by City Council.
- Request for City to pave the north-south and east-west alleys adjacent to the site.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

- Mason City/Clear Lake Advocacy Trip to Washington DC

9. Public Works Director's Report:
10. City Administrator's Report:
11. City Attorney's Report:
12. Closed Session: Pursuant to Iowa Code Chapter 20.17(3) to conduct a strategy meeting concerning collective bargaining.
13. Other Business:
14. Adjournment.

NEXT REGULAR MEETING – FEBRUARY 20, 2012