

REGULAR COUNCIL MEETING

The Clear Lake City Council met in regular session on Monday, December 3, 2012, at 6:30 p.m., in the Council Chambers, at City Hall, with Mayor Nelson P. Crabb presiding. All Council Members present.

Boehnke moved the agenda be approved, seconded by Callanan. Passed Unanimously.

Nelson moved to approve the consent agenda, seconded by Brant:

- A. Minutes – November 19, 2012.
- B. Approval of the bills & claims.
- C. Licenses & Permits:
 - Liquor License: Class C Liquor License (LC) (Commercial) with Sunday Sales, Kenison Marketing Concept LLC dba Bikerz, (new).
 - Amusement License: Bikerz, (new).

Roll Call: All Ayes.

Mayor Crabb announced that it was the time and place for the citizen's forum. There was no citizen comment.

Ms. Jaci Dammeier, Director, McGladrey, LLP, gave an overview of the City of Clear Lake Fiscal Year 2012 Audit Report and reviewed the findings, conclusions, and recommendations. Mayor Crabb commended the City Finance Officer, and the City Administrator, as well as the Council for their collective work in ensuring that the City continues to be financially well managed. Unsworth moved to accept the 2012 Fiscal Year Audit Report, seconded by Callanan. Passed Unanimously.

Scott Flory, City Administrator, reviewed the Annual Appropriation Resolution for WESS Inc. and stated that the City previously entered into a Development Agreement with the business which provides for certain property tax rebate incentives. He advised that in accordance with those Agreements the Council must annually allocate funds in the upcoming fiscal year budget for property tax repayment. Unsworth introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 12-68

A RESOLUTION OBLIGATING FUNDS FROM THE CLEAR LAKE CONSOLIDATED URBAN RENEWAL TAX FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR (Wess Inc.)

Flory reviewed the FY 2012 Annual Urban Renewal (TIF) Report and stated that effective July 1, 2012 the City is required to file an annual Urban Renewal Report by December 1st of the calendar year for the preceding fiscal year. He stated that the Report includes activities within the City's various TIF districts and that the only active Urban Renewal Area, the Clear Lake Consolidated Urban Renewal Area, saw \$2,161,428 in revenues and \$1,839,704 in expenses. He noted the report provides information to the Department of Management on all of the activities taking place in the various TIF districts in the City. Nelson moved to approve the FY 2012 Annual Urban Renewal Report, seconded by Callanan. Passed Unanimously.

Flory gave an update on the City Hall/Police Department Emergency Generator & Electrical Upgrade Project and reviewed Pay Estimate #1 in the amount of \$25,083.80 to Jim Hunt Electric of Clear Lake. Unsworth moved to approve Pay Estimate #1, seconded by Boehnke. Passed Unanimously.

Tom Lovell, President, Veterans Memorial Golf Club Foundation, reviewed the Veterans Memorial Golf Club Annual Report and stated that the second season of operation was a success and that many significant improvements to the facilities and grounds were addressed. Lovell thanked the Council for their continued support of the course and the foundation.

Joe Weigel, Public Works Director, gave an update on the following projects: 1st Avenue S. & S. 3rd Street alley way Project and the North Shore Drive Streetscape Improvement Project.

Flory stated that at the direction of the Council the City issued an RFP for legal services and notification was published in the Clear Lake Mirror Reporter on November 28th. He noted that the deadline to submit proposals is December 28th.

Flory gave an update regarding the Utility Billing Clerk position and stated that application deadline has elapsed and that the interview process will begin within the week.

There being no further business before the Council, Nelson moved to adjourn at 7:23 p.m., seconded by Callanan. Passed Unanimously.

NEXT MEETING – MONDAY, DECEMBER 17, 2012

/S/ Nelson P. Crabb
Nelson P. Crabb, Mayor

ATTEST:

/S/ Jennifer Larsen
Jennifer Larsen, City Clerk