

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, DECEMBER 17, 2012
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – December 3, 2012.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License**: Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales, The Other Place; Class B Wine Permit and Class C Beer Permit with Sunday Sales, Back Alley Wine, (renewals).
 - **Amusement License**: The Other Place, (renewal).
4. Citizen's opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. North Shore Drive (400 block) Streetscape Improvement Project:
 - Update concerning construction activities and review of Pay Estimate #3, Jason Petersburg, P.E., Veenstra & Kimm.
 - **Motion** to approve Pay Estimate #3 by City Council.
 - Discussion and consideration of **Motion** by City Council.
 - B. 1st Avenue S. & S. 3rd Streets Alley Improvement Project:
 - Update concerning construction activities and review of Pay Estimate #1, Mike Danburg, P.E., Yaggy Colby Associates.
 - **Motion** to approve Pay Estimate #1 by City Council.
 - Discussion and consideration of **Motion** by City Council.
 - **Motion** to approve Change Order #2 by City Council.
 - Discussion and consideration of **Motion** by City Council.

C. North Shore Drive & Buddy Holly Place Intersection – 3 way stop:

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Ordinance# 805**, “An Ordinance amending an Ordinance of the City of Clear Lake, Iowa, now known as ‘Stop or Yield Requirements’, Chapter 65 of the ‘Code of Ordinance of the City of Clear Lake, Iowa, 2003’, as amended, by changing the provisions of Section 65.03 to add certain 3-way stop requirements and 65.01 to delete stop requirements”
- Discussion and consideration of **Motion** by City Council.

D. Main Avenue Water Tower Demolition Project:

- Introduction by Scott Flory, City Administrator.
- Review of proposed plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #12-71**, “A Resolution setting the date for the hearing and letting on the Main Avenue Water Tower Demolition Project.”
- Discussion and consideration of **Motion** by City Council.

E. Annual Report from the Clear Lake Area Chamber of Commerce:

- Review of annual report, Tim Coffey, Executive Director Clear Lake Area Chamber of Commerce.
- Discussion by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

- New driveway culvert at 907 12th Ave S. (Outlet Creek).

10. City Administrator’s Report:

- Potential Refunding of Outstanding General Obligation Bond Issues.

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – JANUARY 7, 2013

FENSTRA & KIMM, INC.

3000 South Street, Suite 200
 Cedar Falls, IA 50613
 Phone: 319.266.8888 Fax: 319.266.8888

Date: 11-17-12

Project Title: The Surf District - North Shore Drive Streetscape Improvement Project	Contractor: Vich Construction Corporation	Pay Period: November 1 - November 30, 2012	Contract Start Date: August 6, 2012
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ITEM NO.	ITEM CODE	ITEM	UNIT	CONTRACT QUANTITIES	CONTRACT PRICES	EXTENDED PRICE	DIVISION 1	DIVISION 2	QUANTITY COMPLETE	VALUE COMPLETE
0010	2102-271020	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	462.0	18.00	8,316.00	462.0		462.0	8,316.00
0020	2105-0425003	TOPSOIL FURNISH AND SPREAD	CY	9	110.00	990.00	9		9	990.00
0030	2101-103020	STANDARD ORS SIPFORM PCC PAVEMENT, CI, CI, 3, 7 THICK	CY	413	45.25	18,727.75	385		385	17,568.00
0040	2101-103020	STANDARD ORS SIPFORM PCC PAVEMENT, CI, CI, 3, 7 THICK	SY	227	35.00	7,945.00	216		216	7,724.00
0050	2101-691122	PCC PAVEMENT SAMPLES	EA	1	550.00	550.00	0		0	0.00
0060	2103-0012500	HMA, 300,000,000 SMI, 1/2" MIX, NO SPL, FHC REQ	TON	10.00	300.00	3,000.00	10.82		10.82	3,246.00
0070	2402-042528	ASPHALT BINDER, PG 58-28	TON	1.80	650.00	1,170.00	1.76		1.76	1,144.00
0080	2402-042521	GRANULAR BACKFILL	TON	100	33.00	3,300.00	0		0	0.00
0090	2435-0250100	INFAKE, SM, 501	FACH	2	2,900.00	5,800.00	2		2	5,800.00
0100	2435-0600010	MANHOLE ADJUSTMENT, MINOR	FACH	4	550.00	2,200.00	2		2	1,100.00
0110	2502-0212106	SUBORAIN, STANWARD, PERFORATED, 6" AS PER PLAN	FACH	327	1,950.00	6,376.50	327		327	6,374.00
0120	2502-0212193	SUBORAIN OUTLET (R-193)	FACH	2	240.00	480.00	0		0	0.00
0130	2503-0114212	STORM SWR G-MAN, TRENCHED, RCP 2000D, 12"	LF	22	93.00	2,046.00	16		16	1,488.00
0140	2503-0114212	STORM SWR G-MAN, TRENCHED, RCP 2000D, 12"	LF	30	76.00	2,280.00	22		22	1,672.00
0160	2503-0114212	STORM SWR G-MAN, TRENCHED, RCP 2000D, 18"	LF	10	188.00	1,880.00	10		10	1,822.00
0170	2510-2020036	REMOVAL OF STORM SWR PIPE 12 1/2"	LF	15	115.00	1,725.00	15		15	1,488.00
0180	2510-2425250	REMOVAL OF PAVEMENT	SV	509	68.00	34,612.00	15		15	1,020.00
0190	2511-6745900	REMOVAL OF SIDEWALK	FACH	1	850.00	850.00	1		1	6,871.50
0200	2511-7256004	REMOVAL OF SIDEWALK	SV	191	10.00	1,910.00	191		191	850.00
0210	2511-7256004	SIDEWALK, PCC, 4" THICK	SV	37	54.00	2,008.80	36		36	1,944.00
0220	2511-7256004	SIDEWALK, PCC, 4" THICK	SV	27	54.00	1,458.00	29		29	1,856.00
0230	2511-7256004	DETECTABLE WALKWAYS	SV	46	64.00	2,944.00	29		29	1,856.00
0240	2511-7256004	GUARD AND GUTTER, PCC, 2" WIDE	LF	310	22.00	6,820.00	250		250	5,400.00
0250	2516-6910000	SAFETY CLOSURE	FACH	2	110.00	220.00	2		2	270.00
0260	2521-0000110	LIGHTING POLES	FACH	6.0	4,000.00	24,000.00	6.0		6.0	24,000.00
0270	2521-0000110	HANDBOLES AND JUNCTION BOXES	FACH	6.0	350.00	2,100.00	6.0		6.0	24,000.00
0280	2521-0000400	CONTROL CABINET	FACH	1	15,800.00	15,800.00	1		1	2,100.00
0290	2521-0000410	TRAFFIC CONTROL	LF	1.0	2,600.00	2,600.00	1.0		1.0	15,800.00
0300	2533-4980003	MOBILITY FOUNDATION	TON	1.0	15,500.00	15,500.00	1.0		1.0	2,600.00
0310	2533-0000210	TRENCH COMPACTON TESTING	TON	40	46.00	1,840.00	0		0	15,500.00
0320	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	500.00	500.00	1		1	500.00
0330	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0340	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0350	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0360	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0370	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0380	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0390	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0400	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0410	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0450	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0470	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0480	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0490	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0500	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0510	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0530	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0540	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0570	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0580	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0590	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0600	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0680	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0690	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0700	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0710	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0790	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0800	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0810	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0900	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
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0940	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIALS	LS	1	3,600.00	3,600.00	1		1	3,600.00
0950	2533-0000010	DEFINER AND STOCKPILE SALVAGED MATERIAL								

December 13, 2012

Scott Flory, City Administrator
City of Clear Lake
15 North 6th Street
Clear Lake, Iowa 50428

**RE: 1st Avenue S. and S. 3rd Street Alley Improvement Project
Clear Lake, Iowa
PARTIAL PAYMENT CERTIFICATE NO. 1**

Dear Mr. Flory:

This is to verify that the contractor for the above project, Yohn Co. DBA The Excavating Co., has completed to the best of our knowledge, the work identified as complete in compliance with the contract documents.

Total Original Contract Amount	\$59,750.03
Change Order No. 1	(\$5,000.00)
Change Order No. 2	(\$5,000.00)
Total Contract Amount with Change Order	\$49,750.03
Total Contract Items Completed	\$38,533.06
Less Retainage (5%)	\$1,926.66
CURRENT AMOUNT DUE	\$36,606.40

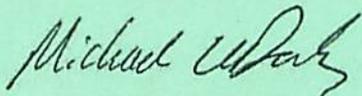
A tabulation of the contract work completed as of December 7, 2012 is enclosed.

It is recommended that the Contractor be paid the current amount due, \$36,606.40. This payment does not indicate final acceptance of the work.

Please do not hesitate to call if you have any questions.

Sincerely,

YAGGY COLBY ASSOCIATES



Michael L. Danburg, PE
Project Engineer

enclosures

TKM/jmm
11693/legal/paycert_1.doc

cc: Ryan McGregor, Yohn Co DBA The Excavating Co., 309 South 20th Street, Clear Lake, Iowa 50428



**YAGGY
COLBY**

ASSOCIATES

ENGINEERS

LANDSCAPE
ARCHITECTS

SURVEYORS

PLANNERS

Mason City

215 North Adams
Mason City, IA 50401
641.424.6344
641.424.0351 Fax



Rochester

Minneapolis

Milwaukee

PARTIAL PAYMENT CERTIFICATE NO. 1
1ST AVENUE S. & S. 3RD STREET ALLEY IMPROVEMENT
CLEAR LAKE, IOWA
11693-12

December 13, 2012



ALTERNATE A - PCC PAVING

NO.	ITEM	PLAN	QUANTITY	UNIT	UNIT	AMOUNT
		QUANTITY	TO DATE		PRICE	TO DATE
1	Remove Pavement		50	61.60	SY	\$5.00 \$308.00
2	Excavation, Cl. 10		420	420.00	CY	\$2.38 \$999.60
3	Below Grade Excavation		25	0.00	CY	\$24.00 \$0.00
4	Pervious Concrete Pavement, 6"		120	0.00	SY	\$50.00 \$0.00
5	PCC Pavement, 6", Cl. C		400	390.40	SY	\$34.25 \$13,371.20
6	Stone Recharge Bed		425	369.71	TON	\$18.59 \$6,872.91
7	Engineering Fabric		150	150.00	SY	\$2.00 \$300.00
8	PCC Driveway, 6", Cl. C		125	163.00	SY	\$38.00 \$6,194.00
9	PCC Sidewalk, 4", Cl. C		100	20.70	SF	\$4.35 \$90.05
10	Aggregate Surfacing		50	15.60	TON	\$17.80 \$277.68
11	Storm Sewer Intake, Type 'R'		1	1.00	EA	\$7,701.00 \$7,701.00
12	Storm Sewer, HDPE, 12"		184	184.00	LF	\$27.96 \$5,144.64
13	Connect to Existing Storm Sewer		1	1.00	EA	\$1,178.99 \$1,178.99
14	Topsoil, Furnish and Place		50	0.00	TON	\$30.00 \$0.00
15	Sodding		15	0.00	SQ	\$86.67 \$0.00
16	Rock Mulch and Landscape Fabric		25	22.00	SY	\$110.00 \$2,420.00
17	Traffic Control		1	0.50	LS	\$1,350.00 \$675.00
18	Mobilization		1	1.00	LS	\$3,000.00 \$3,000.00
TOTAL PROJECT - ALTERNATE A - PCC PAVEMENT						\$48,533.06
Change Order No. 1						
	1 Cost Adjustment for Revised Contract Time		1	1	LS	(\$5,000.00) (\$5,000.00)
TOTAL CHANGE ORDER NO. 1						(\$5,000.00)
Change Order No. 2						
	1 Cost Adjustment for Liquidated Damages		11	11	DAYS	(\$500.00) (\$5,500.00)
	2 Storm Sewer Lateral Connection		1	1	LS	\$500.00 \$500.00
TOTAL CHANGE ORDER NO. 2						(\$5,000.00)
TOTAL PROJECT WITH CHANGE ORDERS						\$38,533.06

CHANGE ORDER

No. 2

Project: 1st Avenue S. & S. 3rd Street
Alley Improvement Project
Clear Lake, Iowa

Date of Issuance: December 12, 2012

Owner: City of Clear Lake
15 North 6th Street
Clear Lake, Iowa 50428

Engineer's Project No. 11693-12

Contractor: Yohn Co. DBA The Excavating Co.
309 South 20th Street
Clear Lake, Iowa 50428

Engineer: Yaggy Colby Associates
215 North Adams
Mason City, Iowa 50401

You are directed to make the following changes in the Contract Documents.

Description: See attached Exhibit A

Purpose of Change Order: See attached Exhibit A

Attachments: Exhibit A

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price	Original Contract Time
\$59,750.03	Final Completion by November 2, 2012 Days or date
Previous Change Order No. 1	Net Change from Previous Change Orders
(\$5,500.00)	N/A Days
Contract Price Prior to this Change Order	Contract Time Prior to this Change Order
\$54,750.03	Substantial Completion by November 25, 2012 Final Completion by May 18, 2013 Days or date
Net Decrease of this Change Order	Net Increase of this Change Order
(\$5,000.00)	N/A days
Contract Price with all Approved Change Orders	Contract Time with all Approved Change Orders
\$49,750.03	Substantial Completion by November 25, 2012 Final Completion by May 18, 2013 days or date

Recommended:

Approved:

Accepted:

By: Michael L. Hertzog

By: [Signature]

By: _____

Date: 12/12/12

Date: 12/12/12

Date: _____

Change Order No. 2
Exhibit A

Description:

1.	Cost Adjustment for Liquidated Damages	11 Days @ \$500.00	=	(\$5,500.00)
2.	Storm Sewer Lateral Connection	1 LS @ \$500.00	=	<u>\$500.00</u>
TOTAL AMOUNT – CHANGE ORDER NO. 2				(\$5,000.00)

Purpose of Change Order:

1. To provide for liquidated damages per Article 3, Section 00500, Agreement Between the Owner and Contractor in the Project Manual. A substantial completion date of November 25, 2012 was established by Change Order No.1. The actual substantial completion date for the project was December 6, 2012. Therefore, the Contractor is subject to liquidated damages for the delay of eleven (11) days for substantial completion.
2. To provide for costs of materials, labor and equipment to connect an existing roof drain (Fredrickson's on First) to the new 12" storm sewer. Included modifications to the existing building footing to accommodate the connection at the building.

ORDINANCE NO. _____

AN ORDINANCE AMENDING AN ORDINANCE OF THE CITY OF CLEAR LAKE, IOWA, NOW KNOWN AS STOP OR YIELD REQUIREMENTS, CHAPTER 65 OF CLEAR LAKE MUNICIPAL CODE BY CHANGING THE PROVISIONS OF SECTION 65.03 TO ADD CERTAIN THREE-WAY STOP REQUIREMENTS AND 65.01 TO DELETE STOP REQUIREMENTS

Be It Enacted By The City Council Of Clear Lake, Iowa:

SECTION 1: Section 65.03 of Chapter 65 of the Clear Lake Municipal Code is amended by adding thereto the following:

6. Vehicles approaching the intersection of North Shore Drive and Buddy Holly Place from the north, east and west shall stop before entering such intersection.

SECTION 2: Section 65.01(125) of Chapter 65 of the Clear Lake Municipal Code is amended by deleting this section in its entirety.

SECTION 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: In all other respects, said Chapter now known as Stop Or Yield Requirements, Chapter 65 of the Clear Lake Municipal Code shall remain in full force and effect as originally enacted.

SECTION 5: If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6: This ordinance shall be in full force and effect from and after its passage, adoption and publication as provided by law.

PASSED BY THE COUNCIL the _____ day of _____, 2012 and approved this _____ day of _____, 2012.

Nelson Crabb, Mayor

Jennifer Larson, City Clerk

RESOLUTION No. _____

A RESOLUTION FIXING THE DATE FOR A PUBLIC HEARING ON THE PLANS, SPECIFICATIONS, FORM OF CONTRACT & ESTIMATE OF COST, AND SETTING THE DATE FOR A BID LETTING ON THE PROPOSED MAIN AVENUE WATER TOWER DEMOLITION PROJECT FOR THE CITY OF CLEAR LAKE, IOWA AND FOR TAKING OF BIDS THEREFOR

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE, IOWA:

That the "Main Avenue Water Tower Demolition Project" (hereinafter referred to as the "Project") is hereby ordered to be advertised for bids of construction.

BE IT FURTHER RESOLVED, that the detailed plans & specifications, as submitted for the Project, by Veenstra & Kimm, for the construction of the Project and the Form of Contract and Notice to Bidders, as approved by the Attorney, be and the same are hereby approved, subject to hearing thereon, and are hereby ordered placed on file in the Office of the City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the amount of security to accompany each bid shall be in an amount, which shall conform to the provisions of the notice to bidders hereby approved as part of said specifications.

BE IT FURTHER RESOLVED, that the Clerk be and is hereby empowered and directed to publish notice to bidders once in the "Clear Lake Mirror Reporter", a legal newspaper, printed wholly in the English language, published at least once weekly, and having a general publication in this City. In accordance with Section 384.96 of the Code of Iowa, publication shall be not less than four (4) nor more than forty-five (45) clear days prior to January 17, 2013, which date is fixed as the date for receiving bids. Said bids are to be filed prior to 11:00 a.m. on said date.

In accordance with Section 384.100 of the Code of Iowa, bids shall be received and opened as provided in the public notice and results of said bids shall be considered at the meeting of this City Council on January 21, 2013 at 6:30 p.m.

BE IT FURTHER RESOLVED, that, in accordance with Section 384.102 of the Code of Iowa, the Clerk is hereby empowered and directed to publish notice of hearing once in said newspaper, said publication to be not less than four (4) nor more than twenty (20) clear days prior to the date hereinafter fixed as the date for the public hearing on plans, specifications, form of contract and estimate of costs for said project, said hearing to be held at 6:30 p.m. on January 21, 2013.

PASSED AND APPROVED this 17th day of December, 2012.

Nelson P. Crabb, Mayor

ATTEST:

Jennifer Larsen, City Clerk



VEENSTRA & KIMM, INC.

2800 Fourth Street SW, Suite 9 • Mason City, Iowa 50401-1596
641-421-8008 • 641-380-0313(FAX) • 877-241-8008(WATS)

Prepared by: Jason Petersburg, P.E.

Date: 12/13/12

V&K Project No.: 383121

Main Avenue Water Tower Demolition

Project includes:

Removal of existing 500,000 gallon water tower, foundation removal, and water main disconnect.

Project timeline:

Bid Date: January 17, 2013

Early Start Date: February 8, 2013

Tower Demolition Completion Date: April 30, 2013 (10 Working Days)

(Note: actual tower demolition not anticipated to last more than 2 -3 days)

Foundation Removal Completion Date: May 17, 2013 (10 Working Days)

Liquidated Damages: \$500 per calendar day

Construction Cost Estimate:

Water Tower Demolition & Removal: \$20,000

Water Main Disconnect: \$3,500

Foundation Removal: \$35,000

Site Restoration: \$6,000

Total: \$64,500

Impact on Vehicular / Pedestrian Traffic:

South Shore Drive to be closed during tower removal operation. Maximum of 5 days allowed and must be reopened at night.



1,322 total direct telephone & website info requests:



1219 travelers requested
Visitor Information



27 planners requested
Meeting/Convention/Reunion Information



51 users requested
Relocation Information



24 brides (and 1 groom) requested
Wedding Planning Information

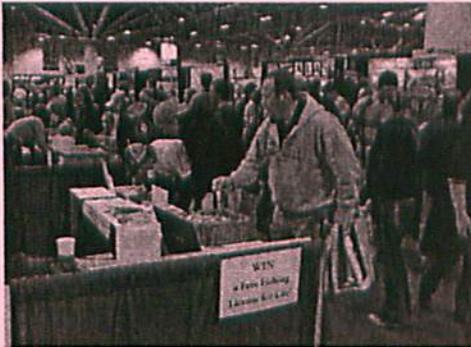
FREE information

from our advertisers, for our visitors

Circle number(s) and/or check one of the boxes below.

6,529 reader reply & website lead information requests
from Travellowa.com and publications including:

AAA Living **Better Homes and Gardens** **Family Circle** **Journal** **Midwest Living**



Distributed visitor information to
over 9,500 travelers over 15 days
at 4 sport & vacation shows in
Cedar Falls, Des Moines,
Minneapolis, & Omaha.

Also promoted Clear Lake at 3
additional trade shows for 290
Meeting Planners, Tour Planners,
& Iowa Legislators.

- Travel Iowa Marketplace
- Iowa Meetings Marketplace
- Travel Federation of Iowa's
Legislative Showcase



2115 Welcome Bags
to visitors. Bags are
offered at no charge
to event & tour
planners and include
visitor information and
a Clear Lake gift.

2721 contacts for
targeted & tracked
email campaigns



We
assisted
3,709
guests at
our
Visitor
Center

If you're keeping
track, that is 26,186
connections, and that
doesn't include our
online & social media
presence!



2012 Clear Lake Tourism Budget

Expenses: \$155,350

Hotel/Motel Tax Income: \$153,406*†

*\$98,406 deposited in 2012 plus \$55,000 estimated deposit to be rec'd Dec '12.
Actual taxes collected for FY12 will not be known until March 2013 which is the Oct-Dec '12 tax income.

Advertising \$41,500

Print, television, & online advertisement placements.

Administrative \$60,000

Director salary, benefits, portion of administrative assistant salary, common area maintenance (office space, snow removal, etc. and most supplies).

Bicycle Rental \$1,500

New bicycles, insurance, locks.

Conferences (Meetings/Training) \$550

Iowa Tourism Conference, Quarterly Central Iowa Tourism Region meetings, tourism committee meetings & summer staff orientation.

Dues \$1,550

Associations memberships, Iowa Group Travel, American Bus Association, National Tour Association, Central Iowa Tourism Region, Clear Lake Jaycees.

Event Marketing (non-chamber events): \$5,000

Events grant marketing funds to new or expanded events, as well as ongoing support of Color the Wind, All Class Reunion, and Bicycle, Blues, & BBQ.

Miscellaneous \$500

Life rings donation, Taste of CL refund for bus tour (did not cruise).

Postage \$6,000

Info request fulfillment.

Printing \$9,000

Brochure travel guide, lodging guide, advertisement design.

Resale Purchases \$2,000

Gift shop items for resale: Buddy glasses, beach towels, mugs, tumblers, postcards, keychains.

Summer Staff \$4000

Part time visitor center staff May-October.

Supplies \$500

Joint mailing envelopes, raffle drum, calculator, monitor speakers.

Travel, Meals, Mileage \$4,250

Travel expenses to shows, meetings, and visitor guide/poster/promotional material delivery.

Trade Shows & Promotional Items \$8,500

Show booth fees, display materials, giveaway items, promotional gifts, welcome bag items.

Visitor Information Systems \$10,500

Welcome center leases, DOT signs for Clear Lake, Surf Ballroom, & Lady of the Lake, electricity & maintenance for Surf Ballroom billboard, electricity for Travel Radio transmitter, out of area brochure rack placement, Mason City airport sign maintenance, QR code tracking software for advertisements, telephone, and storage unit for visitor guides and bicycles.

†Other funding sources include Cerro Gordo County Supervisors, bicycle rental income, gift shop sales, and website advertising. Any surplus is used to fund future projects on our wish list.