



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
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Mayor
NELSON P.
CRABB

August 1, 2014

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **August 4, 2014**, at 6:30 p.m., in the Conference Room, at the Clear Lake Fire Station. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA
BRANT
Ward 1

TONY
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6A. N. 6th Street Reconstruction Project. In connection with the CDBG Sanitary Sewer Improvement project (2011 &12), the City had previously authorized Veenstra & Kimm to prepare design plans & specifications for the future reconstruction of N. 6th Street, between US HWY 18 and 10th Ave N. However, the Council had subsequently decided to defer completion of the design plans and the actual construction work to a later time. As a result of the proposed new Dollar General Store to be constructed this year at the northeast corner of the intersection of US HWY 18 & N. 6th Street, City staff recommends completing the proposed N. 6th Street reconstruction at this time. Veenstra & Kimm has now completed the proposed final design plans & specifications.

The tentative project schedule calls for the Council to initiate the special assessment process at its August 4th meeting. A public hearing on the proposed "Resolution of Necessity" would be conducted at the September 2nd City Council meeting (date change due to Labor Day). Notices to the six (6) affected property owners would be mailed by the City Clerk not later than August 18th. The Project bid letting is proposed to be conducted on September 4th. Construction activities are projected to commence on or about September 18th and be completed by November 14th.

The scope of construction work involves a new 8" diameter PVC sanitary sewer main; a pre-cast concrete manhole; new PVC sanitary sewer services; new 8" diameter PVC or Ductile iron watermain; new copper and PVC water services; new 8" and 6" HDPE sub-drain pipe and services; new concrete driveways and sidewalks; grading;



modified sub-base; and 31' back-of-curb to back-of-curb concrete or asphalt paving, with concrete curb and gutter. The concrete and asphalt pavements will be bid as alternate equivalent pavements with award of contract based on low bid.

The engineer's estimate of the probable cost of construction is \$166,153. Indirect project costs are estimated at \$29,300 for a total estimated project cost of \$195,453. The total estimated cost of the project to be assessed against the benefitted properties is \$68,034.90, which is roughly 35% of the Project cost. The City's share of the estimated project cost is \$127,418.10, which is roughly 65%. It should be noted that roughly 16% (\$31,000) of the total estimated cost of the Project is proposed to be specially assessed against the proposed Dollar General Store property.

Smart Quote: "The important thing in life is not to have a good hand, but to play it well" – Louis Fortin, writer

Scott Flory
City Administrator

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, AUGUST 4, 2014
CLEAR LAKE FIRE STATION
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – July 21, 2014

B. Approval of the bills & claims.

C. Licenses & Permits:

- Excavator's License: LB & Sons, Ventura, and Barker, Lemar & Associates, West Des Moines, (new).

4. Citizen's opportunity to address the Council on items not on the agenda:

- *In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.*
- *Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.*
- *Speakers are limited to a maximum of five (5) minutes per person.*

5. Unfinished Business:

6. New Business:

A. N. 6th Street Reconstruction Project:

- Introduction by Scott Flory, City Administrator.
- Review of preliminary plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #14-48**, "Preliminary Resolution for construction of street, water, sanitary sewer and other public improvements in the City of Clear Lake, Iowa."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-49**, "Resolution fixing value of lots."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-50**, "Resolution adopting preliminary plat and schedule; estimate of cost and proposed plans and specifications for the construction of the n. 6th Street Reconstruction Project."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #14-51**, "Resolution of Necessity (proposed)"
- Discussion and consideration of **Motion** by City Council.

B. Clear Lake Veterans' Memorial Project:

- Introduction by Scott Flory, City Administrator.
- Opportunity for citizen comment.

- Opportunity for Council comment.
- **Motion** by City Council to accept recommendation from the Clear Lake Parks & Recreation Advisory Board.
- Discussion and consideration of **Motion** by City Council.

C. North Iowa Corridor EDC Quarterly Report:

- Review by Shaun Arneson, NICECDC.
- Discussion and questions by City Council.

D. Purchase of a replacement patrol vehicle for the Police Department:

- Introduction by Scott Flory, City Administrator.
- Review of request, Rex McChesney Chief of Police.
- **Motion** to approve request by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police's Report:

- Update regarding City Hall/Police Department Renovation Project.

8. Mayor's Report:

- Appointment of Linda Hopper to the Parks & Recreation Advisory Board Member for term ending June 30, 2017.
- Set date for Council meetings: (September 2nd and September 8th)

9. Public Works Director's Report:

- Update regarding North Shore Drive Street Reconstruction Project.
- Update regarding Northwest Water Tower Improvement Project.

10. City Administrator's Report:

- City-owned decorative street light fixtures retro-fit project.

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – AUGUST 18, 2014