



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
Phone (641) 357-5267 • Fax (641) 357-8711
www.cityofclearlake.com

Mayor
NELSON P.
CRABB

March 30, 2012

City
Administrator
SCOTT
FLORY

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

The next meeting of the Clear Lake City Council is scheduled for Monday, **April 2, 2012**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA
BRANT
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

TERRY
UNSWORTH
At Large

ITEM #6A. Industrial Park 3rd Addition Storm Sewer Project. The City staff and consulting engineer conducted a competitive quotation opening process, which was held on March 28th, at 2:00 p.m., which was the date and time previously established by the Council. Sealed quotes were received from four (4) competing construction companies. Charlson Excavating, Clear Lake, Iowa, submitted the lowest overall responsive responsible quote. The quote from Charlson was \$52,035, which was 12.4% below the engineer's estimate of the probable cost of construction, which was \$59,390. The low bidder and second low bidder were separated by only 3.4% in price.

It is anticipated the "Notice to Proceed" will be issued towards the middle of April. The Project is to be substantially complete by May 28th.

ITEM #6B. 2012 7th Avenue N. Storm Sewer (Willow Creek) Outlet Project. The Project bid letting was conducted on March 28th at 11:00 a.m., the date and time previously established by the Council. Sealed bids were received from five (5) competing construction companies. Nettleton Excavating, Joice, Iowa, submitted the lowest overall responsive responsible bid. The bid from Nettleton was \$127,901.75, which is 7% below the engineer's opinion of the probable cost of construction, which was \$137,508. The low bidder and second low bidder were separated by only 0.15% in price.

It is anticipated the "Notice to Proceed" will be issued towards the middle of April. The Project is to be substantially complete by May 25th and ready for final acceptance not later than June 22nd.

ITEM #6C. Municipal Water System Improvements & 3rd Ave S. Street Right-of-Way Restoration – Lincoln Village. The Council previously authorized and directed City staff to proceed with the preparation of preliminary design plans & specifications for certain construction improvements related, primarily, to the City's municipal water system and 3rd Avenue S. street right-of-



way restoration. The proposed construction activities include, but are not limited to:

1. The restoration of 3rd Ave S. to a typical City street cross-section, by removing the additional perpendicular street parking area on the south side, which was constructed for the school's faculty and visitors, and backfilling and seeding the area and constructing a typical street curb & gutter section.
2. Relocating the City's existing 10" raw water line, which serves Municipal Well #2, and transports water to the treatment plant.
3. Abandonment of an existing 4" water line and construction of a new 8" water main between 4th Ave S. and 3rd Ave S., with fire hydrants on 3rd Ave S. to improve deficient fire flows in the area.

It is proposed to set the date & time for the Project bid letting as Wednesday, April 25th, at 2:00 p.m. and, further, to establish the date & time for a public hearing on the proposed final plans & specifications for Monday April 30th (***which would require the Council to conduct a special City Council meeting***) at 6:30 p.m.. The Project substantial completion date is proposed as June 29, 2012, with final acceptance by the City Council in mid-July.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, APRIL 2, 2012
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – March 19, 2012.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor Licenses:** Class “B” Beer Permit, with outdoor service and Sunday sales, Oak Hills Par 30; Class “B” liquor license with outdoor service and Sunday sales, *Best Western Holiday Motor Lodge*; Class “B” native wine permit, *Tara Shea’s Massage Therapy*; and Class “B” wine permit, Class “C” Beer Permit, Class “E” liquor license, with Sunday sales, *Lake Liquor Wine & Spirits* (renewals).
 - **Excavator’s License:** Dean Snyder Construction (Clear Lake); Jennings Excavating (Clear Lake); and JIREH LLC (Clear Lake) (renewals).
 - **Peddler’s License:** Perry’s Sweet Treats (Clear Lake) (renewal).
 - **Farmer’s Market:** Request to utilize City Hall parking lot on Saturday mornings, beginning May 12th and through October 27th
4. Citizen’s opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council’s Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. Industrial Park 3rd Addition Storm Sewer Improvement Project:
 - Introduction by Scott Flory, City Administrator.
 - Review of 3/28/12 competitive quote opening, Mike Danburg, P.E., Yaggy Colby Associates.
 - **Motion** to approve **Resolution #12-19**, “A Resolution Making an Award of Contract.”

- Discussion and consideration of **Motion** by City Council.

B. 2012 7th Avenue N. Storm Sewer Outlet (Willow Creek) Improvement Project:

- Introduction by Scott Flory, City Administrator.
- Review of 3/28/12 bid opening, Jason Petersburg, P.E., Veenstra & Kimm.
- Public Hearing
- **Motion** to approve **Resolution #12-20**, "A Resolution approving plans, specifications, form of contract, and estimate of cost for the '2012 7th Avenue N. Storm Sewer Outlet (Willow Creek) Improvement Project'".
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #12-21**, "A Resolution Making an Award of Contract."
- Discussion and consideration of **Motion** by City Council.

C. Municipal water system improvements & street right-of-way restoration – Lincoln Village Project:

- Introduction by Scott Flory, City Administrator.
- Review of proposed final plans & specifications, Mike Danburg, P.E., Yaggy Colby Associates.
- **Motion** to approve **Resolution #12-22**, "A Resolution setting the date for a hearing and letting."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve setting the date for a special City Council meeting for 6:30 p.m., April 30th
- Discussion and consideration of **Motion** by City Council.

D. North Iowa Corridor EDC Quarterly Report:

- Quarterly update from Brent Willett, Executive Director.
- Discussion by City Council.

E. Annual Spring Large Item Pick-up:

- **Motion** to set dates for collection as: April 9, 10, & 11.
- Discussion and consideration of **Motion** by City Council.

F. Annual Report from Alliant Energy:

- Review of Annual Report, Jim Collins, Key Account Manager.
- Discussion by City Council.

G. Flood Plain Management Ordinance Update:

- Introduction by Charlie Biebesheimer, City Attorney.
- Review and recommendation from Planning & Zoning Commission, John Marino, Building Official.
- **Motion** to set the date for a public hearing for April 16th, at 6:30 p.m.

7. Chief of Police's Report:

8. Mayor's Report:

9. Public Works Director's Report:

- Review of CDBG Sanitary Sewer Collection System Improvement Project (Phase 2).

10. City Administrator's Report:

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – APRIL 16, 2012