

Mayor
NELSON P.
CRABB

April 17, 2015

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, **April 20, 2015**, at 6:30 p.m., in the Council Chambers, at the Clear Lake City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

DANA
BRANT
Ward 1

ITEM #6A. **2015 Alley Improvement Project**. At its regular meeting on March 16th, the City Council set the date for the public hearing on the proposed Project plans, specifications, form of contract, and estimate of cost, as well as the date for a Project bid letting. The bid letting was set for 11:00 a.m. on April 15th and the public hearing was set for 6:30 p.m. on April 20th.

TONY J.
NELSON
Ward 2

The location of the Project is the public alley between Main Avenue and 1st Avenue N. and between N. 4th Street and the mid-block intersection (133 LF). The project generally includes the removal of the existing alley pavement and PCC alley approach, including curb and gutter along N. 4th Street. Additionally, 36 LF of existing 8" clay sanitary sewer main will be repaired, including replacement of defective pipe and replacement or abandonment of private service connections. Active sewer services will be upgraded with new wyes and PVC service pipe within the limits of the construction project paving. Following completion of the underground work, the alley, as well as drive approach & curb & gutter will be graded and a 6" PCC pavement will be constructed over a 6" modified sub-base.

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

At the letting, there was a total of one (1) bid received. The bid from Larson Contracting, Lake Mills, IA, was \$34,867.25. The engineer's opinion of the probable cost of construction was \$37,975. The Project is set to be completed by not later than June 19th.

ITEM #6C. **P & J 1st Subdivision**. The City has adopted by Ordinance, pursuant to the Code of Iowa Section 354.8, "extra-territorial" subdivision review authority. This provides the City with the legal authority to review proposed subdivisions or plats within 2 miles of the corporate limits of the City.

The Cerro Gordo County Planning & Zoning Commission heard a request for Final Plat approval for P & J 1st Subdivision on April 2nd. The City's Planning & Zoning Commission considered the request at its April 7th meeting.



The subject property is located at 15232 Evergreen Avenue. The property is owned by Raymond & Gloria Humberg. The property is zoned "R-2" (single-family residential) and the total area of the proposed 2-lot residential subdivision is 4.60 acres. No infrastructure improvements are proposed as part of the subdivision.

ITEM #6D. Sunset Ridge Subdivision Development. The City Council entered into a Development Agreement with Sunset Ridge LLC back in August of 2007, following public notice and hearing. The City and Developer later amended the Development Agreement in September of 2008 to revise the project phasing and schedule. The City and Developer now propose to amend the Development Agreement for a 2nd time to modify the development schedule.

The proposed development is ultimately a roughly 40-lot residential subdivision, located north of Pine Brooke Addition and would be developed in three (3) separate phases. Phase 1 would entail five (5) building lots located on a new east-west street to be constructed off of Buddy Holly Place, between 10th Ave N. and 14th Ave N. and four (4) additional building lots to be constructed off an extension of 12th Avenue N. from where it dead-ends east of N. 7th Street W.

Preliminary engineering and subdivision design work is underway. It is anticipated that construction of the infrastructure for proposed development would begin this May and be completed by November.

Smart Quote: "People won't have time for you if you are always angry or complaining." -- Stephen Hawking, theoretical physicist

Scott Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, APRIL 20, 2015
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – April 6, 2015
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License**: Class B Beer, Class C Native Wine Permit, with Outdoor Service & Sunday Sales, Oak Hills Par 30; Class C Liquor License with Outdoor Service, MNG Restaurant Corp dba District 619, (renewals).
 - **Excavator's License**: Navratil Excavating, Mason City; West Union Trenching, West Union; Jennings Excavating, Clear Lake; Dean Snyder Construction, Clear Lake; Morts Inc., Latimer; (renewals).
 - **Street Closing Request**: Clear Lake Fishing Club Walleye Classic, May 16th & 17th.
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. 2015 Alley Improvement Project:
 - Introduction by Scott Flory, City Administrator.
 - Review and recommendation concerning an award of contract, Mike Danburg, P.E., SEH Yaggy.
 - Public hearing.

- **Motion** to close public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #15-15**, “Resolution approving plans, specifications, form of contract, and estimate of cost.”
- **Motion** to approve **Resolution #15-16**, “Resolution Making an Award of Contract.
- Discussion and consideration of **Motion** by City Council.

B. Water Treatment Plant High Service Pump(s) Improvement Project:

- Project update and review of Pay Estimate #2 by Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Estimate #2 by City Council.
- Discussion and consideration of **Motion** by City Council.

C. P & J 1st Subdivision – Final Plat:

- Introduction by Scott Flory, City Administrator.
- Recommendation from Planning & Zoning Commission, Michael Ritter, Building Official.
- **Motion** to approve Resolution #15-17, “A Resolution approving P & J 1st Subdivision to Cerro Gordo County, Iowa.”
- Discussion and consideration of **Motion** by City Council.

D. Sunset Ridge Residential Subdivision Development Agreement:

- Review of request, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #15-18**, “Resolution approving a second amendment to original development agreement for Sunset Ridge Subdivision.”
- Discussion and consideration of **Motion** by City Council.

E. Clear Lake Veterans Memorial Project Task Force Committee Report:

- Review of recommendation, Dave Parks.
- Discussion and questions by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director's Report:

- Project updates: N. Shore Drive; City-owned decorative street light retro-fit; N. 6th Street; and Northwest Water Tower.
- Review of bids for the sale of the City's 1979 IHC Truck Loader with 1973 SnoGo rotary snow blower.

10. City Administrator's Report:

- Retirement reception for John Marino, April 30th, 4-6 p.m.

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – MAY 4, 2015

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.