



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

September 17, 2010

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, September 20, 2010, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL
MEMBERS

ITEM #6C. Annual Street Financial Report (FY 10) . The Code of Iowa Section 312.14 requires that cities receiving an allotment of Road Use Tax Funds (RUT) prepare and submit, to the Iowa DOT, an annual financial accounting of the use of funds they receive. The RUT Report provides the DOT and Federal Highway Administration with a documented record of street receipts and expenditures of Iowa’s cities. The Report must be completed and filed each year by September 30th.

SHANE W.
COONEY
Ward 1

The FY 10 Report includes the following major capital improvement projects “completed” during the 2010 fiscal year: South Shore Drive (Phase II); N. 4th Street (1st Ave N.-3rd Ave N.) and the 2009 Stormwater Quality Improvement Project. It should be noted that some of these project were included in the Report because “construction” was completed in FY 10, although the work was not accepted by the Council until a later date.

TONY
NELSON
Ward 2

As noted in the Report, the RUT fund had an ending cash balance of \$716,487. The projected ending cash balance after the last amendment was \$598,438. For reference purposes, the RUT fund had an ending cash balance for FY 09 of 606,492. Total revenues associated with the FY 10 RUT Report are as follows: expenditures \$3,762,222 and revenues \$4,478,709.

MIKE
CALLANAN
At Large

ITEM #6E. Rezoning proposal 408 Mars Hill Drive (former Sunset school property). The Council previously set the date for a public hearing on the proposal to rezone 408 Mars Hill Drive (former Sunset school property) from its current designation of “Public – ‘P’” to RM-12 (multi-family residential). The property is adjacent to an RM-12 zoning district to the east and immediately adjoins an RM-12 zoning district to the south. The Planning & Zoning Commission considered this matter at its meeting on August 24th and has recommended that the rezoning be approved by the Council. Notice of the hearing was published in the newspaper, as required by law.

JON
MONSON
At Large

Please feel free to contact me if you have questions about any of the agenda items.



Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)
Gary Bright, Director CL Chamber (C/A only – via e-mail)
Terry Unsworth, 2405 S. Lakeview Court (with attachments)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, SEPTEMBER 20, 2010
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – September 7 (Council Meeting) and 13 (Council Workshop), 2010.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - Liquor License: Class C Beer Permit (BC) with Carryout Wine & Sunday Sales, Shell Food Mart; Class C Liquor License (LC) (Commercial) with Outdoor Service & Sunday Sales, SIPS North Shore Kitchen & Bar; Class C Beer Permit (BC) with Sunday Sales, Pilot Travel Center; Class C Beer Permit with Carryout Native Wine & Sunday Sales, Casey's General Store #1427.
4. Citizen's opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.

- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

A. LMU Zone Redevelopment Plan - 1525 S. Shore Drive (Heartland Inn annex):

- **Motion** to take matter from the table.
- **Motion** to approve LMU Zone Redevelopment Plan.
- Discussion and consideration of **Motion** by City Council.

6. New Business:

A. 2010 Water Distribution System Improvement Project:

- Review of Pay Estimate #5 by Scott Flory, City Administrator.
- **Motion** to approve Pay Estimate #5 by City Council.
- Discussion and consideration of **Motion** by City Council.

B. Surf District Plaza & Parking Area Improvement Project:

- Review of Pay Estimate #5 by Scott Flory, City Administrator.
- **Motion** to approve Pay Estimate #5 by City Council.
- Discussion and consideration of **Motion** by City Council.

C. Annual Street Financial Report (FY 2010):

- Review of proposal by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #10-69**, "A Resolution approving and adopting the annual City Street Financial Report from 7/1/09-6/30/10."
- Discussion and consideration by City Council.

D. Fall 2010 City-wide Large Item Pick-up:

- Review of request by Scott Flory, City Administrator.
- **Motion** to set dates for 2010 Fall Large Item Pick-up as October 11th-13th.
- Discussion and consideration of **Motion** by City Council

E. Rezoning Proposal – 408 Mars Hill Drive (former Sunset School property):

- Review of proposal and recommendation from Planning & Zoning, John Marino, Building & Code Enforcement Official.
- Public Hearing.
- **Ordinance #796**, “An Ordinance rezoning a tract of land from “Public (P)” to “Low-Density Multi-Family Residential (RM 12)” in the City of Clear Lake, Iowa and altering the Zoning Map accordingly (408 Mars Hill Drive – former Sunset School property)” (1st reading)
- Discussion and consideration of **Motion** by City Council.

F. Set date and time for “Trick or Treat” night:

- **Motion** to set “Trick or Treat” night as October 30th, from 5:00 p.m. to 7:00 p.m.
- Discussion and consideration of **Motion** by City Council.

G. Yard Waste Site Paving Improvements:

- Introduction by Scott Flory, City Administrator.
- Review of proposal, Mike Danburg, P.E., Yaggy Colby & Associates.
- **Motion** to approve proposal from Heartland Asphalt for Yard Waste Paving Project.
- Discussion and consideration of **Motion** by City Council

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator’s Report:

- Update regarding 2nd Avenue N Project Street Improvement Project.
- Update regarding Tennis Courts Resurfacing Improvement Project.
- Four Winds Drive Street & Storm Water Improvements.
- LMU Ordinance revisions.

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – OCTOBER 4, 2010