

## REGULAR COUNCIL MEETING

The Clear Lake City Council met in regular session on Monday, November 7, 2011, at 6:30 p.m., in the Council Chambers, at City Hall, with Mayor Nelson P. Crabb presiding. All Council Members present.

Unsworth moved the agenda be approved, seconded by Callanan. Passed Unanimously.

Cooney, moved to approve the consent agenda, seconded by Terry:

- A. Minutes – October 27, 2011.
- B. Approval of the bills & claims.
- C. Licenses & Permits:
  - Liquor License: Class C Liquor License (LC) (Commercial) (5-day license), Francis Lauer Youth Services, (new).
  - Tax Abatement Application: Laura Lovik, 610 Pine Brooke Drive and Randall & Melissa Miller, 413 Pine Brooke Drive.

Roll Call: All Ayes.

Mayor Crabb announced that it was the time and place for the citizen's forum. There was no citizen comment.

Jason Petersburg, P.E., Veenstra & Kimm, gave an update on the CDBG Sanitary Sewer Collection System Improvement Project Change Order proposal #4 for work on the US HWY 18 & 7<sup>th</sup> Avenue N. casing pipe and stated that an agreement regarding the price has now been negotiated with the general contractor, R&R Excavating, Hutchinson, Minnesota. He noted the amount of the change order is for an increase of \$96,844.30 to the contract amount. Unsworth moved to approve Change Order #4, seconded by Callanan. Passed Unanimously.

Scott Flory, City Administrator, reviewed a proposal to purchase a new (replacement) 3-wheel broom street sweeper for the Public Works Department. He stated that the City has solicited a quote proposal from Trans-Iowa of Ankeny for a replacement of a 1998 Elgin Pelican 3-wheel mechanical broom sweeper and that the cost of a new 2011 Elgin Pelican delivered to Clear Lake is \$170,452 less the trade in allowance on the 1998 Pelican for a final cost of \$160,452. He noted that the FY 12 City budget included \$180,000 for the purchase of a new street sweeper. Furleigh moved to approve the purchase of a 2011 Elgin Pelican 3-wheel mechanical broom sweeper from Trans-Iowa of Ankeny, Iowa, seconded by Callanan. Passed Unanimously.

Greg Peterson, Chief of Police, reviewed a proposal to amend the Code RED Weather Warning System 28E Agreement between the City of Clear Lake, the City of Mason City, Cerro Gordo County, and the E911 Service Board to add additional service to provide immediate calling to residents in a designated severe thunderstorm or tornado warning area when they occur. He stated that this was brought up as a result of some concerns that some residents were not able to hear the Outdoor Warning Sirens inside their home and may not have been watching TV or radio at the time a warning was issued. He noted that the cost for the additional service would be split on a per capita basis between the entities and that the cost for Clear Lake for Year 1 would be \$880.50 and \$1,320.75 for each year thereafter. Unsworth introduced the following **Resolution** and moved its adoption, seconded by Nelson. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

### RESOLUTION No. 11-83

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 28E INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN THE CITY OF MASON CITY, CITY OF CLEAR LAKE, CERRO GORDO COUNTY, AND THE E911 SERVICE BOARD TO PROVIDE THE ADDITIONAL SERVICE OF CODE RED WEATHER WARNING IN CONJUNCTION WITH THE OUTBOUND EMERGENCY NOTIFICATION SYSTEM (OTHERWISE KNOWN AS “REVERSE 911” SYSTEM)

Flory reviewed a proposed Memorandum of Understanding between the City of Clear Lake and the Veterans Memorial Golf Club Foundation regarding a capital improvement fund. He stated that as part of the recent City audit it was suggested that the City clarify the use and oversight of the “Golf Course Capital Improvement Trust Fund” by establishing additional language through

a Memorandum of Understanding. Callanan moved to approve the Memorandum of Understanding between the City of Clear Lake and the Veterans Memorial Golf Club Foundation, seconded by Unsworth. Passed Unanimously.

Flory reviewed a proposal to enter into a Development & Easement Agreement with Les Nelson Investments regarding a storm water drain tile located at 2103 North Shore Drive and stated that the request would involve the abandonment of the current drain tile and the construction of a new pipe and that the developer is requesting a cost share agreement with the City. Matt Berry, representing Les Nelson Investments, stated that the agreement calls for a 15 foot easement and that the existing home will be torn down and a new one built pending approval of all necessary permits from the Building Department. Unsworth moved to approve the Development & Easement Agreement, seconded by Furleigh. Passed Unanimously.

Flory gave an update on the LED Traffic Signal Intersection Street Light Retrofit Project and stated that the project engineer has now filed the certificate of completion for the project and that the Council may now act on a Resolution accepting the project. He also reviewed Pay Estimate #1 (final) in the amount of \$17,460 to KWS, Inc. of Cedar Falls, Iowa. Nelson introduced the following **Resolution** and moved its adoption, seconded by Callanan. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

RESOLUTION No. 11-84

A RESOLUTION ACCEPTING WORK

Brent Willett, Executive Director, North Iowa Corridor EDC, gave an update on recent Economic Development Activities in the region. Vickie Snyder, Board Member of the North Iowa Corridor EDC, also gave an update on the status of the merger of the Clear Lake EDC, Mason City EDC and the North Iowa Corridor EDC.

Council Member Furleigh reviewed the RDG Surf District Plan and the Surf Ballroom Parking Lot Concept Layout and stated that the City has received a request from the Surf Ballroom to partner with the City on a cost share agreement for improvements to the Surf Ballroom Parking Lot. Jeff Nicholas, representing the North Iowa Cultural Center & Museum, gave an overview of the Surf Ballroom's request for financial assistance to develop the Surf Ballroom Parking lot according to the concept plan developed by RDG for the Surf District area. He stated that the Surf has budgeting \$135,000 for the project. After general discussion it was a consensus of the Council to form a committee to review the plans for the project and develop an agreement to review at the next regular meeting.

Chief Peterson stated that he has received a request from the City of Ventura to begin negotiations to renew the Police Services Agreement with the City. He noted the current agreement expires on June 30, 2012.

Joe Weigel, Public Works Director, gave an update on the 10<sup>th</sup> Avenue N. Street Reconstruction Project (5<sup>th</sup> Place N to Buddy Holly Place) and the removal of the landscape brush from the Veterans Memorial Golf Course.

Flory gave a quarterly review of the 2011 Strategic Planning & Goal Setting Report.

There being no further business before the Council, Cooney moved to adjourn at 8:33 p.m., seconded by Furleigh. Passed Unanimously.

NEXT REGULAR MEETING – MONDAY, NOVEMBER 21, 2011

/S/ Nelson P. Crabb  
Nelson P. Crabb, Mayor

ATTEST:

/S/ Jennifer Larsen  
Jennifer Larsen, City Clerk  
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