



# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

November 4, 2011

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, November 7, 2011, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

SHANE W.  
COONEY  
Ward 1

ITEM #6B Purchase of a new (replacement) street sweeper. The City currently uses two street sweepers for street cleaning operations: a 1998 Elgin Pelican 3-wheel mechanical broom and a 2005 Johnston Regenerative Air Vacuum sweeper. At certain times of the year, in particular when the leaves are falling, the City may use both sweepers to lessen street flooding and congestion of the storm sewer system. Generally, the useful life for a sweeper is between 7-8 years for a municipality, but, obviously, the primary factors in determining whether to replace such a piece of equipment are: age; overall physical condition, availability of parts, and repairs. The 1998 has more than surpassed its useful life-expectancy and reliability necessary for use as a day-to-day sweeper. It has experienced higher maintenance costs and undesirable down time the last several years, as a result of mechanical breakdowns of a large-scale nature, and is showing wear and fatigue on drive and chassis components.

TONY  
NELSON  
Ward 2

The FY 12 City budget included \$180,000 for the purchase of a new street sweeper. This figure, however, anticipated a trade value of \$20,000 for the City's 1998 Elgin unit. The City has solicited a quote proposal from Trans-Iowa (Ankeny) for a replacement sweeper. Trans-Iowa has a State contract price available to cities in Iowa for such a unit. The cost of a new 2011 Elgin Pelican, delivered to Clear Lake, is \$170,452. Trans-Iowa will give the City a \$10,000 trade allowance on the 1998 Pelican if the City repairs a leaking engine seal or \$7,000 in "as-is" condition. The department recommends that the City repair the engine seal and trade the unit in on the 2011 Pelican.

BEN  
FURLEIGH  
Ward 3

MIKE  
CALLANAN  
At Large

TERRY  
UNSWORTH  
At Large

ITEM #6C. Code RED Weather Warning System. Several months ago, the Chief of Police had suggested that the City contemplate adding an additional service through Emergency Communication Network (a/k/a: Code RED) via an amendment to the 28E Agreement between the City of Mason City, Cerro Gordo County, and the E911 Service Board. The additional service would provide immediate calling to residents in a designated severe thunderstorm or tornado warning area when they occur. This was brought up as a result of some concerns that some residents were not able to hear the Outdoor Warning Sirens inside their home and may not have been watching TV or radio at the time a warning was issued.



When a tornado or severe thunderstorm warning is initiated by the National Weather Service, all properties with a landline phone number or entered cell phone number within the warning area are notified of the warning. The call is initiated by satellite systems to our phone systems with no human requirement to initiate the call. The calls typically start before the emergency broadcast is heard on radio and television.

Any calls sent for weather warnings do not count against the Code RED call limits and there are no limits on the number of weather related calls. The initial cost to add the additional service through August of 2012 would be split on a per capita basis between the City of Mason City (63.6%), Cerro Gordo County (18.79%), and Clear Lake (17.61%). The cost for Clear Lake for Year 1 would be \$880.50 and \$1,320.75 for each year thereafter.

ITEM #6F. Traffic Signal intersections Street Light Retrofit Project. Back in August of 2010, the City applied for a grant and was awarded \$19,500 from the Iowa Office of Energy Independence for the purpose of retrofitting 15 (later became 12) "city-owned" 250W high-pressure sodium street lights that are co-located on the various traffic signals owned by the City.

The 250W high-pressure sodium heads were replaced with 140W LED lights. After application of the grant funds, it is estimated that, through energy savings and reduced maintenance costs, the City will recover its cost for the project in 8 years or less.

On June 20, 2011, the Council awarded the construction contract for the project to KWS inc., Cedar Falls, IA. The amount of the contract was \$18,000.

The contractor has completed work on the project and the engineer has now filed the "Certificate of Completion" with the City, indicating the project has been completed in conformance with the plans & specifications. Enclosed in your packet is Pay Estimate #1, which serves as the "final" pay estimate for the project. In accordance with the Code of Iowa, payment of the 3% retainage amount cannot occur prior to 30 days having elapsed following the Council's acceptance of the project.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory

City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)  
Joe Weigel, Public Works Director (with attachments)  
Linda Nelson, Finance Officer (with attachments)  
Greg Peterson, Chief of Police (with attachments)  
Charlie Biebesheimer, City Attorney (with attachments)  
Gary Bright, Director, CL Chamber (C/A only – via e-mail)  
Jim Boehnke, 3rd Ward candidate (with attachments) 1510 N. 23rd Street  
Dana Brant, 1st Ward candidate (with attachments) 1201 N. 5th Street

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, NOVEMBER 7, 2011  
CITY HALL – COUNCIL CHAMBERS  
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – October 27, 2011.
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - Liquor License: Class C Liquor License (LC) (Commercial) (5-day license), Francis Lauer Youth Services, (new).
    - Tax Abatement Application: Laura Lovik, 610 Pine Brooke Drive and Randall & Melissa Miller, 413 Pine Brooke Drive.
4. Citizen's opportunity to address the Council on items not on the agenda:
  - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.

- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. CDBG Sanitary Sewer Collection System Improvement Project (Phase 1):

- Update concerning the construction of the improvements and review of Change Order proposal #4, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Change Order #4 by City Council.
- Discussion and consideration of **Motion** by City Council.

B. Purchase of a new (replacement) 3-wheel broom street sweeper:

- Review of request, Scott Flory, City Administrator.
- **Motion** to authorize the purchase of a 2011 Elgin Pelican 3-wheel mechanical broom sweeper.
- Discussion and consideration of **Motion** by City Council.

C. Code RED Weather Warning System:

- Review of proposal, Greg Peterson, Chief of Police.
- **Motion** to approve **Resolution #11-83**, “A Resolution authorizing an amendment to the 28E Intergovernmental Cooperation Agreement between the City of Mason City, City of Clear Lake, Cerro Gordo County, and the E911 Service Board to provide the additional service of Code RED Weather Warning in conjunction with the outbound emergency notification system (otherwise known as “Reverse 911” system)”.
- Discussion and consideration of **Motion** by City Council.

D. Veterans Memorial Golf Course Capital Improvement Trust Fund:

- Review of proposal, Scott Flory, City Administrator
- **Motion** to approve Memorandum of Understanding between the City of Clear Lake and the Veterans Memorial Golf Club Foundation Inc. by City Council.
- Discussion and consideration of **Motion** by City Council.

E. Development & Easement Agreement – Storm Sewer Improvement Project (2103 North Shore Drive):

- Introduction by Scott Flory, City Administrator.
- Review of request, Matt Berry, attorney-at-law.
- **Motion** to approve a “Development & Easement Agreement” with Leslie E. Nelson for a storm sewer improvement project located at 2103 North Shore Drive”.
- Discussion and consideration of **Motion** by City Council.

F. LED Traffic Signal Intersection Street Light Retrofit Project:

- Update and review of Pay Estimate #1 (final), Mike Danburg, P.E., Yaggy Colby Associates.
- **Motion** to approve **Resolution #11-84**, “A Resolution Accepting the Work”.
- Discussion and consideration of **Motion** by City Council.

G. North Iowa Corridor EDC Quarterly Report and Merger Task Force Report:

- Quarterly report from Brent Willett, Executive Director, North Iowa Corridor EDC.
- Merger Task Force Report, Vickie Snyder and Randy Cram.
- Discussion and consideration of request by City Council.

H. RDG Surf District Plan - Surf Ballroom Parking Lot Concept Layout:

- Introduction by Ben Furleigh, City Council Member At-large.
- Review of proposal and request, Jeff Nicholas, North Iowa Cultural Center & Museum.
- Discussion and consideration of request by City Council.

7. Chief of Police’s Report:

- Police Services Agreement with City of Ventura – request from City of Ventura to begin negotiations to renew the Agreement.

8. Mayor’s Report:

- Municipal election - Tuesday, November 8, 2011 – City Hall vote center.

9. Public Works Director's Report:

- Update regarding construction activities on the 10<sup>th</sup> Avenue N. Street Reconstruction Project (5<sup>th</sup> Place N. – Buddy Holly Place).
- Position announcement for part-time Public Works Secretary.
- Landscape brush removal at Veterans Memorial Golf Course.

10. City Administrator's Report:

- Strategic Planning & Goal Setting Report. – Quarterly review.

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – November 21, 2011