

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, NOVEMBER 15, 2010
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – November 1, 2010.
 - B. Approval of the bills & claims.
4. Citizen’s opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council’s Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. 2nd Avenue N. Street Reconstruction Improvement Project:
 - Update regarding construction of improvements and review of Pay Estimate #2, Joe Weigel, Public Works Director.
 - **Motion** to approve Pay Estimate #2.
 - Discussion and consideration of **Motion** by City Council.
 - B. 2010 Tennis Court Resurfacing Project:
 - Update regarding construction of the improvements and review of Pay Estimate #2 (final), Joe Weigel, Public Works Director.
 - **Motion** to approve Pay estimate #2 (final).
 - Discussion and consideration of **Motion** by City Council.
 - **Motion** to approve **Resolution #10-77**, “A Resolution Accepting the Work”.
 - Discussion and consideration of **Motion** by City Council.
 - C. 2010 Water Distribution System Improvement Project:

- Update regarding construction of the improvements and review of Pay Estimate #7 (McKinnes) and Pay Estimate #1 (Four Winds Drive Extension - final) (Nettleton), Joe Weigel, Public Works Director.
- **Motion** to approve Pay estimates #7 (McKinnes) and #1 (final) (Nettleton)
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #10-78**, “A Resolution accepting the 2010 Water Distribution System Improvement Project – Supplemental Work with Brian Nettleton Excavating Inc”.
- Discussion and consideration of **Motion** by City Council.

D. City Council Strategic Planning & Goal Setting Session/Report:

- Introduction by Scott Flory, City Administrator.
- **Motion** to set the date for December 10, 2010, from 10:00 a.m. to 3:00 p.m., in the Lakeview Room.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #10-79**, “A Resolution of the City Council of the City of Clear Lake determining a quarterly reporting requirement for the City Council’s annual Strategic Plan & Goal Setting Report.”
- Discussion and consideration of **Motion** by City Council.

E. Annual Appropriation Development Agreements – Apple Valley LLC and ABCM Corp (d/b/a: The Courtyard):

- Review of request, Scott Flory, City Administrator.
- **Resolution #10-80**, “A Resolution obligating funds from the Apple Valley Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year.”
- **Resolution #10-81**, “A Resolution obligating funds from the Northwest Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year.”
- **Motion** to approve **Resolution #10-80 & #10-81** by City Council.
- Discussion and consideration of **Motion** by City Council.

F. City Annual Financial Report – 2010 Fiscal Year:

- Review of request, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #10-82**, “A Resolution approving the 2010 Fiscal Year Financial Report for the City of Clear Lake.”
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Fire Chief’s Report:

- Update regarding construction of the fire station building project.

9. Mayor's Report:

10. Public Works Director's Report:

11. City Administrator's Report:

- Project status update for the CDBG Sanitary Sewer Collection System Improvement Project; 10th Ave N. STP Improvement Project; and North Shore Drive Streetscape Improvement Project.
- FY 2010 Audit presentation (12/6).

12. City Attorney's Report:

13. Other Business:

14. Adjournment.

NEXT REGULAR MEETING – DECEMBER 6, 2010

November 12, 2010

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

The next meeting of the Clear Lake City Council is scheduled for Monday, **November 15, 2010**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

ITEM #6B. **Tennis Court Resurfacing Project**. At its regular meeting on September 7th, the Council awarded a construction contract to Heartland Asphalt of Mason City, Iowa, for the “Tennis Courts Resurfacing Project”. The amount of the construction contract was \$83,145. There was only one Change Order, which was for “Type ‘C’ Crack Restoration” work, in the amount of \$2,017, which brought the total value of construction to \$85,162. The engineer’s original estimate of the probable cost of construction was \$95,750. The City had budgeted \$100,000 for the project, with 50% of the total cost being funded by the CL Community School District.

The City’s consulting project engineer has now filed the Certificate of Completion and recommends that the project be accepted by the City. Enclosed herewith are the following: 1.) Resolution “Accepting the Work”; 2) Certificate of Completion; and 3) Pay Estimate #2 (final).

ITEM #6C. **Four Winds Drive Watermain Extension Project**. At its regular meeting on September 7th, the Council awarded a construction contract to Nettleton Excavating for extension of water distribution system improvements, as supplemental work, in conjunction with the 2010 Water Distribution System Improvement Project. The Project primarily entailed the extension of 400 LF of 8” watermain, including new fire hydrant, valves, and aggregate pavement restoration, into the Four Winds Drive subdivision. The amount of the construction contract was \$21,025; however, the work was completed slightly under that amount - \$20,564.52. The subdivision is currently served by an undersized 4” line feed from the City’s north water tower. That 4” service main will be abandoned in the future.

The City’s consulting project engineer has now filed the Certificate of Completion and recommends that the project be accepted by the City. Enclosed herewith are the following: 1) Resolution “Accepting the Work”; 2) Certificate of Completion; and 3) Pay Estimate #1 (final).

ITEM #6F. **Annual Financial Report – FY10**. By December 1st of each year, all cities in Iowa are required to submit an annual financial report to the Iowa Dept. of Management and state Auditor’s Office. Enclosed herewith is a copy of the financial report for the 2010 fiscal year, which the City is required to publish in the newspaper.

Actual audited numbers for the following years are as follows:

Fiscal Year	Revenues	Expenditures
2002	\$11,065,787	\$10,604,432

2003	\$ 8,791,567	\$ 8,214,433
2004	\$ 9,420,524	\$ 8,493,544
2005	\$ 8,800,782	\$ 8,337,912
2006	\$13,187,960	\$12,206,526
2007	\$14,791,336	\$13,563,575
2008	\$11,828,856	\$ 9,641,551
2009	\$13,545,513	\$12,699,556
2010	\$15,102,126	\$13,841,674

The Iowa Constitution limits the amount of General Obligation debt a City may incur. The City's current general obligation debt limit is \$36, 460,500. As of June 30, 2010, the City had \$5,742,500 in general obligation indebtedness. Typically, most cities will hover around a general obligation level indebtedness of 65%-70%. Clear Lake is at 15.7%.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)
Gary Bright, Director, CL Chamber (C/A only – via e-mail)
Gregg Gillman, Director, NIC EDC (C/A only – via e-mail)