



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
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Mayor
NELSON P.
CRABB

April 29, 2011

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, May 2, 2011, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

SHANE W.
COONEY
Ward 1

ITEM #6A. Sanitary Sewer Rehabilitation/Lining Project. . At its regular meeting on April 18th, the Council awarded the contract for the Project to Municipal Pipe & Tool Co., LLC, of Hudson, IA. The amount of the contract is \$189,478. The City has now received partially-executed Contract, as well as the bonds (payment, performance, & maintenance) and Certificate of Insurance from the Contractor. All these documents have been reviewed by City staff and the Project engineer and have been found to be in compliance with the Project's specifications. Enclosed in your packet is a Resolution approving the contract & bonds.

TONY
NELSON
Ward 2

The Council will also consider Change Order #1, which eliminates the service connection grouting line item and thereby decreases the amount of the contract by \$21,550. The total cost of construction is therefore determined to be \$167,928. A pre-construction conference has been set for May 19th, at 11:00 a.m. The Project completion date is September 23rd.

BEN
FURLEIGH
Ward 3

ITEM #6B. 19 S. 3rd Street Building Demolition & Site Grading. At its regular meeting on April 18th, the Council awarded the contract for the Project to Charlson Excavating Co., Clear Lake, IA. The amount of the contract is \$39,824.80. The City has now received partially-executed Contract, as well as the bonds (payment, performance, & maintenance) and Certificate of Insurance from the Contractor. All these documents have been reviewed by City staff and the Project engineer and have been found to be in compliance with the Project's specifications. Enclosed in your packet is a Resolution approving the contract & bonds.

MIKE
CALLANAN
At Large

TERRY
UNSWORTH
At Large

The Project completion date is May 27th. A Pre-construction meeting was held on 4/26.

ITEM #6D 2011 Fiscal Year Budget Amendment. The Council will need to act on setting the date & time for a public hearing to amend the 2011 fiscal year budget. Notice of hearing will be published in the newspaper as required by law. The amendment is necessary due to the following:



- Golf course acquisition; and
- Revising revenues & expenditures for estimates of work to be completed on the Fire Station Project and the CDBG Sanitary Sewer Project.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)
Gary Bright, Director, CL Chamber (C/A only – via e-mail)
Jason Petersburg, P.E., Veenstra & Kimm (C/A only – via e-mail)
Mike Danburg, P.E., Yaggy Colby (C/A only – via e-mail)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, MAY 2, 2011
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – April 18, 2011.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License:** Class B Liquor License (LB) (Hotel/Motel, Super 8 Hotel Clear Lake, (new).
 - **Transient Merchants License:** Tropical Sno-Ole’s Concessions, (renewal).

- **Sign Erector's License:** Atwood Electric, Sigourney; Nagle Signs, Waterloo; Johnson Sign Service, Mason City; (renewals).
- **Cigarette Permit:** Kum & Go #301; Kum & Go #302; (renewals).
- **Street Closing Requests:** Clear Lake Fishing Club, May 21st & 22nd; Motorcycle Awareness Group, June 4th; Twin City F100 Club, June 10th & 11th.

4. Citizen's opportunity to address the Council on items not on the agenda:

- In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. Sanitary Sewer Collection System Rehabilitation/Lining Project:

- Review of request, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-40**, "A Resolution approving Contract & bonds for the Sanitary Sewer Collection System Rehabilitation/Lining Project".
- Discussion and consideration of **Motion** by City Council.
- Review of Change Order #1, Joe Weigel, Public Works Director.
- **Motion** to approve Change Order #1 by City Council.
- Discussion and consideration of **Motion** by City Council
- Pre-construction conference: 5/19/11 at 11:00 a.m.

B. 19 S. 3rd Street Project: Phase 1 (building demolition & site grading):

- Review of request, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-41**, "A Resolution approving Contract & bonds for the 19 S. 3rd Street Project: Phase 1 (Building Demolition & Site Grading)".
- Discussion and consideration of **Motion** by City Council.
- Review of the 4/26/11 Pre-construction conference, Joe Weigel, Public Works Director.

C. Fire Station Building Improvement Project:

- Update regarding construction of the improvements and review of Pay Application #6, John Marino, Building Official and Lieutenant Jim Finstad, Fire Dept.
- **Motion** to approve Pay Application #6 by the City Council.
- Discussion and consideration of **Motion** by City Council.
- Review of Change Order #2, Jim Finstad, Fire Dept
- **Motion** to approve Change Order #2 by City Council.
- Discussion and consideration of **Motion** by City Council.

D. 2011 Fiscal Year Budget Amendment (#2):

- Review of proposal, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-42**, “A Resolution setting the date for a public hearing to amend the 2011 Fiscal Year Budget (#2).”
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

- Update regarding patrol officer vacancy.

8. Mayor’s Report:

- Re-appointment of Jana Severtson (908 1st Ave N.) to the Library Board of Trustees (6-year term, beginning 7/1/11) (Mayoral appointment, subject to Council approval).

9. Public Works Director’s Report:

- Update regarding the 2nd Avenue N. Street Reconstruction Project.

10. City Administrator’s Report:

- EECEBG Traffic Signal Street Lighting Project.
- Employee health insurance renewal rates.

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – MAY 16, 2011