



# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

March 12, 2010

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, March 15, 2010, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL  
MEMBERS

ITEM #6A. 2010 Water Distribution System Project. The Council previously awarded the contract for the 2010 Water Distribution System Improvement Project to McKinnes Excavating, of Mason City, Iowa, in the amount of \$949,171.50. The City has now received the Contract & bonds, as well as the Certificate of Insurance from the contractor. All those documents have been reviewed by City staff and the consulting engineer and have been determined to be in compliance with the previously approved contact specifications. Enclosed in the packet is a Resolution for Council consideration approving the Contract & bonds.

SHANE W.  
COONEY  
Ward 1

ITEM #6B. Fire Station Construction Improvement Project. The Clear Lake Fire Department, through its Chief, has requested Council consideration of issuance of not to exceed \$2.3 million in debt for a new fire station, which would be located just east of the fire museum. Iowa Code Section 384.24(4)(c) defines the construction of a fire station as a "General Corporate" purpose. As such, before the City may contract for indebtedness to pay for all or a portion of the project, "it shall call for a 'special' election to vote upon the question" (Iowa Code Section 384.26 (2)). Section 384.26 (2) also dictates the form the proposition must be presented in. The measure, of course, requires 60% approval of the total votes cast.

TONY  
NELSON  
Ward 2

BEN  
FURLEIGH  
Ward 3

The list of possible dates at which "special elections" may be held is strictly proscribed by the Iowa Secretary of State's Office. For 2010, those remaining dates are as follows: May 4th, August 3rd, & November 2nd (also date of General Election). In any case, there will be cost to the City for the special election. The costs will largely be determined on whether the Council wishes to have only one (1) precinct open or all three (3). The estimated rough cost differential is anticipated to be \$3,000 vs. \$6,700, respectively.

MIKE  
CALLANAN  
At Large

JON  
MONSON  
At Large

Enclosed in your packet for Council consideration is a Resolution calling for an election on the proposition of issuing not to exceed \$2.3 million in debt for a new fire station.



ITEM #6C. TeamQuest Expansion Project. At its previous meeting, the Council heard a request from Terry Wisner, CFO & Executive Vice-President of TeamQuest, and Gregg Gillman, Executive Director of the North Iowa Corridor EDC, regarding a prospective application to be made to the Iowa Dept. of Economic Development on behalf of the Company. The application requires a “local match” and the Company and NICEDC is requesting that the City contribute \$18,000 towards the TeamQuest Expansion project in the form of a 5-year forgivable loan. The assistance application to the State is for \$90,000, also in the form of a 5-year forgivable loan.

The total cost of the Project is estimated at \$361,000, with \$253,000 coming from the Company; \$90,000 from the State; and \$18,000 from the City. The Project will create 18 new job opportunities. Nine (9) of the job have an entry wage of between \$18.00/hour and \$24.00/hour; with the other nine (9) ranging from \$28.00/hour to \$40.00/hour.

Enclosed in the packet is a Resolution approving the TeamQuest application request and committing a local match of \$18,000 towards the project.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory  
City Administrator of Clear Lake

Cc: Jennifer Larsen, City Clerk (with attachments)  
Joe Weigel, Public Works Director (with attachments)  
Linda Nelson, Finance Officer (with attachments)  
Greg Peterson, Chief of Police (with attachments)  
Charlie Biebesheimer, City Attorney (with attachments)  
Gregg Gillman, Director NCIGP (C/A only – via e-mail)  
Gary Bright, Director CL Chamber (C/A only – via e-mail)  
Doug Meyers, Fire Chief (C/A only – via e-mail)

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, MARCH 15, 2010  
CITY HALL – COUNCIL CHAMBERS  
**6:30 P.M.**

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – March 1, 2010.
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - Liquor License: Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales, All Vets Golf Club, (renewal).
    - Excavator License: JIREH, LLC, Clear Lake; John Ries Excavating, Rockwell, (renewals).
    - Peddler's License: I Scream for Ice Cream, (6-month license) (new).
4. Citizen's opportunity to address the Council on items not on the agenda:
  - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
  - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
  - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
  - A. **Ordinance #792**, "An Ordinance amending an Ordinance of the City of Clear Lake, Iowa, known as Solid Waste Control, Chapter 105 f the Code of Ordinances of the City of Clear Lake, by changing the provisions of Section 105.05 (9) to change certain requirements for open burning variances." (final reading).
6. New Business:
  - A. 2010 Water Distribution System Improvement Project:
    - Introduction by Scott Flory, City Administrator.
    - **Resolution #10-21**, "A Resolution approving Contract & bonds."
    - Preconstruction Conference: March 18<sup>th</sup>.

B. Fire Station Building Improvement Project:

- Review of proposal, Scott Flory, City Administrator.
- Opportunity for public comment.
- **Resolution #10-22**, “A Resolution calling for an election on the proposition of issuing bonds or otherwise entering into a loan agreement to borrow money for the purpose of constructing, furnishing and equipping a new fire station.”

C. TeamQuest Economic Development Expansion Project:

- Review of request, Greg Gillman.
- Opportunity for public comment.
- **Resolution #10-23**, “A Resolution of the City Council of Clear Lake, IA, approving the application of TeamQuest Corporation to the Iowa Department of Economic Development’s 130% Component Program.”

D. Set dates for City-wide “Large Item Pick-up”:

- Review of request, Joe Weigel, Public Works Director.
- **Motion** to approve setting the dates for City-wide “Large Item Pick-up”.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

- Update on demolition of 109 N. 8<sup>th</sup> Street (former Moffet’s garage)..

10. City Administrator’s Report:

- RFP Professional Financial Advisory Services.
- 2010 Water Distribution System Improvement Project financing.

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – APRIL 5, 2010