



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

June 17, 2011

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, June 20, 2011, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL MEMBERS

SHANE W.
COONEY
Ward 1

ITEM #6B. EECBG Traffic Signal Intersection Street Lighting Retrofit Project. Back in April 2010, the City applied for a grant and was awarded \$19,500 from the Iowa Office of Energy Independence for the purpose of “retrofitting” fifteen (15) “city-owned” 250W High-Pressure Sodium street lights, which are co-located on various traffic signals throughout the City. Specifically, the locations are those “signalized” intersections along N. 8th Street and US HWY 18. However, it has only recently been determined that three (3) of the proposed fifteen (15) street lights actually belong to the IDOT and the City is not responsible for any operating costs associated with the lights at that signalized intersection location – US HWY 122 & I-35 interchange. Consequently, only twelve (12) street lights will be retrofitted.

TONY
NELSON
Ward 2

The 250W high-pressure sodium’s will be replaced with 140W LED’s. After application of the grant funds, it is estimated that, through energy savings and reduced maintenance costs the “payback” on the City’s investment will be less than eight (8) years.

BEN
FURLEIGH
Ward 3

The City recently sent out a notice to contractors inviting sealed competitive quotes - to be opened on June 15th. There were two (2) sealed quote proposals received. The lowest cost quote was submitted by KWS of Cedar Fall, IA, in the amount of \$18,000. The consultant’s estimate of the probable cost of construction was \$24,000.

MIKE
CALLANAN
At Large

Since the Project will not require use of all the grant funds awarded, the City has checked with the grant authority about using any remaining funds awarded the City in an additional area of the community. It appears that there is a strong likelihood the City may be able to use any excess funds at additional locations on further retrofitting of other City-owned street lights.

TERRY
UNSWORTH
At Large

ITEM #6F 2011 Street Resurfacing Project. The Council previously set the date for a Project bid letting (June 16th), public hearing, and award of contract (June 20th). The Project entails approximately 25 blocks of HMA (hot-mix asphalt) resurfacing on various city street segments. A number of the segments identified for resurfacing were



“carryovers” from an existing list from the most recent resurfacing project (2009), which was scaled back to stay within budget constraints.

The Project generally consists of milling and a 2” thick, maintenance-level, HMA resurfacing for the width of the street. There will also be limited curb & gutter replacement and, in some segments, sub-drain work. Additionally, ADA compliant sidewalk ramps will be constructed at the intersections.

Only one (1) bid was received at the letting; that being from Heartland Asphalt of Mason City. The total “base bid” of \$409,420.96 is 0.5% over the engineer’s estimate of the probable cost of construction. The base bid included segments #1-8. Segments #9-12 were bid as “add alternates”.

The City budgeted \$425,000 for the total Project, including professional services. The total “construction” budget is, therefore, roughly \$403,000. It is recommended that the Council award the base bid and that the City staff and consultant will work with the contractor to keep the Project within the budget limitations.

It is anticipated that a “Notice to Proceed” will be issued on July 8th. The completion date is September 15th. Funding for the Project is from the Road Use Tax Fund.

ITEM #6G 10th Ave N. Street Reconstruction Project. One of the major public works improvement projects for FY 12 is the reconstruction of 10th Ave N., from Buddy Holly Place – 5th Place N. The preliminary design plans & specifications for the Project will be reviewed with the Council by the Project engineer.

The Project schedule calls for the Council to initiate the special assessment process at its June 20th meeting. The hearing on the proposed Resolution of Necessity would occur at a special Council meeting on July 11th. The Project bid letting will occur in Ames on July 19th. Following the letting, the Council will then act on the bids at its regular meeting on August 1st.

The underground improvements have a completion date of November 18th. The above-grade improvement will begin in May of 2012. The Project is being bid with both PCC and HMA options.

The total estimate of the Project cost is \$730,877, which includes construction and all legal, engineering, and administrative costs. The estimated cost of construction is \$628,000. The City was awarded \$343,000 in STP grant funds for the Project from the Iowa DOT.

The Project generally consists of the reconstruction of 10th Avenue N., between Buddy Holly Place and 5th Place N. The work involves pavement removal and excavation; water main replacement; sanitary sewer improvements; new water and sanitary sewer service laterals (where needed); storm sewer & intakes; sub-drain; and either PCC or HMA paving with curb & gutter.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)
Gary Bright, Director, CL Chamber (C/A only – via e-mail)
Jason Petersburg, P.E., Veenstra & Kimm (C/A only – via e-mail)
Mike Danburg, P.E., Yaggy Colby (C/A only – via e-mail)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, JUNE 20, 2011
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – June 6, 2011.

B. Approval of the bills & claims.

C. Licenses & Permits:

- Liquor License: Class B Wine Permit (WB) with Sunday Sales, j avenue, (new).
- Cigarette Permit: Pitstop Convenience Store; Quick Shop, (renewals).
- Excavator's License: Peterson Excavating & Drainage, Kensett, (renewal).
- Tax Abatement Application: Grant Maulsby, 312 Pine Brooke Drive.

4. Citizen's opportunity to address the Council on items not on the agenda:

- In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. CDBG Sanitary Sewer Collection System Project (Phase 1):

- Update regarding construction of the improvements and review of Pay Estimate #2, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Estimate #2 by City Council.
- Discussion and consideration of **Motion** by City Council.

B. EECBG Traffic Signal Intersection Street Lighting Retro-fit Project:

- Review of proposal, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-50** "A Resolution Making an Award of Contract by City Council.
- Discussion and consideration of **Motion** by City Council.

C. Annual Community Investment Report from Alliant Energy:

- Review of Community Investment Annual Report, Jim Collins, Alliant Energy.
- Discussion by City Council.

D. Request from the Association for the Preservation of Clear Lake::

- Review of request, Deb Tesar, Association for the Preservation of CL.
- **Motion** to approve request from the APCL.
- Discussion and consideration of **Motion** by City Council.

E. Yield Sign at 8th Ave N. & N. 7th Street (westbound):

- Review of proposal, Scott Flory, City Administrator.
- Opportunity for public comment.
- **Motion** to approve **Ordinance #799**, “An Ordinance approving the placement of a Yield Sign on 8th Ave N. at the intersection of N. 7th Street” (1st, 2nd, & final readings)
- Discussion and consideration of **Motion** by City Council.

F. 2011 Street Resurfacing (Maintenance) Project:

- Introduction by Scott Flory, City Administrator
- Review of Project bid letting (6/16), Jason Petersburg, P.E., Veenstra & Kimm.
- Public Hearing.
- **Motion** to approve **Resolution #11-51**, “A Resolution approving the plans, specifications, form of contract, & estimate of cost for the 2011 Street Resurfacing Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #11-52**, “A Resolution Making an Award of Contract.”
- Discussion and consideration of **Motion** by City Council.

G. 10th Avenue N. (STP) Street Reconstruction Project (Buddy Holly Place – 5th Place N.):

- Introduction to proposal, Scott Flory, City Administrator.
- Review of Project preliminary plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #11-53**, “A preliminary Resolution for the construction of public improvements in the City of Clear Lake, Iowa.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #11-54**, “A Resolution fixing lot values.”
- Discussion and consideration of **Motion** by City Council.

- **Motion** to approve **Resolution #11-55**, “A Resolution adopting preliminary plat & schedule; estimate of cost; and proposed plans & specifications for the 10th Avenue N. Street Improvement, 2011.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #11-56**, “A Resolution of Necessity (proposed).”

7. Chief of Police’s Report:

8. Mayor’s Report:

A. Change Council meeting date for first meeting in July 2011:

- **Motion** to change the Monday, July 4th, City Council meeting date to Tuesday, July 5th.
- Discussion and consideration of **Motion** by City Council.

B. Appointment of Darron Jones (13 Country Club Place); Brenda Anderson (306 Woodlane Drive); & Chyrl Bergvig (601 S. 14th Street) to the Parks & Recreation Advisory Board for the term ending on June 30, 2014. (subject to Council approval)

C. Re-appointment of Amanda Korenberg to Parks & Recreation Advisory Board for the term ending June 30, 2014. (subject to Council approval)

9. Public Works Director’s Report:

- Update regarding 2nd Avenue N. Street Reconstruction Project.
- Update regarding 12th Avenue S. Recreation Area Site Grading Project.
- Update regarding the 2011 Sanitary Sewer Rehabilitation Project.

10. City Administrator’s Report:

- Update regarding the purchase of an All Wheel Drive Utility Tractor for the Parks & Recreation Department to replace the 1999 John Deere 2-wheel drive tractor.
- Update regarding Airport Water Service Agreement with Mason City.

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – JULY 5, 2011