



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

July 1, 2011

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City
Administrator
SCOTT
FLORY

The next meeting of the Clear Lake City Council is scheduled for Tuesday, July 5, 2011, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL
MEMBERS

ITEM #6A 10th Ave N. STP Street Improvement Project. At the previous City Council meeting, the Project engineer reviewed the proposed plans & specifications for the Project. Enclosed in the packet are two (2) Resolutions for Council consideration. The first directs the preparation of detailed plans and specifications, form of contract, and notice to bidders. The second orders bids, fixes amount of bid security, orders Clerk to publish notice and fixes a date for receiving same and for a public hearing on plans, specifications, form of contract, and estimate of cost.

SHANE W.
COONEY
Ward 1

The date of the public hearing on the plans & specifications, form of contract, and estimate of cost is the regular Council meeting on July 18th. The Project bid letting will be held on July 19th at the Iowa DOT in Ames. Following the bid letting, the Council will then act on the bids at its regular meeting on August 1st.

TONY
NELSON
Ward 2

The underground improvements have a completion date of November 18th. The above-grade improvement will begin in May of 2012. The Project is being bid with both PCC and HMA options.

BEN
FURLEIGH
Ward 3

The total estimate of the Project cost is \$730,877, which includes construction and all legal, engineering, and administrative costs. The estimated cost of construction is \$628,000. The City was awarded \$343,000 in STP grant funds for the Project from the Iowa DOT.

MIKE
CALLANAN
At Large

TERRY
UNSWORTH
At Large

The Project generally consists of the reconstruction of 10th Avenue N., between Buddy Holly Place and 5th Place N. The work involves pavement removal and excavation; water main replacement; sanitary sewer improvements; new water and sanitary sewer service laterals (where needed); storm sewer & intakes; sub-drain; and either PCC or HMA paving with curb & gutter.

ITEM #6C 2011 Street Resurfacing Project. The Council previously awarded the contract for the Project to Heartland Asphalt, for the base bid only, in the amount of \$409,420.96.



The base bid included segments #1-8; segments #9-12 were bid as “add alternates” and were not awarded. The Project entails approximately 25 blocks of HMA (hot-mix asphalt) resurfacing on various city street segments and generally consists of milling and a 2” thick, maintenance-level, HMA resurfacing for the width of the street. There will also be limited curb & gutter replacement and, in some segments, sub-drain work. Additionally, ADA compliant sidewalk ramps will be constructed at the intersections.

The City has now received the contract and bonds, along with the Certificate of Liability Insurance, for the Project from the contractor. They have been reviewed by City staff and the project consultant and have been determined to be in compliance with the Project specifications.

It is anticipated that a “Notice to Proceed” will be issued on July 8th. The completion date is September 15th. Funding for the Project is from the Road Use Tax Fund.

ITEM #6E. Titan Pro SCI Expansion Project. Enclosed in your packet is a proposed “Letter of Intent” that outlines a proposal to provide certain property tax incentives by the City to the Company relative to a future expansion project at its facility in Clear Lake. The “Letter of Intent” is meant to serve as a good faith expression by the parties to continue to work together towards a future Development Agreement that would memorialize the specific responsibilities and obligations of the City and the Company.

ITEM #6F. EECBG Traffic Signal Intersection Street Lighting Retrofit Project. At its previous meeting, the Council awarded a contract for the Project to KWS of Cedar Fall, IA, in the amount of \$18,000. The City has now received the contract and bonds, along with the Certificate of Liability Insurance, for the Project from the contractor. They have been reviewed by City staff and the project consultant and have been determined to be in compliance with the Project specifications.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)
Joe Weigel, Public Works Director (with attachments)
Linda Nelson, Finance Officer (with attachments)
Greg Peterson, Chief of Police (with attachments)
Charlie Biebesheimer, City Attorney (with attachments)

Gary Bright, Director, CL Chamber (C/A only – via e-mail)
Jason Petersburg, P.E., Veenstra & Kimm (C/A only – via e-mail)
Mike Danburg, P.E., Yaggy Colby (C/A only – via e-mail)

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
TUESDAY, JULY 5, 2011
CITY HALL – COUNCIL CHAMBERS
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – June 20, 2011.
 - B. Approval of the bills & claims.
 - C. **Resolution #11-57**, “A Resolution supporting the creation of a North Iowa Area Council of Governments Local Housing Trust Fund.”
 - D. Licenses & Permits:
 - Liquor License: Class C Liquor License (LC) (Commercial), **Fiesta Cancun Mexican Restaurant**; Class C Liquor License (LC) (Commercial) **Half Moon Inn**; Class C Beer Permit and Class B Native Wine Permit, **Casey’s General Store #1896**; (renewals).
 - Tree Trimmer’s License: **Brad’s Tree Service**, Clear Lake; **Miller Tree & Landscape**, Mason City; (renewals).
 - Sign Erector License: Fairway Outdoor Advertising, (renewal).
 - Street Closing Requests: Clear Lake Antique & Classic Boat Society, July 16th; Clear Lake Noon Lions, July 17th; Clear Lake Yacht Club, July 27th through July 30th.
4. Citizen’s opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council’s Rules of Procedure, no action can occur on items presented during the Citizens Forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. 10th Avenue N. (STP) Street Reconstruction Project (Buddy Holly Place – 5th Place N.):

- Review of proposal, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-58** “A Resolution directing preparation of detailed plans & specifications; form of contract; and notice to bidders on the Clear Lake, Iowa, 10th Ave N. STP Street Improvement Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #11-59** “A Resolution ordering bids, fixing amount of bid security, and ordering Clerk to publish notice and fixing a date for receiving same, and for a public hearing on plans, specifications, form of contract, and estimate of cost.”
- Discussion and consideration of **Motion** by City Council.

B. Tourist Park Improvement Project:

- Update regarding construction of the improvements and review of Pay Estimate #2, Joe Weigel, Public Works Director.
- **Motion** to approve Pay Estimate #2 by City Council.
- Discussion and consideration of **Motion** by City Council.

C. 2011 Street Resurfacing Project:

- Review of proposal, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-60** “A Resolution approving the Contract & bonds.”
- Discussion and consideration of **Motion** by City Council.

D. Fire Station Building Improvement Project:

- Update regarding construction of the improvements and review of Pay Estimate #8, Stan Owens, SEH.
- **Motion** to approve Pay Estimate #8 by City Council.
- Discussion and consideration of **Motion** by City Council.

- Authorization for approval of request to allocate a not to exceed amount of \$75,000 for building furnishings and approval for the Fire Chief to spend the same.
- Discussion and consideration of **Motion** by City Council.

E. Titan Pro SCI Expansion Project:

- Introduction to request, Brent Willet, North Iowa Corridor EDC.
- Review of proposal, Scott Flory, City Administrator.
- **Motion** to approve Letter of Intent by City Council.
- Discussion and consideration of **Motion** by City Council.

F. EECBG Traffic Signal LED Street Lighting Retrofit Project:

- Review of proposal, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-61** "A Resolution approving the Contract & bonds."
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police's Report:

8. Mayor's Report:

9. Public Works Director's Report:

- Update regarding the 2011 Sanitary Sewer Rehabilitation Project.
- Update regarding CDBG Sanitary Sewer Collection System Project.

10. City Administrator's Report:

11. City Attorney's Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – JULY 18, 2011