

## REGULAR COUNCIL MEETING

The Clear Lake City Council met in regular session on Monday, April 5, 2010, at 6:30 p.m., in the Council Chambers, at City Hall, with Mayor Nelson P. Crabb presiding. All Council Members present.

Callanan moved the agenda be approved, seconded by Cooney. Passed Unanimously.

Furleigh moved to approve the consent agenda, seconded by Monson:

- A. Minutes – March 15, 2010.
- B. Approval of the bills & claims.
- C. Licenses & Permits:
  - Liquor License: Special Class C Liquor License (BW) (Beer/Wine), Shao Ting Guo, (renewal).
  - Excavator's License: Mort's Inc., Latimer; Dean Snyder Construction, Clear Lake; Jennings Excavating, Clear Lake, (renewals).
  - Peddler's License: Perry's Sweet Treats, Clear Lake, (new).
  - Transient Merchant License: Krieger's Greenhouse, Mason City, (renewal).

Roll Call: All Ayes.

Mayor Crabb announced that it was the time and place for the citizen's forum.

Larry Morris, 207 7<sup>th</sup> Avenue South, requested that the Council verify that the Hotel/Motel tax proceeds are being allocated to the correct entities as indicated in the Ordinance that originally established the Hotel/Motel tax.

Stac Schroeder, 811 1<sup>st</sup> Avenue N, addressed the Council in reference to Ordinance #790 regarding the prohibition against on-street parking of certain trailers specified in the Ordinance. He indicated that he has a trailer that he parks in front of his home that he uses for transporting his stock car. The Mayor advised Mr. Schroeder that his question would be addressed specifically to him by the City Attorney at a subsequent time.

Scott Flory, City Administrator, reviewed a proposal to refinance the three bond issues the City currently has on the books that are callable and stated that based upon current market rates, the refunding would generate a savings in interest cost of approximately \$55,000 to \$60,000. He stated that City staff issued a Request for Proposals (RFP) for Professional Financial Advisory Services and a total of three proposals were submitted from public financial advisory firms. He noted that the proposals were scored on the basis of cost (25%), qualifications/experience (65%), and adherence to the RFP (15%) and the firm that received the highest score was Ruan Securities of Des Moines, Iowa. He further noted that the Council would need to act on a Resolution establishing the date and time for a public hearing on the proposal to refinance the three bond issues. Callanan introduced the following **Resolution** and moved its adoption, seconded by Nelson. Roll Call: Passed Unanimously. Whereupon, the Mayor declared the following duly adopted:

### RESOLUTION No. 10-24

#### A RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON A LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,175,000

Joe Weigel, Public Works Director, gave an update on the North Shore Drive Lift Station Improvement Project and reviewed Pay Application #2 in the amount of \$56,641.85 to R & R Excavating of Hutchinson, Minnesota. Callanan moved to approve Pay Application #2, seconded by Furleigh. Passed Unanimously.

Flory reviewed the 2<sup>nd</sup> Avenue North Street Reconstruction Improvement Project (N. 6<sup>th</sup> Street to N. 8<sup>th</sup> Street) and stated that the project is one of the major public works improvement projects for FY 11. He stated that the project generally consists of pavement removal and excavation; upgrade and replacement of the existing water main to an 8" main, sanitary sewer manhole replacements, sanitary sewer and water service lateral replacements, storm sewer and intake improvements, sub-drain, defective sidewalk replacement, ADA sidewalk ramps, driveway approaches, and either PCC or ACC paving.

Mike Danburg, Yaggy Colby & Associates, reviewed the project costs and stated that the opinion of probable cost of construction is \$580,000, including legal, engineering, & administrative costs with roughly \$137,000 being funded from special assessments to the property owners. He noted that the project schedule calls for a June 16<sup>th</sup> bid letting with award of contract at the June 21<sup>st</sup> Council meeting, he further noted that construction of the underground utilities would commence on or about August 16<sup>th</sup> and be complete prior to October 29<sup>th</sup> with paving commencing in May of 2011.

Flory reviewed the proposed Surf District – North Shore Drive Streetscape Enhancement Project and stated that a grant application has been submitted to the DOT's STP Transportation Enhancement Program for streetscape enhancements to the north side of the 400 block of North Shore Drive between Buddy Holly Place and 7<sup>th</sup> Avenue North. He stated that the proposed project would consist of brick paver sidewalks, pedestrian lighting, sub-drain, storm sewer, tree plantings, driveway approaches, ADA compliant sidewalk ramps, and street furniture. He noted that these enhancements were identified in the "Surf District Schematic Redevelopment Plan" adopted by the City Council in February of 2009.

Jason Petersburg, Veenstra & Kimm, reviewed the proposed project plans and stated that the estimated cost of construction is \$200,000 and that the City would be required to pay not less than 20% of the cost of construction, as well as engineering fees.

Nelson introduced the following **Resolution** and moved its adoption, seconded by Monson. Roll Call: Ayes: Monson, Furleigh, Callanan, Nelson. Abstain: Cooney, due to conflict of interest.

Weigel reviewed a proposal to purchase a Columbarium to be installed in the Clear Lake Cemetery. He stated that three quotes were received for one columbarium and three granite benches, with the lowest quote proposal being from Memorial Park Cemetery, Mason City, in the amount of \$31,924. He further stated that City crews would complete the concrete and landscape work, which will bring the total cost of the project to \$37,000, which is under the amount in the FY 10 budget by \$3,000. Callanan moved to authorize the purchase of the columbarium and three granite benches from Memorial Park Cemetery in the amount of \$31,924, seconded by Nelson. Passed Unanimously.

Mayor Crabb stated that he along with Flory and Council Member Cooney met with Chamber of Commerce staff to review how the hotel/motel tax proceeds allocated to the Chamber are being used. He stated that the Chamber will make a presentation to the Council at a workshop regarding this matter.

Weigel updated the Council on the following: 109 N. 8<sup>th</sup> Street (former Moffet's garage) demolition project, pre-construction conference for the Surf District Park Project, Pre-construction conference for the 2010 Water Distribution System Improvement Project, and the North 4<sup>th</sup> Street Reconstruction Improvement Project.

Flory stated that the City was awarded an EECBG for funding of 50% of the Traffic Signal Intersection Street Lighting Project and that the proceedings regarding the grant agreement are anticipated to be on the agenda for the April 19<sup>th</sup> meeting.

There being no further business before the Council, Furleigh moved to adjourn at 7:56 p.m., seconded by Nelson. Passed Unanimously.

NEXT REGULAR MEETING – APRIL 19, 2010

/S/ Nelson P. Crabb  
Nelson P. Crabb, Mayor

ATTEST:

/S/ Jennifer Larsen  
Jennifer Larsen, City Clerk