



# CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428  
Phone (641) 357-5267 • Fax (641) 357-8711

Mayor  
NELSON P.  
CRABB

April 15, 2011

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The next meeting of the Clear Lake City Council is scheduled for Monday, April 18, 2011, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the enclosed agenda for the items discussed below.

COUNCIL  
MEMBERS

ITEM #6A. CDBG Sanitary Sewer Collection System Project (Phase 1). . At its regular meeting on April 4th, the Council awarded the contract for the Project to R&R Excavating Inc., of Hutchinson, MN. The amount of the contract is \$2,197,983.46. The City has now received partially-executed Contract, as well as the bonds (payment, performance, & maintenance) and Certificate of Insurance from the Contractor. All these documents have been reviewed by City staff and the Project engineer and have been found to be in compliance with the Project's specifications. Enclosed in your packet is a Resolution approving the contract & bonds.

SHANE W.  
COONEY  
Ward 1

It is anticipated that the Contractor will begin work the week of April 18th. The Project completion date is November 18th.

TONY  
NELSON  
Ward 2

ITEM #6B. 19 S. 3rd Street Building Demolition & Site Grading. The Project quote opening was conducted at 10:00 a.m., on April 14th, at City Hall. Bids were received from a total of six (6) different general contractors. The bid from Charlson Excavating Inc., of Clear Lake, in the amount of 39,824.80, has been determined to be the lowest responsive responsible bid. The bid from Charlson is roughly 41% below the engineer's estimate of the probable cost for the project, which was \$66,800.

BEN  
FURLEIGH  
Ward 3

MIKE  
CALLANAN  
At Large

ITEM #6D 2011 Sanitary Sewer Rehabilitation/Lining Project. The Council will hold the required public hearing on the Project plans, specifications, form of contract, and estimate of cost. Notice of hearing was published, as required by law, in the newspaper.

TERRY  
UNSWORTH  
At Large

On Friday, April 15th, at 11:00 a.m., the Project bid letting was held at City Hall. There was only one bid received, that being from Municipal Pipe & Tool, of Hudson, Iowa. The Project included a base bid for priority segments #1-4, with priority segments #5-8 bid as add alternates.

The Project involves the rehabilitation (lining) of approximately 5,500 LF of 8" VCP (vitrified clay pipe) and 700 LF of 10" VCP sanitary sewer collection system piping in 8 priority areas of the Community. The City awarded a professional services agreement to



Veenstra & Kimm at its meeting on 2/21/11 for the Project. The City has budgeted \$150,000 in total for the project. The Project completion date is September 23, 2011.

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory  
City Administrator

Cc: Jennifer Larsen, City Clerk (with attachments)  
Joe Weigel, Public Works Director (with attachments)  
Linda Nelson, Finance Officer (with attachments)  
Greg Peterson, Chief of Police (with attachments)  
Charlie Biebesheimer, City Attorney (with attachments)  
Gary Bright, Director, CL Chamber (C/A only – via e-mail)  
Tim Moreau, P.E., Veenstra & Kimm (C/A only – via e-mail)  
Mike Danburg, P.E., Yaggy Colby (C/A only – via e-mail)

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, APRIL 18, 2011  
CITY HALL – COUNCIL CHAMBERS  
6:30 P.M.

1. Call To Order by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – April 4, 2011.
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - **Liquor License**: Class C Liquor License (Commercial) Lake Front Tap, (renewal); Class E Liquor License with Carryout Beer, Carryout Wine and Sunday Sales, Econo Foods, (renewal); Class B Wine Permit with Sunday Sales, Weathered Elements, (renewal); Class B Native Wine Permit, Tara Shea’s Massage Therapy, (new).

- **Excavator's License:** Lauen-Son Construction, Meservey, (renewal).
- **Transient Merchant's License:** Krieger's Greenhouse, Mason City, (renewal).
- **Amusement License:** Lake Front Tap, (renewal).
- **Application for property tax abatement:** Joshua & Angela Laack, 1009 Pine Brooke Court; Jeanine Anderson & Gerald Marsolet, 602 Pine Brooke Drive; Trinity & Stacy Doughan, 603 Pine Brooke Drive.

4. Citizen's opportunity to address the Council on items not on the agenda:

- In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
- Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
- Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

A. CDBG Sanitary Sewer Collection System Improvement Project - Phase 1:

- Review of request, Scott Flory, City Administrator.
- **Motion** to approve **Resolution #11-34**, "A Resolution approving the contract & bonds for the 'CDBG Sanitary Sewer Collection System Improvement Project - Phase 1'".
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve Petition & Waiver Agreement with Janice Nelson.
- Discussion and consideration of **Motion** by City Council.
- Review of the 4/13/11 Project pre-construction conference, Jason Petersburg, P.E., Veenstra & Kimm.

B. 19 S. 3<sup>rd</sup> Street Project: Phase 1 (building demolition & site grading):

- Introduction by Scott Flory, City Administrator.
- Review of quote proposals, Mike Danburg, P.E., Yaggy Colby Associates.
- **Motion** to approve **Resolution #11-35**, "A Resolution Making an Award of Contract for the '19 S. 3<sup>rd</sup> Street Project: Phase 1 (Building Demolition & Site Grading)."
- Discussion and consideration of **Motion** by City Council.

C. 2011 Sanitary Sewer Collection System Rehabilitation/Lining Project:

- Review of proposal, Scott Flory, City Administrator.
- Public Hearing.
- **Motion** to approve **Resolution #11-36**, “A Resolution adopting, plans, specifications, form of contract, and estimate of cost for the ‘2011 Sanitary Sewer Collection System Improvement Project’.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #11-37**, “A Resolution making an award of contract.”
- Discussion and consideration of **Motion** by City Council.

D. Resolution correcting legal description and amending part of Resolution #08-78 and Ordinance #779:

- Review of request, Charlie Biebesheimer, City Attorney.
- **Motion** to approve **Resolution #11-38**, “A Resolution correcting legal description and amending part of Resolution #08-78 and Ordinance #779
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #11-39**, “A Resolution correcting legal description and amending part of Resolution #08-78.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

- Update regarding patrol officer vacancy.

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator’s Report:

- Pre-construction conference: Tourist Park Project (4/20/11 at 11:00 a.m.)

11. City Attorney’s Report:

12. Other Business:

13. Adjournment.

NEXT REGULAR MEETING – MAY 2, 2011