



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
Phone: 641-357-5267 • Fax: 641-357-8711
www.cityofclearlake.com

Mayor
NELSON P.
CRABB

September 14, 2016

HONORABLE MAYOR & CITY COUNCIL MEMBERS

City
Administrator
SCOTT
FLORY

The next regular meeting of the Clear Lake City Council is scheduled for Monday, September 19, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL
MEMBERS

MARK
EBELING
Ward 1

ITEM #6A. FY 16 Road Use Tax Financial Report. The *Code of Iowa*, Section 321.14, requires that cities receiving an allotment of Road Use Tax (RUT) Funds prepare and submit to the Iowa DOT a financial accounting of the use of the funds they receive. The report provides the Iowa DOT and Federal Highway Administration with a documented record of street receipts and expenditures of Iowa's cities. The report must be completed, approved by the City Council, and filed with the Iowa DOT by September 30th, annually.

TONY J.
NELSON
Ward 2

The FY 16 RUT report includes the 12th Avenue S. Bridge Replacement project and the Buddy Holly Place Storm Sewer Project as "major" capital improvement projects for which construction was completed during the fiscal year. The 2016 Street Resurfacing Project is not included because it is considered by definition to be a maintenance-level project.

JIM
BOEHNKE
Ward 3

In March, 2015, the State legislature increased the tax on motor vehicle fuel. This increase was realized partially in the FY 15 RUT report and more fully in the FY 16 Report. The RUT revenues increased from \$898,672 (FY 15) to \$961,076 (FY 16).

MIKE
CALLANAN
At Large

The RUT Report is prepared on a "cash" basis of accounting. As noted in the Report, the RUT Fund had an ending fund balance as of June 30, 2016 of \$1,425,608, including a \$300,000 capital reserve fund. The projected June 30, 2016 ending fund balance, following the most recent budget amendment, was estimated at \$918,845. The difference being due to certain projects and other expenses not being completed by June 30th and actual expenses being less than budgeted for certain activities. Total revenues, excluding beginning fund balance (7/1/15: \$968,241), associated with the report were \$2,916,315 and expenditures \$2,458,948.

GARY
HUGI
At Large

Smart Quote: *"In a chronically leaking boat, energy devoted to changing vessels is likely to be more productive than energy devoted to patching leaks."* – Warren Buffett, investor

Scott Flory
City Administrator



PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, SEPTEMBER 19, 2016
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes –September 6, 2016.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - Liquor License: Class B Wine Permit, Class C Beer Permit, Class E Liquor License with Sunday Sales, Quick Shop, (renewal).
 - Tree Trimmer's License: K & C Tree Service, Clear Lake, (new).
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. FY 16 Road Use Tax Financial Report:
 - Review by Scott Flory, City Administrator.
 - **Motion** to approve **Resolution #16-37**, "A Resolution approving the FY 16 Iowa DOT Annual Street Financial Report" by City Council.
 - Discussion and consideration of **Motion** by City Council.

B. Veterans Memorial Golf Course Stormwater Quality & Parking Lot Project:

- Introduction by Scott Flory, City Administrator.
- Review of bid letting and recommendation, Mike Danburg, P.E., SEH Yaggy.
- Open Public Hearing by Mayor Nelson P. Crabb.
- **Motion** to close public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-38**, “A Resolution adopting plans, specifications, form of contract, and estimated cost for the Veterans Memorial Golf Course Stormwater Quality & Parking Lot Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-39**, “A Resolution Making Award of Contract for the Veterans Memorial Golf Course Stormwater Quality & Parking Lot Project.”
- Discussion and consideration of **Motion** by City Council.

C. Main Avenue Sidewalk Replacement Project:

- Introduction by Scott Flory, City Administrator.
- Review of bid letting and recommendation, Jason Petersburg, P.E., Veenstra & Kimm.
- Open Public Hearing by Mayor Nelson P. Crabb.
- **Motion** to close public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-40**, “A Resolution adopting plans, specifications, form of contract, and estimated cost for the Main Avenue Sidewalk Replacement Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-41**, “A Resolution Making Award of Contract for the Main Avenue Sidewalk Replacement Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Ordinance #819**, “An Ordinance establishing grades for the Main Avenue Sidewalk Replacement Project.” (1st reading)
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

10. City Administrator's Report:

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – OCTOBER 3, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.

September 2, 2016

To: Scott Flory, City Administrator

From: Linda Nelson, Finance Officer

Re: FY 2016 Street Finance Report

Attached is the Street Finance Report the City must complete each year and submit to the Iowa Department of Transportation by September 30. Please place the report on the September 19, 2016 council agenda for approval.

The Project Final Costs Sheet page includes the 12th Ave S Bridge and Buddy Holly Storm Sewer Extension Project. The 2016 Overlay Project was not included because it is considered maintenance.

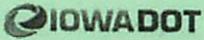
The equipment line item on the summary sheet includes the Tornado street sweeper and the SnoGo snow blower received in June 2015. The SnoGo was paid for in July 2015 using Road Use Tax Funds. The Road Use Tax funds are reported on a "cash" basis for this report, thus it is included in the fiscal year 2016 report.

Per the report the Road Use Tax Fund had an ending balance of \$1,425,608. The projected ending cash balance after the last amendment was \$918,845. The difference is due to 6 major factors:

- 1) The Road Use Tax fund is reported on the cash basis, which means any checks written after June 30th for invoice related to fy 16 expenditures are not included. Also, the Road Use Tax Allocation received in July is not included. The payables are \$357,718 and receivables \$72,377. The payable amount related to the 2016 Overlay project was \$331,876.
- 2) Road Used Tax Allocation received over budget \$18,000.
- 3) The City has not received an invoice for their share of the Hwy 18 Overlay project or Clark Road RR crossing as of 8/31/16. Estimated costs are \$70,000.
- 4) Actual expenditures less than budgeted: Snow Removal (including reserve) \$37,000; St Lighting, traffic safety Utilities & repairs \$13,000; Street Sign purchases \$10,500; Street Maintenance \$24,500.
- 5) E Main Engineering projection under budget: \$42,000.
- 6) Projects not started: Engineering report on 4th Ave S & 27th Ave S \$6,500.

The ending cash balance of the Road Use Tax Fund includes \$300,000 in a capital reserve fund.

If you have any questions, please let me know.



Form 517007 {5-2016}
Office of Local Systems
Ames, IA 50010

City Name
CLEAR LAKE
City Number
1372

City Street Financial Report

Report Generated
9/12/2016 10:36 AM
Fiscal Year
2016
Sheet
1 of 9

Cover Sheet

Now therefore let it be resolved that the city council CLEAR LAKE, Iowa
(City Name)

On 09/19/2016 did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, 2015 to June 30, 2016
(Year) (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Linda Nelson	linda@cityofclearlake.com	PO Box 185	Clear Lake	50428-0000
Hours	Phone	Extension	Phone(Alternative)	
8 a.m. to 5 p.m.	641-357-5267		641-357-5267	

Preparer Information

Name	E-mail Address	Phone	Extension
Linda Nelson	linda@cityofclearlake.com	641-357-5267	

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Nelson Crabb	clmayor@cltel.net	PO Box 185	Clear Lake	50428-0000
Phone	Extension			
641-357-5267				

Resolution Number _____

Signature Mayor

Signature City Clerk



Form 517007 (5-2016)
Office of Local Systems
Ames, IA 50010

City Name
CLEAR LAKE
City Number
1372

City Street Financial Report

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Fiscal Year
2016
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Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

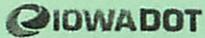
Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
1. July 1 Balance	\$968,241	\$0	\$0	\$968,241
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$968,241	\$0	\$0	\$968,241
B. REVENUES				
	Column 1	Column 2	Column 3	Column 4
	Road Use Tax	Other Street	Street Debt	Totals
1. Road Use Tax	\$961,076			\$961,076
2. Property Taxes		\$650,422	\$0	\$650,422
3. Special Assessments		\$0	\$0	\$0
4. Miscellaneous		\$1,054,775	\$244,001	\$1,298,776
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$6,041	\$0	\$6,041
7. Total Revenues (Lines B1 thru B6)	\$961,076	\$1,711,238	\$244,001	\$2,916,315
C. Total Funds Available (Line A3 + Line B7)	\$1,929,317	\$1,711,238	\$244,001	\$3,884,556

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

EXPENSES				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
D. Maintenance				
1. RoadWay Maintenance	\$204,740	\$627,136	\$0	\$831,876
2. Snow and Ice Removal	\$35,151	\$58,549	\$0	\$93,700
E. Construction, Reconstruction and Improvements				
1. Engineering	\$37,850	\$78,818	\$0	\$116,668
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$424,679	\$0	\$424,679
4. Traffic Services	\$0	\$253,800	\$0	\$253,800
F. Administration	\$0	\$108,268	\$0	\$108,268
G. Equipment	\$225,968	\$159,988	\$0	\$385,956
H. Miscellaneous				
		\$0	\$0	\$0
J. street Debt				
1. Bonds, Notes and Loans -Principal Paid	\$0	\$0	\$241,500	\$241,500
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$2,501	\$2,501
TOTALS				
K. Total Expenses (Lines D thru J)	\$503,709	\$1,711,238	\$244,001	\$2,458,948
L. Ending Balance (Line C-K)	\$1,425,608	\$0	\$0	\$1,425,608
M. Total Funds Accounted For (K + L = C)	\$1,929,317	\$1,711,238	\$244,001	\$3,884,556



Form 517007 {5-2016}
Office of Local Systems
Ames, IA 50010

City Street Financial Report

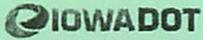
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Fiscal Year
2016
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City Name
CLEAR LAKE
City Number
1372

Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
195---Tax Increment Financing (TIF)	\$654,285.00	\$244,001.00
112---Utility Revenue	\$171,648.00	\$0.00
172---Labor & Services	\$10,698.00	\$0.00
181---Junk and Old	\$11,244.00	\$0.00
180---Receipts From Sales	\$25,000.00	\$0.00
144---FHWA Participation (Fed. Hwy. Admin.)	\$31,900.00	\$0.00
174---Sales Tax / Local Option	\$150,000.00	\$0.00
Line B4 Totals	\$1,054,775.00	\$244,001.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		



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Ames, IA 50010

City Name
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City Street Financial Report

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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	105	03/07/2013	\$1,260,000	69	2017	\$475,000	\$350,000	\$3,625	\$241,500	\$2,501	\$125,000
New Bond Totals					\$0	\$0	Totals	\$475,000	\$350,000	\$3,625	\$241,500	\$2,501	\$125,000

City Street Financial Report

City Name
CLEAR LAKE
City Number
1372

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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

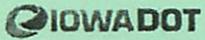
Check here if there are no entities for this year

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
12th Ave S Bridge	\$320,063	BRID	Yes	Replace steel span bridge with 27' clear span flat concrete slab bridge and associated work
Buddy Holly Storm Sewer	\$40,095	MISC	Yes	Extend Storm Sewer 450 LF to Sunset Ridge Subdivision

Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
12th Ave S Bridge	Peterson Contractors Inc	\$373,610	-\$3,650	\$0	\$0	\$0	\$0	\$369,960
Buddy Holly Storm Sewer	McKinness Excavating	\$49,988	-\$2,807	\$0	\$0	\$0	\$0	\$47,181



Form 517007 (5-2016)
Office of Local Systems
Ames, IA 50010

City Name
CLEAR LAKE
City Number
1372

City Street Financial Report

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2016
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Monthly Payment Sheet

Month	Road Use tax Payments
July	\$79,966.04
August	\$107,723.15
September	\$95,547.35
October	\$73,085.56
November	\$83,135.45
December	\$83,915.48
January	\$69,940.45
February	\$80,383.33
March	\$82,464.09
April	\$57,193.20
May	\$61,554.60
June	\$86,167.20
Totals	\$961,075.90

City Street Financial Report

Last Year Report

City Name	City Number
CLEAR LAKE	1372

Fiscal Year
2015

Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road Use Other Street Street Debt Totals
Tax Fund Monies

Column 1 Column 2 Column 3 Column 4
Road Use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollar

Round Figures to Nearest Dollar

A. BEGINNING BALANCE				
1. July 1 Balance	1,600,175	0	0	1,600,175
2. Adjustments (Note on Explanation Sheet)				
3. Adjusted Balance	1,600,175	0	0	1,600,175
B. REVENUES				
1. Road Use Tax	808,672			808,672
2. Transfer of Jurisdictions Fund				
3. Property Taxes		699,499	12,719	712,218
4. Special Assessments				
5. Miscellaneous		1,820,619	257,695	2,078,314
6. Proceeds from Bonds, Notes, and Loans				0
7. Interest Earned		4,462		4,462
8. Total Revenues (Lines B1 thru B7)	808,672	2,524,580	270,414	3,603,666
C. Total Funds Available (Line A3 + Line B8)	2,408,847	2,524,580	270,414	5,203,841

EXPENSES				
D. Maintenance				
1. Roadway Maintenance	692,318	542,848		1,235,166
2. Snow and Ice Removal	39,007	40,500		79,507
E. Construction, Reconstruction and Improvements				
1. Engineering	20,310	172,044		192,354
2. Right of Way Purchased				
3. Street/Bridge Construction	417,400	1,652,606		2,070,006
4. Traffic Services	82,956			82,956
F. Administration				
		109,226		109,226
G. Equipment (Purchased or Leased)				
	188,615	7,356		195,971
H. Miscellaneous				
J. Street Debt				
1. Bonds, Notes, and Loans - Principal Paid			265,649	265,649
2. Bonds, Notes and Loans - Interest Paid			4,765	4,765

TOTALS				
K. Total Expenses (Lines D thru J)	1,440,606	2,524,580	270,414	4,235,600
L. Ending Balance (Line C-K)	968,241	0	0	968,241
M. Total Funds Accounted For (K + L = C)	2,408,847	2,524,580	270,414	5,203,841

RESOLUTION NO. _____

A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE
OF COST FOR THE VETERANS MEMORIAL GOLF COURSE STORMWATER
QUALITY & PARKING LOT IMPROVEMENT PROJECT

WHEREAS, on August 30, 2016, plans, specifications, form of contract, and estimate of cost were filed with the office of the City Clerk for the construction of certain public improvements described in general as "Veterans Memorial Golf Course Stormwater Quality & Parking Lot Improvement Project"; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE, IOWA:

That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 19th day of September, 2016.

Nelson P. Crabb, Mayor

ATTEST:

Jennifer Larsen, City Clerk

RESOLUTION NO. _____

A RESOLUTION MAKING AWARD OF CONTRACT FOR THE VETERANS MEMORIAL
GOLF COURSE STORMWATER QUALITY & PARKING LOT IMPROVEMENT PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE, IOWA;

That the bid of Charlson Excavating, Clear Lake, Iowa, in the amount of \$175,728.50, for the Veteran's Memorial Golf Course Stormwater Quality & Parking Lot Improvement Project, be and is hereby accepted, the same being the lowest responsible bid received for said work.

The Mayor and Clerk are hereby directed to execute said contract awarded above for the construction of said improvements, said contract not to be binding on the City until the necessary certificate of insurance have been received and approved by the Project Engineer, City Administrator and Public Work Director. Said contract and bonds to be approved in the future, by Resolution of this Council.

PASSED AND APPROVED this 19th day of September, 2016.

Nelson P. Crabb, Mayor

ATTEST:

Jennifer Larsen, City Clerk



Building a Better World
for All of Us®

September 16, 2016

RE: City of Clear Lake
Veterans Memorial Golf Course
Parking Improvements Project
Project Bid Letting

Mr. Scott Flory, City Administrator
City of Clear Lake
115 North 6th Street
Clear Lake, Iowa 50428

Dear Mr. Flory:

Short Elliott Hendrickson, Inc. (SEH) is providing this cover letter for the attached Tabulation of Bids for the Veterans Memorial Golf Course – Parking Improvements Project in Clear Lake, Iowa.

A total of two bids were received. The lowest bid was submitted by Charlson Excavating Co., Inc., of Clear Lake, Iowa, in the amount of \$175,728.50 which is \$16,568.50 (10.4%) above the Engineer's Opinion of Probable Cost of \$159,160.00. The low bid appears to be balanced and reasonable. It also appears to be both responsible and responsive. The contract documents require the bids to remain valid for 30 days following the opening.

SEH recommends awarding the construction contract to Charlson Excavating Co., Inc., of Clear Lake, Iowa, for the amount of \$175,728.50.

To the best of SEH's knowledge, the above is a true and correct tabulation of the bids opened at 11:00 a.m. on September 14, 2016.

Please let me know if you have any questions.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in cursive script that reads "Michael L. Danburg".

Michael L. Danburg
Project Manager

Attachment

p:\a\c\d\1137953\6-const-contract\64-bid proposals\64.20 bid tabulations\veterans_bid_recommendationletter_flory.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 215 North Adams Avenue, Mason City, IA 50401-3119
SEH is 100% employee-owned | sehinc.com | 641.424.6344 | 888.908.8166 fax



TABULATION OF BIDS

Veterans Memorial Golf Course - Parking Improvements Project Clear Lake, Iowa SEH No.: CLRLI 137953 Bid Date: 11:00 a.m., Wednesday, September 14, 2016				Engineer's Estimate \$159,160.00		Charlson Excavating Co., Inc. 4111 7th Avenue North Clear Lake, IA 50428 \$175,728.50		Yohn DBA The Excavating Co 309 South 20th Street Clear Lake, IA 50428 \$179,321.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Remove Pavement	SY	1310	\$6.00	\$7,860.00	\$8.00	\$10,480.00	\$8.00	\$10,480.00
2	Remove Sidewalk	SY	80	10.00	800.00	10.00	800.00	8.25	660.00
3	Remove & Salvage Landscape Boulders	LS	1	1,000.00	1,000.00	1,000.00	1,000.00	1,500.00	1,500.00
4	Remove & Salvage Existing Aggregate Surfacing	LS	1	750.00	750.00	5.00	5.00	1,100.00	1,100.00
5	Class 10 Excavation	CY	400	10.00	4,000.00	10.00	4,000.00	9.50	3,800.00
6	PCC Pavement, 6", Cl. C	SY	1110	40.00	44,400.00	52.50	58,275.00	55.00	61,050.00
7	PCC Curb & Gutter, 30", Cl. C	LF	170	20.00	3,400.00	35.00	5,950.00	32.00	5,440.00
8	Modified Subbase	TON	450	20.00	9,000.00	18.50	8,325.00	24.00	10,800.00
9	Permeable Interlocking Pavers (PaveDrain)	SF	2065	14.00	28,910.00	13.00	26,845.00	14.00	28,910.00
10	Cover Aggregate Layer	TON	70	20.00	1,400.00	50.00	3,500.00	32.50	2,275.00
11	Stone Recharge Bed	TON	375	20.00	7,500.00	19.50	7,312.50	22.00	8,250.00
12	Geotextile Fabric	SY	370	3.00	1,110.00	2.50	925.00	3.00	1,110.00
13	Geogrid	SY	280	5.00	1,400.00	7.50	2,100.00	4.50	1,260.00
14	PCC Driveway, 6", Cl. C	SY	106	45.00	4,770.00	52.50	5,565.00	66.00	6,996.00
15	PCC Sidewalk, 4", Cl. C	SF	1470	5.00	7,350.00	5.50	8,085.00	5.60	8,232.00
16	Aggregate Surfacing, Streets and Drives	TON	50	20.00	1,000.00	18.50	925.00	12.50	625.00
17	Intake, Storm Sewer, SW-512	EA	1	2,000.00	2,000.00	1,800.00	1,800.00	2,775.00	2,775.00
18	Longitudinal Subdrain, 6"	LF	616	20.00	12,320.00	18.50	11,396.00	13.00	8,008.00
19	Subdrain Cleanout	EA	3	250.00	750.00	500.00	1,500.00	425.00	1,275.00
20	Subdrain Outlet	EA	1	250.00	250.00	200.00	200.00	300.00	300.00
21	Roof Drain Connection	EA	3	250.00	750.00	250.00	750.00	400.00	1,200.00
22	Connect to Existing Intake	EA	1	500.00	500.00	500.00	500.00	2,500.00	2,500.00
23	'BT' Joint Bars	EA	105	8.00	840.00	12.00	1,260.00	5.00	525.00
24	Topsoil, Furnish and Place	CY	20	25.00	500.00	35.00	700.00	15.00	300.00
25	Sodding	SQ	10	70.00	700.00	150.00	1,500.00	100.00	1,000.00
26	Rock Mulching and Landscape Fabric	SY	25	10.00	250.00	20.00	500.00	40.00	1,000.00
27	Shrubs, Furnished & Installed with Warranty	EA	8	50.00	400.00	60.00	480.00	200.00	1,600.00
28	Silt Fence or Filter Sock	LF	50	5.00	250.00	5.00	250.00	5.00	250.00
29	Parking Lot Striping, Symbols and Signage	LS	1	2,500.00	2,500.00	800.00	800.00	500.00	500.00
30	Traffic Control	LS	1	2,500.00	2,500.00	1,500.00	1,500.00	2,100.00	2,100.00
31	Mobilization	LS	1	10,000.00	10,000.00	8,500.00	8,500.00	3,500.00	3,500.00
TOTAL BID PRICE					\$159,160.00		\$175,728.50		\$179,321.00



VEENSTRA & KIMM, INC.

2800 Fourth Street SW, Suite 9 • Mason City, Iowa 50401-1596
641-421-8008 • 641-380-0313(FAX) • 877-241-8008(WATS)

MAIN AVENUE SIDEWALK REPLACEMENT PROJECT
CITY OF CLEAR LAKE
CLEAR LAKE, IOWA
PROJECT NO. 383151

DATE OF LETTING: September 14, 2016

TIME OF LETTING: 11:00 a.m.

TABULATED: JAP

CHECKED: TAM

DATE: 9/14/16

DATE: 9/14/16

SUMMARY OF BIDS

NAME OF BIDDER	5% BID SECURITY SUBMITTED	ADDENDUM NO 1 ACKNOWLEDGED	BIDDER STATUS FORM SUBMITTED	TOTAL BID AMOUNT (% ABOVE/BELOW ESTIMATE)
<i>Engineer's Opinion of Probable Cost</i>	N/A	N/A	N/A	\$601,890.00
<i>Dean Snyder Construction, Inc. Clear Lake, IA</i>	Yes	Yes	Yes	\$794,243.45 32.0%

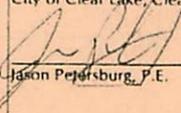
Comments:

- One bid was received from the ten contractors holding plans and specifications.
- Total Bid received was 32% over the Engineer's Opinion of Probable Cost.
- Dean Snyder Construction, Inc.'s bid for mobilization was 13.5% of the total bid amount. The bid documents stipulate mobilization is to be a maximum of 5% of the total bid. However, the City Council can waive this stipulation at Award of Contract, if so desired.
- There were several math errors (highlighted in yellow) in the bid that was submitted, however they do not significantly change the total bid read at the time of bid opening.
- Contract Documents stipulate the bids are to be valid for 30 calendar days.
- Council has three options regarding contract award:
 - Award Contract
 - Reject All Bids
 - Table Contract Award to Later Date
- Veenstra & Kimm, Inc. is of the opinion no other bids were received due to the time of year this project was bid and current contractor workload. This situation is mainly caused by this years wet construction season and contractors being behind schedule on other projects.
- Veenstra & Kimm, Inc. has contacted other planholders who did not bid, and they did indicate that they would be interested in bidding the project for 2017 construction.

Recommendations:

- Veenstra & Kimm, Inc. recommends that the City reject the bid received and rebid this project in January for construction to start in the spring 2017 and be completed in the fall 2017, with a summer shut down between mid-June and Labor Day with the project to be completed by Thanksgiving 2017.

I hereby certify that this is a true tabulation of bids received on September 14, 2016 by the City of Clear Lake, Clear Lake, Iowa.

 Jason Petersburg, P.E. Date: 9-14-16



Project: MAIN AVENUE SIDEWALK REPLACEMENT PROJECT
 Owner: CITY OF CLEAR LAKE
 Location: CLEAR, LAKE, IA

ITEM	Description	UNITS	QUANTITY	Engineer's Opinion of Probable Cost		Dean Snyder Construction, Inc. Clear Lake, IA	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
DIVISION 1 - GENERAL							
1.01	Mobilization	LS	1	xxxx	\$ 20,000.00	xxxx	\$ 107,222.00
1.02	Traffic Control	LS	1	xxxx	\$ 12,000.00	xxxx	\$ 16,895.00
1.03	Excavation	CY	430	\$ 13.00	\$ 5,590.00	\$ 27.50	\$ 11,825.00
1.04	Erosion Control	LS	1	xxxx	\$ 2,500.00	xxxx	\$ 3,850.00
1.05	Temporary Business Access	EA	40	\$ 500.00	\$ 20,000.00	\$ 1,016.28	\$ 40,651.20
					Subtotal Div 1	\$ 60,090.00	\$ 180,443.20
DIVISION 2 - STORM SEWER							
2.01	Storm Intake Adjustment	EA	12	\$ 1,000.00	\$ 12,000.00	\$ 605.00	\$ 7,260.00
2.02	Manhole Casting Adjustment	EA	1	\$ 750.00	\$ 750.00	\$ 550.00	\$ 550.00
2.03	Subdrain, 6"	LF	1,822	\$ 16.00	\$ 29,152.00	\$ 20.63	\$ 37,587.86
2.04	Subdrain, 8"	LF	206	\$ 18.00	\$ 3,708.00	\$ 23.10	\$ 4,758.60
2.05	Subdrain, 8" Directionally Drilled	LF	68	\$ 80.00	\$ 5,440.00	\$ 192.50	\$ 13,090.00
2.06	Subdrain, Outlet	EA	11	\$ 500.00	\$ 5,500.00	\$ 385.00	\$ 4,235.00
2.07	Subdrain, Clean-Out	EA	7	\$ 500.00	\$ 3,500.00	\$ 495.00	\$ 3,465.00
2.08	Subdrain, Area Intake	EA	1	\$ 750.00	\$ 750.00	\$ 1,650.00	\$ 1,650.00
2.09	Subdrain, Roof Drain Connection	EA	1	\$ 750.00	\$ 750.00	\$ 275.00	\$ 275.00
2.10	Subdrain, Sump Pump Connection	EA	1	\$ 500.00	\$ 500.00	\$ 385.00	\$ 385.00
					Subtotal Div 2	\$ 62,050.00	\$ 73,256.46
DIVISION 3 - WATER							
3.01	Curb Stop and Box, 3/4"	EA	12.0	\$ 1,200.00	\$ 14,400.00	\$ 660.00	\$ 7,920.00
3.02	Curb Box Replacement	EA	12	\$ 800.00	\$ 9,600.00	\$ 275.00	\$ 3,300.00
3.03	Curb Stop Adjustment	EA	36.0	\$ 300.00	\$ 10,800.00	\$ 165.00	\$ 5,940.00
3.04	Curb Box Repair	EA	12	\$ 500.00	\$ 6,000.00	\$ 220.00	\$ 2,640.00
					Subtotal Div 3	\$ 40,800.00	\$ 19,800.00

ITEM	Description	UNITS	QUANTITY	Engineer's Opinion of Probable Cost		Dean Snyder Construction, Inc. Clear Lake, IA	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
DIVISION 4 - PAVING / SIDEWALK							
4.01	Pavement Removal	SY	878	\$ 12.00	\$ 10,536.00	\$ 15.40	\$ 13,521.20
4.02	Brick Removal and Disposal	SF	17,130	\$ 1.00	\$ 17,130.00	\$ 3.30	\$ 56,529.00
4.03	Engraved Brick Inventory, Removal, Salvage, and Re-Installation	EA	4,000	\$ 5.00	\$ 20,000.00	\$ 2.09	\$ 8,360.00
4.04	Aggregate Base Course	TON	1,125	\$ 20.00	\$ 22,500.00	\$ 24.20	\$ 27,225.00
4.05	PCC Roadway Pavement, 7"	SY	133	\$ 75.00	\$ 9,975.00	\$ 79.23	\$ 10,537.59
4.06	PCC Curb and Gutter, 2.5' Width, 7" Thick	LF	431	\$ 35.00	\$ 15,085.00	\$ 35.52	\$ 15,309.12
4.07	PCC Driveway Pavement, 7"	SY	339	\$ 50.00	\$ 16,950.00	\$ 56.31	\$ 19,089.09
4.08	PCC Paver Base	SF	13,321	\$ 5.00	\$ 66,605.00	\$ 7.17	\$ 95,511.57
4.09	PCC Paver Edge Restraint	SF	3,963	\$ 19.00	\$ 75,297.00	\$ 24.23	\$ 96,023.49
4.10	PCC Sidewalk, 6"	SF	2,668	\$ 6.75	\$ 18,009.00	\$ 6.42	\$ 17,128.56
4.11	Existing Brick Paver Sidewalk Remove & Re-install	SF	1,000	\$ 5.00	\$ 5,000.00	\$ 7.48	\$ 7,480.00
4.12	Curb Cutting	LF	151	\$ 30.00	\$ 4,530.00	\$ 55.53	\$ 8,385.03
4.13	Detectable Warnings	SF	278	\$ 55.00	\$ 15,290.00	\$ 38.81	\$ 10,789.18
4.14	Brick Paver Sidewalk	SF	13,321	\$ 8.00	\$ 106,568.00	\$ 7.23	\$ 96,310.83
4.15	Testing	LS	1	xxxx	\$ 5,000.00	xxxx	\$ 3,300.00
				Subtotal Div 4		\$ 408,475.00	
						\$ 485,499.66	
DIVISION 5 - AMENITIES							
5.01	Light Foundation Adjustment	EA	19	\$ 600.00	\$ 11,400.00	\$ 383.63	\$ 7,288.97
5.02	Trash Receptables	EA	13	\$ 525.00	\$ 6,825.00	\$ 1,559.08	\$ 20,268.04
5.03	Flag Pole Bases	EA	23	\$ 450.00	\$ 10,350.00	\$ 226.04	\$ 5,198.92
				Subtotal Div 5		\$ 28,575.00	
						\$ 32,755.93	
DIVISION 6 - RESTORATION							
6.01	Topsoil	CY	30	\$ 20.00	\$ 600.00	\$ 60.06	\$ 1,801.80
6.02	Sod	SQ	13	\$ 100.00	\$ 1,300.00	\$ 52.80	\$ 686.40
				Subtotal Div 6		\$ 1,900.00	
						\$ 2,488.20	
TOTAL BID				\$ 601,890		\$ 794,243.45	

Council Member _____ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE MAIN AVENUE SIDEWALK REPLACEMENT PROJECT" and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM
OF CONTRACT AND ESTIMATED COST FOR THE MAIN
AVENUE SIDEWALK REPLACEMENT PROJECT

WHEREAS, on the _____ day of _____, 2016, plans, specifications, form of contract and estimated cost were filed with the Clerk of the City of Clear Lake, Iowa, for the construction of the Main Avenue Sidewalk Replacement Project, within the corporate limits; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimated cost was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimated cost are hereby approved as the plans, specifications, form of contract and estimated cost for the improvements for the project.

PASSED AND APPROVED this 19th day of September, 2016.

Mayor

ATTEST:

City Clerk

The Council considered the bids received and opened pursuant to resolution of the Council and notice duly posted for construction of the Main Avenue Sidewalk Replacement Project, in accordance with the plans and specifications therefor.

Council Member _____ moved and Council Member _____ seconded the motion as follows:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of bonds to the meeting to be held at _____ o'clock _____.M. on the _____ day of _____, 2016, at this place.

The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONTRACT FOR THE MAIN AVENUE SIDEWALK REPLACEMENT PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE, STATE OF IOWA:

Section 1. That the bid of _____ of _____, in the amount of \$ _____, for the construction of the Main Avenue Sidewalk Replacement Project, described in the plans and specifications heretofore adopted by this Council for the project, after public hearing on published notice required by law, be and is hereby accepted, the same being the lowest responsive, responsible bid received for the work.

Section 2. The Mayor and Clerk are hereby directed to execute the contract awarded above for the construction of the improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 19th day of September, 2016.

Mayor

ATTEST:

City Clerk

ORDINANCE NO. _____

GRADE ORDINANCES FOR
MAIN AVENUE SIDEWALK REPLACEMENT PROJECT
CLEAR LAKE, IOWA

Be it ordained by the City Council of Clear Lake, Cerro Gordo County, Iowa

Section 1. That the grades for the project sidewalks, on a line 3' behind the curb in line with the back of the light bases, are hereby established about the datum plane as follows:

Grade Ordinance MAIN AVENUE from LAKEVIEW DR TO 8TH STREET. Begin at station 4+38.5 on the **South** side at intersection of Main Avenue and Lakeview Drive increasing Easterly to 19+75.5 at the radius of the intersection of 8th Street

SOUTH SIDE OF ROADWAY GRADE ORDINANCE INFORMATION

<u>South Side Station</u>	<u>Existing Profile Elevation</u>	<u>New Profile Elevation</u>
4+38.5	1233.72	1233.75 - Match Existing
4+58.5	1234.50	1234.60
5+65.4	1235.59	1235.65
6+14.0	1236.30	1236.38
6+85.8	1237.67	1237.69
7+14.8	1238.31	1238.30
7+50.0	1239.08	1239.18
7+75.0	1239.67	1239.77
8+25.0	1240.76	1240.70
8+75.0	1241.58	1241.59
9+00.0	1241.88	1242.06
9+15.5	1242.10	1242.16
9+50.0	1242.55	1242.54
9+60.7	1242.69	1242.62
10+38.5	1243.89	1243.94
10+47.7	1243.94	1244.15
11+01.4	1243.53	1243.85
11+11.9	1243.33	1243.87
11+22.3	1243.29	1243.43
11+51.7	1242.98	1243.11
12+02.9	1242.49	1242.74
12+27.3	1242.35	1242.27
12+75.0	1241.90	1241.98
13+04.3	1241.68	1241.83
13+87.4	1240.78	1240.89
14+21.4	1240.29	1240.57
14+27.6	1240.28	1240.66
14+38.9	1240.25	1240.69
14+72.4	1239.94	1240.01
15+56.0	1239.03	1239.09
16+02.0	1238.48	1238.79
16+13.7	1238.24	1238.40
16+61.9	1238.00	1238.30
16+74.0	1237.98	1238.27
16+92.0	1237.61	1237.83
17+10.5	1237.26	1237.52
17+37.0	1237.54	1237.95
17+82.0	1237.31	1237.69
18+15.1	1237.33	1237.41
19+75.5	1236.46	1236.51

Said sidewalk elevations to increase at 1.5% as it extends to the buildings.

Bold and Italics above indicates a break in the grade ordinance with new elevations based on existing street grades and ADA compliant sidewalk ramps at roadway intersections

Grade Ordinance MAIN AVENUE from 3RD STREET TO 8TH STREET. Begin at station 50+26.7 on the North side at intersection of Main Avenue and 3rd Street increasing Easterly to 60+21.5 at the radius of the intersection of 8th Street

NORTH SIDE OF ROADWAY GRADE ORDINANCE INFORMATION

<u>North Side Station</u>	<u>Existing Profile Elevation</u>	<u>New Profile Elevation</u>
<i>50+37.5</i>	<i>1243.29</i>	<i>1243.31</i>
50+59.8	1243.14	1243.19
50+67.0	1243.10	1243.17
51+41.8	1242.75	1242.83
51+68.1	1242.48	1242.73
51+81.5	1242.31	1242.60
52+07.4	1242.24	1242.57
52+27.2	1242.00	1242.20
52+75.0	1241.60	1241.82
<i>53+09.0</i>	<i>1241.38</i>	<i>1241.65</i>
<i>53+89.2</i>	<i>1240.69</i>	<i>1240.84</i>
54+25.0	1240.37	1240.53
54+60.7	1240.15	1240.24
54+70.4	1240.06	1240.17
55+13.0	1239.59	1239.81
55+28.5	1239.39	1239.70
55+62.1	1239.37	1240.07
55+72.9	1239.31	1239.54
<i>56+55.6</i>	<i>1238.49</i>	<i>1238.48</i>
<i>57+33.9</i>	<i>1237.06</i>	<i>1237.07</i>
57+59.4	1236.99	1237.02
57+78.9	1236.86	1237.05
58+12.9	1237.06	1237.03
58+39.0	1236.92	1237.08
59+10.2	1236.27	1236.47
59+26.3	1236.24	1236.38
59+51.8	1236.03	1236.31
59+68.3	1236.05	1236.29
60+21.5	1236.34	1236.34 - Match Existing

Said sidewalk elevations to increase at 1.5% as it extends to the buildings.

Bold and Italics above indicates a break in the grade ordinance with new elevations based on existing street grades and ADA compliant sidewalk ramps at roadway intersections

Section 2. All ordinances or parts of ordinances that conflict herewith are repealed.

Section 3. That this ordinance shall be in force and effect from and after its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2016.

Nelson Crabb, Mayor

ATTEST:

Jennifer Larsen, City Clerk

Published in the: _____