



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
Phone: 641-357-5267 • Fax: 641-357-8711
www.cityofclearlake.com

Mayor
NELSON P.
CRABB

September 2, 2016

HONORABLE MAYOR & CITY COUNCIL MEMBERS

City
Administrator
SCOTT
FLORY

The next regular meeting of the Clear Lake City Council is scheduled for Tuesday, September 6, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL MEMBERS

MARK
EBELING
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6D. **Office Clerk Position description & Announcement**. The Public Works secretary has announced her retirement from the City effective September 1st. This was a part-time position. It is proposed to combine that position with the vacant City Hall Office Clerk position and make it a combined, shared, full-time position. It is anticipated that the hours would be divided 60/40 between City Hall and Public Works. Enclosed in your packet is a proposed position description and job announcement.

ITEM #6E. **Fire Department SCBA Replacement**. One of the major capital equipment purchases the Council allocated funding for in the FY 17 municipal budget was for the replacement of the Fire Department's self-contained breathing apparatus (SCBA) equipment. The SCBA's are the air packs that fire fighters wear into fires and are an integral part of firefighter safety gear. Its use is mandatory anytime a firefighter is subject to a dangerous life or health environment. The Fire Department's current SCBA inventory was purchased in 2006 and is near the end of its expected useful life and NFP A standards.

The Department is requesting approval to issue an RFP which would primarily be for the purchase of 24 air packs; 24 addition cylinders; 35 facemasks; 35 air purifier attachments; and 1 qualitative fit testing kit. The RFP deadline is September 30, 2017. The City would receive the equipment after January 1, 2017 (but prior to February 28th). The Council appropriated \$142,000 for the purchase.

Smart Quote: "Whatever you do in life, surround yourself with smart people who'll argue with you." -- John Wooden, basketball coach

Scott Flory
City Administrator



PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
TUESDAY, SEPTEMBER 6, 2016
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – August 22, 2016.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - Liquor License: Class B Wine Permit (WB) with Sunday Sales, j Avenue; Class C Liquor License (LC) (Commercial) with Sunday Sales, VFW Post 4868, (renewals).
 - Street Closing Requests: Clear Lake Chamber of Commerce, Harvest Festival, Saturday, October 1st; Clear Lake Fire Department, 9-11 Memorial Services, September 11th.
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council’s Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
 - A. Parks & Recreation Advisory Board Membership reduction:
 - **Motion** to approve “An Ordinance of the City of Clear Lake amending Section 25.02 of the Code of ordinances of the City of Clear Lake, Iowa, 2003, by reducing the number of members on the Parks & Recreation Advisory Board from seven to five” by City Council (final reading)
 - Discussion and consideration of **Motion** by City Council.

6. New Business:

A. Iowa Great Places Surf District Projects:

- Introduction by Scott Flory, City Administrator.
- Review of Project preliminary concept plans, Pat Dunn, RDG Planning & Design.
- Discussion and questions by City Council.

B. 2016 Sanitary & Storm Sewer Rehabilitation Project:

- Project update and review of Pay Estimate #1, Chase Holien, P.E., WHKS & Co.
- **Motion** to approve Pay Estimate #1 by City Council.
- Discussion and consideration of **Motion** by City Council.

C. East Main Avenue Street Reconstruction Project (2003):

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #16-36**, "A Resolution regarding plat reallocation for the East Main Avenue Reconstruction - 2003 Special Assessment."
- Discussion and consideration of **Motion** by City Council.

D. Office Clerk Position Description and Job Announcement:

- Review by Scott Flory, City Administrator.
- **Motion** to approve revised Office Clerk position description by City Council."
- Discussion and consideration of **Motion** by City Council.

E. Fire Department SCBA Replacement – Request for Proposals:

- Introduction by Scott Flory, City Administrator.
- Review of RFP, Chief Doug Meyers
- **Motion** to approve and authorize the issuance of the RFP by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police's Report:

8. Mayor's Report:

- Iowa League of Cities Annual Conference & Exhibit – September 14-16, Des Moines

9. Public Works Director's Report:

- Veterans Memorial Golf Course Club House Sanitary Sewer Service Line inspection.

10. City Administrator's Report:

- Vacation Rental by Owner properties.

11. Other Business:

- 16th Ave S. Shore Stabilization Project, Jim Sholly CLEAR Project Coordinator.

12. Adjournment.

NEXT REGULAR MEETING – SEPTEMBER 19, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF CLEAR LAKE AMENDING SECTION 25.02 OF THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE, IOWA, 2003, BY REDUCING THE NUMBER OF MEMBERS ON THE PARKS & RECREATION ADVISORY BOARD FROM SEVEN TO FIVE

WHEREAS, the City of Clear Lake has by Ordinance created a Parks & Recreation Advisory Board, and provides for the method of appointment of its members, the term of office of its members, and that the board is to consist of seven (7) members; and

WHEREAS, the City now wishes to reduce the number of members of the Parks & Recreation Advisory Board from seven (7) to five (5) members.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF CLEAR LAKE, IOWA, that:

Section 1. Section 25.02 of the Code of Ordinance of the City of Clear Lake, Iowa, 2003, is hereby amended to read as follows:

The number of Board members shall be five (5). All other provisions of the City Code relating to the Board shall remain unchanged

Section 2. Repealer. All ordinances or parts of ordinances in conflict or inconsistent herewith are hereby repealed to the extent of such inconsistency. This repealer shall not be construed to revive any ordinance or part of any ordinance heretofore repealed.

Section 3. Severability. If any section, paragraph, clause or provisions of this ordinance for any reason shall be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any other part of this ordinance.

Section 4. Effective date. This ordinance shall be effective following its passage, approval, and publication as required by law.

PASSED and APPROVED the ____ day of _____, 2016.

Nelson P. Crabb, Mayor

Attest:

Jennifer Larsen, City Clerk

"Sailing Ahead" With the City of



"Where People Make the Difference"

CITY OF CLEAR LAKE

PARKS & RECREATION DEPARTMENT

800 1ST AVE SOUTH • PO BOX 185 • CLEAR LAKE, IA 50428

Phone (641) 357-7010 • Fax (641) 357-4879

www.cityofclearlake.com

email: clpr@netins.net

At the July 27th, 2016 Parks and Recreation Board meeting, a motion was made by Hogg, seconded by Raber, to reduce the number of Parks and Recreation Board members from 7 to 5. The motion was unanimously approved (4-0).

The Clear Lake Parks and Recreation Board is recommending to City Council to approve this vote and allow the reduction of board members from 7 to 5.

Sincerely,

Chyrl Bergvig- Parks and Recreation Board Chairman

1412 6th Street SW, P.O. Box 1467
Mason City, IA 50402-1467
Phone: 641.423.8271
Fax: 641.423.8450
Website: www.whks.com



August 25, 2016

Mr. Scott Flory
City Administrator
City of Clear Lake
16 N 16th St.
Clear Lake, IA 50428

RE: Clear Lake, IA
2016 Sanitary and Storm Sewer Rehabilitation
Pay Request # 1

Dear Mr. Flory

Enclosed is Pay Request No. 1 for work on the above referenced project. We recommend payment in the amount of \$39,576.67 to:

Visu-Sewer, Inc.
W230 N4855 Betker Dr.
Pewaukee, WI 53072

Please contact us if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in cursive script that reads "Chase Holien".

Chase Holien, P.E.

Cc: Curt Hoffart, Visu-Sewer Inc.

Enclosure: Pay Request #1

Council Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING PLAT REALLOCATION – CLEAR LAKE, IOWA, EAST MAIN AVENUE RECONSTRUCTION 2003" and moved that it be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION APPROVING PLAT REALLOCATION – CLEAR LAKE,
IOWA, EAST MAIN AVENUE RECONSTRUCTION 2003

WHEREAS, on the 18th day of January, 2005, the City Council approved the final assessment levy for Clear Lake, Iowa, East Main Avenue Reconstruction 2003, which included an assessment against parcel No. 06-17-151-001, owned by C. Jack, Wandra and Scott Kennedy (the Kennedys), and identified as Parcel No. 3 on the East Main Avenue Reconstruction, Clear Lake Final Assessment Schedule (attached as Exhibit A); and

WHEREAS, the Kennedys seek to subdivide parcel No. 06-17-151-001 and sell off a portion of the parcel of the original lot, creating seven new parcels – parcel Nos. 06-17-151-013-00, 06-17-151-014-00, 06-17-151-015-00, 06-17-151-016-00, 06-17-151-017-00, 06-17-151-018-00, and 06-17-151-019-00; and

WHEREAS, the Kennedys will retain the remaining portion of the original parcel and it will now be identified as parcel 06-17-151-020-00 and will be zoned for agricultural use; and

WHEREAS, under the proposed subdivision, the seven new parcels will be developed consistent with the zoning classification; and

WHEREAS, the Kennedys seek to discharge a portion of the agricultural deferred assessment lien allocable to parcel 131/00012-659-003 and reallocate the assessment to the newly subdivided parcels; and

WHEREAS, on August 15, 2016, the Council adopted a "Resolution adopting and levying amendment to final schedule of assessments, and providing for the payment thereof" which removed \$9,292.29 of the agricultural deferral for Parcel No. 06-17-151-001, identified as Parcel No. 3 in the final assessment schedule; and

WHEREAS, pursuant to Iowa Code section 384.61, a parcel subject to assessment may be thereafter subdivided with the consent of the Council, and the lien thereon discharged upon payment of the unpaid amount, as determined by the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE, STATE OF IOWA:

Section 1. That this Council hereby has no objection to the proposed subdivision of the Kennedys' property, parcel No. 06-17-151-001 in the East Main Avenue Reconstruction Project, subject to the approval process of City planning and zoning.

Section 2. That, based upon the proposed development of the Kennedys' property pursuant to the proposed subdivision, this Council calculates the allocation of assessment to the newly subdivided parcels as follows:

- New parcel No. 06-17-151-020-00: \$21,474.32
- New parcel No. 06-17-151-013-00: \$1,327.47
- New Parcel No. 06-17-151-014-00: \$1,327.47
- New Parcel No. 06-17-151-015-00: \$1,327.47
- New Parcel No. 06-17-151-016-00: \$1,327.47
- New Parcel No. 06-17-151-017-00: \$1,327.47
- New Parcel No. 06-18-151-018-00: \$1,327.47
- New Parcel No. 06-19-151-019-00: \$1,327.47

Section 3. That the final assessment is hereby amended in accordance herewith pursuant to the Council's authority under section 384.61 of the Code of Iowa (2015).

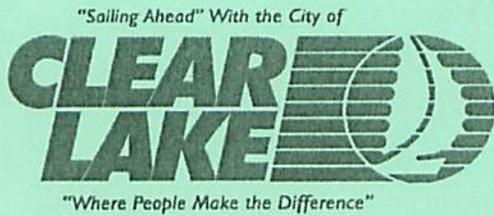
Section 4. That the Clerk is directed to provide a copy of this resolution to the Cerro Gordo County Treasurer's Office for purpose of satisfaction of the liens on parcel No. 06-17-151-013-00, owned by State of Mind Brewing, Inc., and parcel Nos. 06-17-151-014-00, 06-17-151-015-00, 06-17-151-016-00, 06-17-151-017-00, 06-17-151-018-00, and 06-17-151-019-00 owned by Oakdale Investments, LLC.

PASSED AND APPROVED this 6th day of September, 2016.

Mayor

ATTEST:

City Clerk



City of Clear Lake
Invites Applications for the
position of:

Office Clerk
Salary: \$14.00/hr DOQ

As the result of a retirement, the City of Clear Lake is seeking qualified applicants for the full-time position of Office Clerk. This is a full-time clerical and administrative position with shared responsibilities between two departments - City Hall and the Public Works office. Position receives general supervision from the Finance Officer, Public Works Director, and Building Official. Attendance at some evening meetings required. Position serves as a first point of contact and first impression of the City government.

Qualifications: High School diploma or equivalent; considerable experience in clerical work and basic accounting; experience in dealing with the general public.

Applications: A completed City application must be on file to be considered for this position. The job announcement shall not be interpreted as all inclusive. Completed City applications received by the final filing date will be reviewed and only those candidates most qualified will be invited to participate in the selection process which may consist of, but not limited to, application screening in relation to position criteria, background investigation, and finalist interview. Applications must be thoroughly completed. All information on the application is subject to investigation and verification. Resumes may be attached but will not be accepted in lieu of a city application form. Applications and additional information can be obtained by visiting our website at www.cityofclearlake.com

Probationary Period: Employees in this classification serve a probationary period of six (6) months.

Retirement: The City participates in the Social Security system and all employees are covered by the Iowa Public Employees Retirement System (IPERS).

Insurance: The City provides a maximum monthly contribution towards the cost of medical coverage available to employees and dependents; life insurance is paid by the City.

Employee Leave: The City offers a generous vacation and sick leave program, plus 10 annual holidays.

To Apply: All applications must be received at the City Clerk's office, located at 15 N. 6th Street, PO Box 185, Clear Lake, IA 50428, **before 5:00 p.m. on Friday, October 14, 2016.** Postmarks not accepted.

THE CITY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER AND ENCOURAGES MINORITIES,
WOMEN, AND PERSONS WITH DISABILITIES TO APPLY

**CITY OF CLEAR LAKE
OFFICE CLERK
CITY HALL & PUBLIC WORKS**

STATUS:	Non-exempt	DEPARTMENT:	Administration/Public Works
APPROVED BY:	City Council	DATE:	November, 2000
		REVISED:	March, 2007
			September, 2016

BASIC FUNCTION

This is a full-time clerical and administrative position with shared responsibilities between two departments - City Hall and the Public Works office. At City Hall, this role provides counter service to customers and performs any necessary documentation that may be required. At the Public Works office, this position is responsible for operating the phone and radio base station and performing secretarial duties for the Public Works Director, as well as the Building Official.

ORGANIZATIONAL RELATIONSHIPS

Reports to:

Finance Officer
Public Works Director
Building Official

Supervises:

No direct reports

EXAMPLES OF DUTIES AND RESPONSIBILITIES

"" Denotes an essential function of the job*

1. CITY HALL:

- A. * Receives incoming telephone calls and responds to questions, complaints/concerns, or requests regarding procedures, regulations, operations or services and refers/directs inquiries to other department employees when necessary.
- B. *Provides effective customer service to city constituents.
- C. *Schedules and processes Lakeview Room and Park Shelter rental reservations.
- D. *Sells amusement park tickets; prepares monthly report.
- E. *Processes the receipts for park and recreation, library, police, assessments, transit tickets, dog licenses, and other receipts that are paid over-the-counter.

F. *Processes mail including going to post office and retrieving mail, sorting and distributing mail.

G. *Processes utility receipts:

1. Retrieves payment drop box contents; picks up utility bills from banking institutions.
2. Opens utility receipts; enters utility receipts and prepares deposit.
3. Takes customer's utility payments and processes receipts; maintains and balances cash drawer.

H. *Processes utility work orders.

I. Performs routine clerical and administrative tasks, as necessary.

J. Performs other duties as assigned.

2. PUBLIC WORKS:

A. * Receives incoming telephone calls and responds to questions, complaints/concerns, or requests regarding procedures, regulations, operations or services and refers/directs inquiries to other department employees when necessary.

B. *Performs clerical and administrative support for the Director of Public Works, Building Official, and other staff.

C. *Performs contractual billing of equipment, etc.

D. * Assists public and contractors with routine permit applications for buildings, excavations within public right-of-ways, and connections to sewer and water utilities; reviews for completeness and refers to appropriate individuals for review and approval.

E. * Receives initial emergency reports regarding broken water mains, sewer backups, interruptions to water service, basement flooding, slippery streets, road washouts, fallen trees, etc. and assesses urgency of issue and notifies or dispatches appropriate departmental personnel.

F. *Coordinates with the City Clerk on burials and interfaces with public on grave site locations.

G. *Coordinates lawn mowing and snow removal notices to property owners,

H. *Maintains building permits and coordinates with county departments.

I. Coordinates, collects, assembles, and distributes, with Building Official's assistance, the meeting agendas, notices, correspondence, and material packets for the Board of Adjustment and Planning and Zoning Commission meetings.

J. Coordinates and places legal notices in news media.

K. Assists City Clerk with the development and maintenance of departmental information on City website.

L. Performs other duties as apparent or as assigned.

STANDARDS OF PERFORMANCE

- A. Efficient communications with customers such that their informational needs are met in a quality and timely manner.
 - B. Accurate processing of receipts, monies received and billing of customers.
 - C. Exceptional oral and written communication skills with co-workers and the customers.
 - D. Excellent time management and organizational skills.
 - E. Demonstration of acceptable levels of attendance, strong work ethic, high level of customer service and positive attitude towards constituents and Clear Lake employees.
 - F. Interpersonal relationships that encourage openness, candor and trust, both internally and outside of the City of Clear Lake.
 - G. Initiative and creative thinking problem resolution situations and in the performance of job duties.
-

EDUCATION AND EXPERIENCE

- A. Requires not less than a high school diploma or GED equivalent
 - B. Requires not less than two years of related office work experience.
 - C. Requires a valid Iowa driver's license.
-

MENTAL AND PHYSICAL REQUIREMENTS

- A. Ability to maintain a moderate level of visual attention and mental concentration for moderate periods of time.
 - B. Ability to solve administrative problems and deal with a variety of variables in situations.
 - C. Ability to read, analyze and interpret written documents and procedure manuals.
 - D. Ability to manipulate necessary office equipment and peripherals.
 - E. Ability to communicate effectively with co-workers, supervisors, elected officials, customers and the general public.
 - F. Basic knowledge of recordkeeping, bookkeeping and accounting practices and procedures.
 - G. Ability to work both independently and as part of a team.
 - H. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; sit; and use hands to finger, handle, or feel objects, tools, or controls. The employee is occasionally required to reach with hands and arms.
-

OFFICE CLERK (Continued)

- I. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

EQUIPMENT AND TOOLS

- A. General office equipment including, but not limited to:
 - Telephone/voicemail
 - Fax machine
 - Copy machine
- B. Computer and peripherals

WORKING ENVIRONMENT

- A. The majority of the work occurs within an internal office environment.
- B. The noise level in the work environment is usually moderate.

Request for Proposal

Clear Lake, Iowa Fire Department Air Pack replacement Project

The Clear Lake, Iowa Fire Department is requesting proposals and pricing information for a project to replace the entire inventory of self contained breathing apparatus with new, current edition, NFPA compliant equipment with the following minimum specifications:

24-current edition NFPA compliant open circuit structural firefighters SCBA with integrated pack location system and PASS alert, buddy breathing component, RIT attachment, mask mounted regulator with heads up display of available air status

24-addition cylinders, cylinders to be 4500 PSI, 45 minute duration, 30 year rated cylinders with rapid connection capabilities.

35-Face masks fit to current fire suppression staff

35- air purifier attachments for use with fit testing and non-IDLH atmospheres

1 RIT pack with 1-60 minute duration, 4500 PSI cylinder

1-qualitative fit testing kit with 2 years supply of testing agent

Within this proposal a detailed description of warranties must be included explaining what components of the system are included in the warranty, what the length of time the warranty is valid for, and what if any exclusions are intended. State any loaner policy for manufacturer required maintenance or repair.

A detailed description of expected annual cost of ownership shall also be included in the proposals. Assuming the Clear Lake Fire Department anticipates approximately 50 hours of use per SCBA unit per year. This shall include annual functional air flow testing, battery usage, and routine scheduled maintenance.

Battery systems shall be discussed in detail including anticipated battery usage, types of batteries needed, any recharging systems required, and longevity and costs of rechargeable batteries and charger units.

Describe manufacturers policy and procedure regarding recalls or safety bulletins

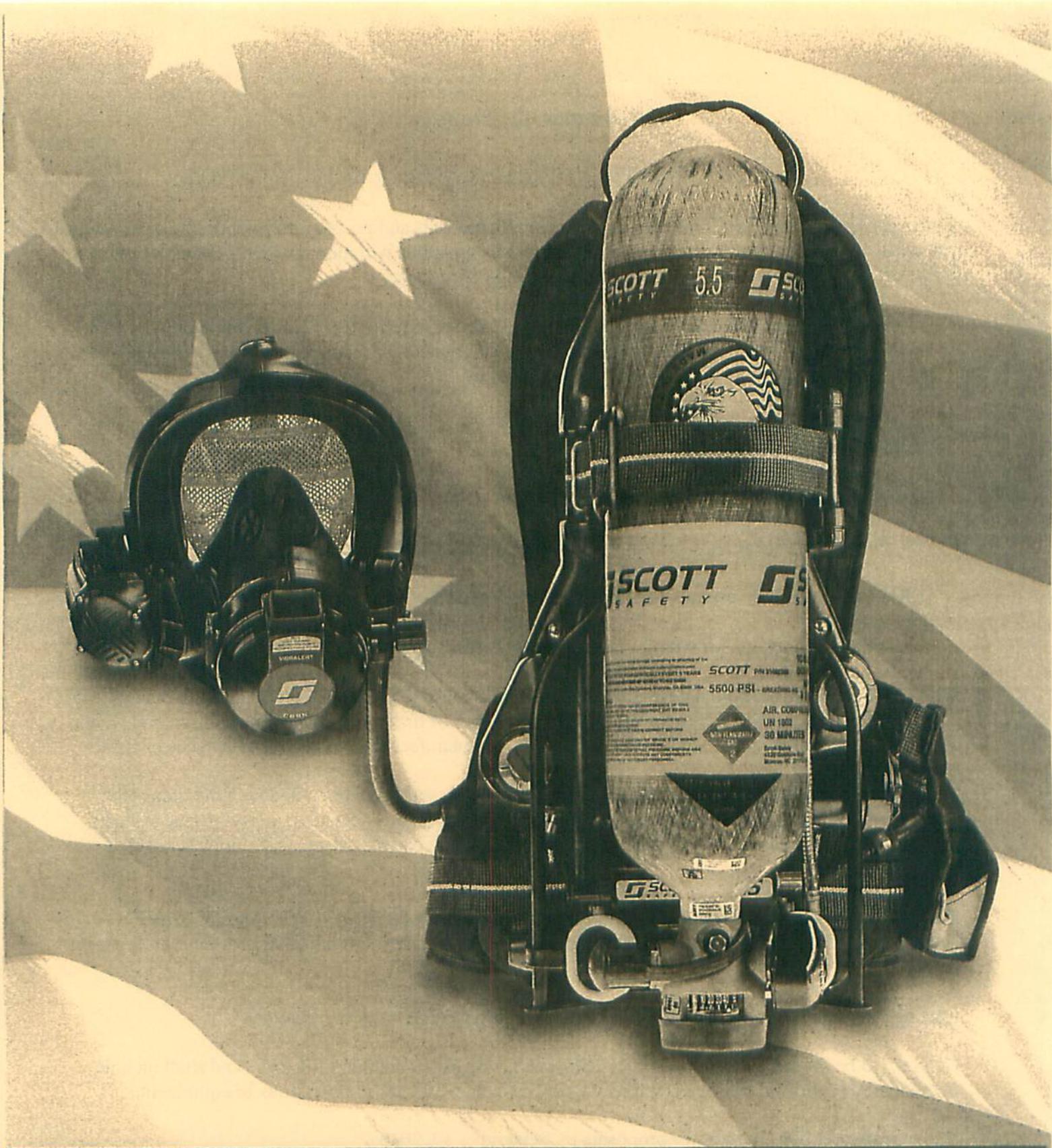
Delivery to be no earlier than January 1, 2017 and no later than February 28, 2017 and shall include manufacturer approved training sessions for use, care, and emergency operations of equipment.

Please respond to this request for proposals by September 30, 2016

Options:

in lieu of 30 year extended life cylinders, standard 15 year life cycle cylinders pricing is requested

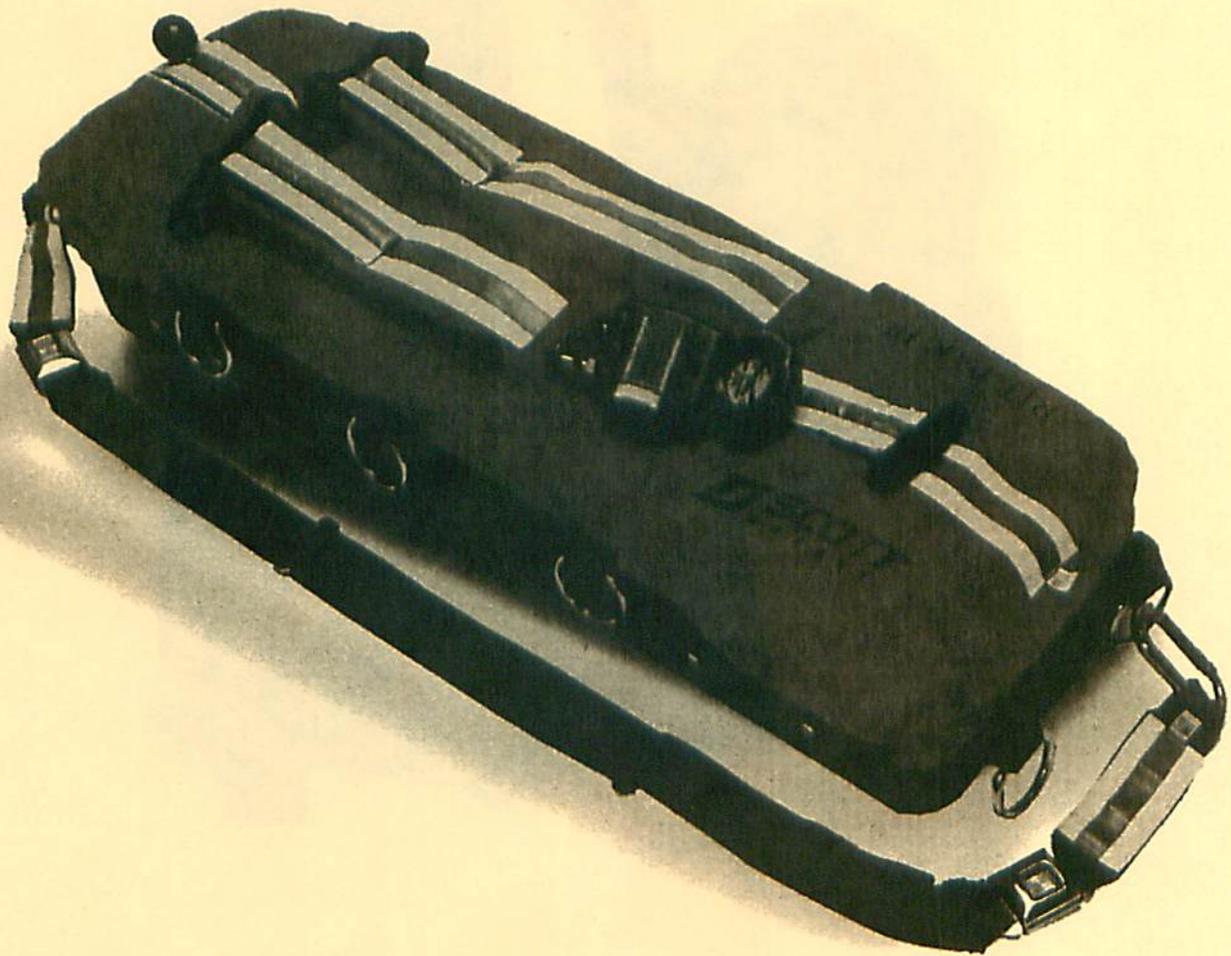
optional pricing for 8 mask mounted or air pack mounted low visibility vision system (thermal imaging)



**AIR-PAK SCBA. ONLY FROM SCOTT SAFETY.
PROUDLY MADE IN THE U.S.A.**

RIT-PAK III

EMERGENCY AIR-SUPPLY SYSTEM



SCOTT
SAFETY

NFPA 2013 EDITION SCOTT PRODUCTS

SCOTT AIR-PAK AND ACCESSORIES



SCOTT
SAFETY

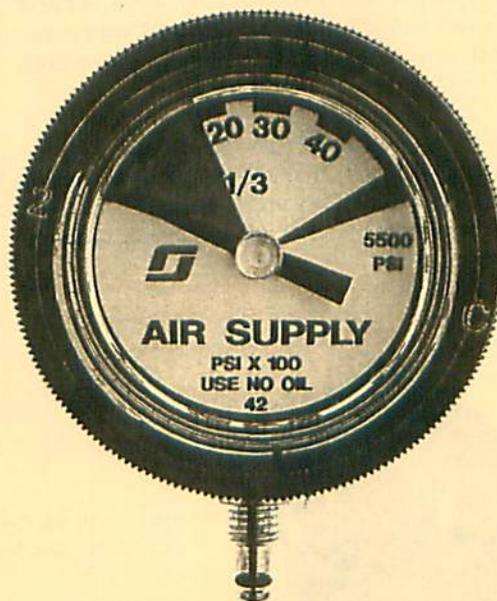
NFPA 1981 AND 1982, 2013 EDITION

When the call comes in, there is one SCBA trusted more than any other by firefighters and emergency responders throughout the world. The Scott Safety Air-Pak is the most trusted, durable and easy-to-use SCBA in the fire service because only Scott Safety uses redundant safety features, has a low cost of ownership and is firefighter-designed and -tested. Plus, the Scott Safety Air-Pak SCBA is the only SCBA to meet the stringent requirements to be labeled "Made in the USA." It is no surprise that for over 80 years, hundreds of thousands of firefighters have relied on the Scott Air-Pak every day.

Building on this tradition, Scott is pleased to introduce a new platform of products which meet the requirements established in the 2013 Edition of NFPA 1981 and 1982 Standards.

2013 EDITION NFPA 1981/1982 STANDARDS HIGHLIGHTS

- Increased facepiece lens durability requirements through two additional tests to measure facepiece performance against high temperature, flame and radiant heat
- New voice intelligibility requirements will eliminate the subjectivity of the testing and enhance overall intelligibility using new test protocols:
 - Speech Transmissibility Index (STI) for improved repeatability and reproducibility in the test results
 - Mechanical communication performance test protocol
 - Amplified communication performance test protocol
- End-of-Service Time Indicator (EOSTI), or low air alarm, will move from 25% to 33% of the cylinder's operating pressure
- All PASS devices will have a universal sound regardless of the manufacturer
- NFPA committee worked with NIOSH to establish minimum performance and approval requirements for Emergency Breathing Support Systems, which were previously not approved for use



AV-3000 HT FACEPIECE

Driven to meet the rigorous requirements of the 2013 Edition NFPA 1981/1982 Standards, Scott Safety designed the AV-3000 HT facepiece, a platform enhancement to the Scott Safety Air-Pak, the highly durable, comfortable and most trusted SCBA in the industry. The facepiece is based on the industry-leading AV-3000 facepiece with SureSeal platform, and incorporates next-generation material technology to enhance user experience and meet these stringent NFPA 2013 Edition Standards.

● BUILDING ON TRUST

The Scott Safety fire service-proven SureSeal technology is a reverse reflex sealing surface designed for enhanced fit and comfort. The U-shape of the reverse reflex seal maintains a continuous circumferential seal around the user's face, allowing the AV-3000 HT to flex with every move.

● THERMAL DURABILITY

The AV-3000 HT meets the facepiece requirements set forth in the 2013 Edition of the NFPA 1981 Standard for high heat and flame and radiant heat by utilizing new lens and bezel materials. These new materials provide enhanced thermal durability and enhanced wearer safety by ensuring the facepiece stays under positive pressure when exposed to the heat and flame loads measured under NFPA 2013.

● MAXIMUM VOICE INTELLIGIBILITY

In response to the voice intelligibility tests—one for mechanical communication and one for electronic, or amplified, communications—included in the 2013 Edition Standards, the AV-3000 HT:

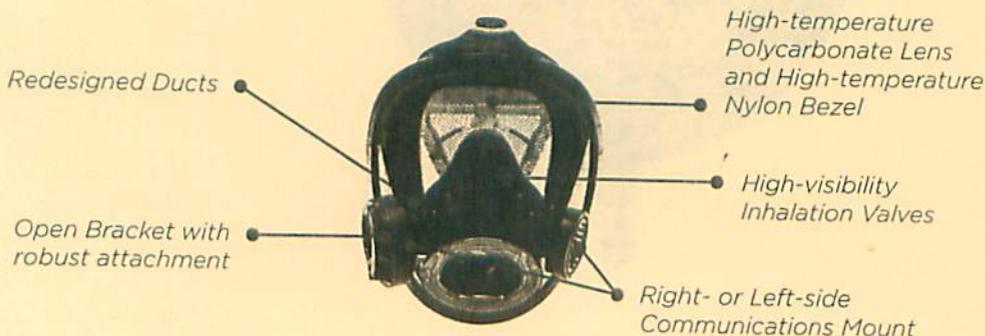
- Exceeds the mechanical measurement requirement with the redesigned location of the ducts, nosecup and voicemitter
- Uses two voicemitters to provide a sphere of intelligibility to those around the respirator wearer, not just the individuals directly in front of the wearer
- Enables right- or left-side mounting for Scott Safety EPIC 3 voice amplifiers, with a robust communications bracket attachment

● COMPATIBILITY

Providing an upgrade path for current Air-Pak SCBA users, AV-3000 HT facepiece is approved on all 2002 and 2007 Edition Scott Safety Air-Pak Fifty, AP75, NxG2 and NxG7 respirators. Current 2002 and 2007 users can utilize the AV-3000 HT with either the EPIC or EPIC 3 voice amplification products, or with mechanical communications only.

● ADDITIONAL BENEFITS

- High-visibility inhalation valves for easy inspection and added safety
- Designed for Top-Down Convertibility, the AV-3000 HT will allow for a single facepiece to be used for all NFPA/CBRN/NIOSH respiratory applications, reducing fit testing, training and inventory for lower total cost of ownership (approvals pending).



ONE SOLUTION FOR ANY ENVIRONMENT

Top-Down Convertibility allows you to utilize a single facepiece, with a single fit test, for all respiratory applications. The AV-3000 HT facepiece is designed to be fully interchangeable with Scott's line of SCBA, Supplied Air Respirators and Air-Purifying Respirators, as well as Scott communications products from the highest level of protection to the lowest level of protection. The key is the advanced design of AV-series facepieces, which allow for effortless conversion without the use of tools. This total solution approach reduces fit testing, training and inventory for lower total cost of ownership (approvals pending).

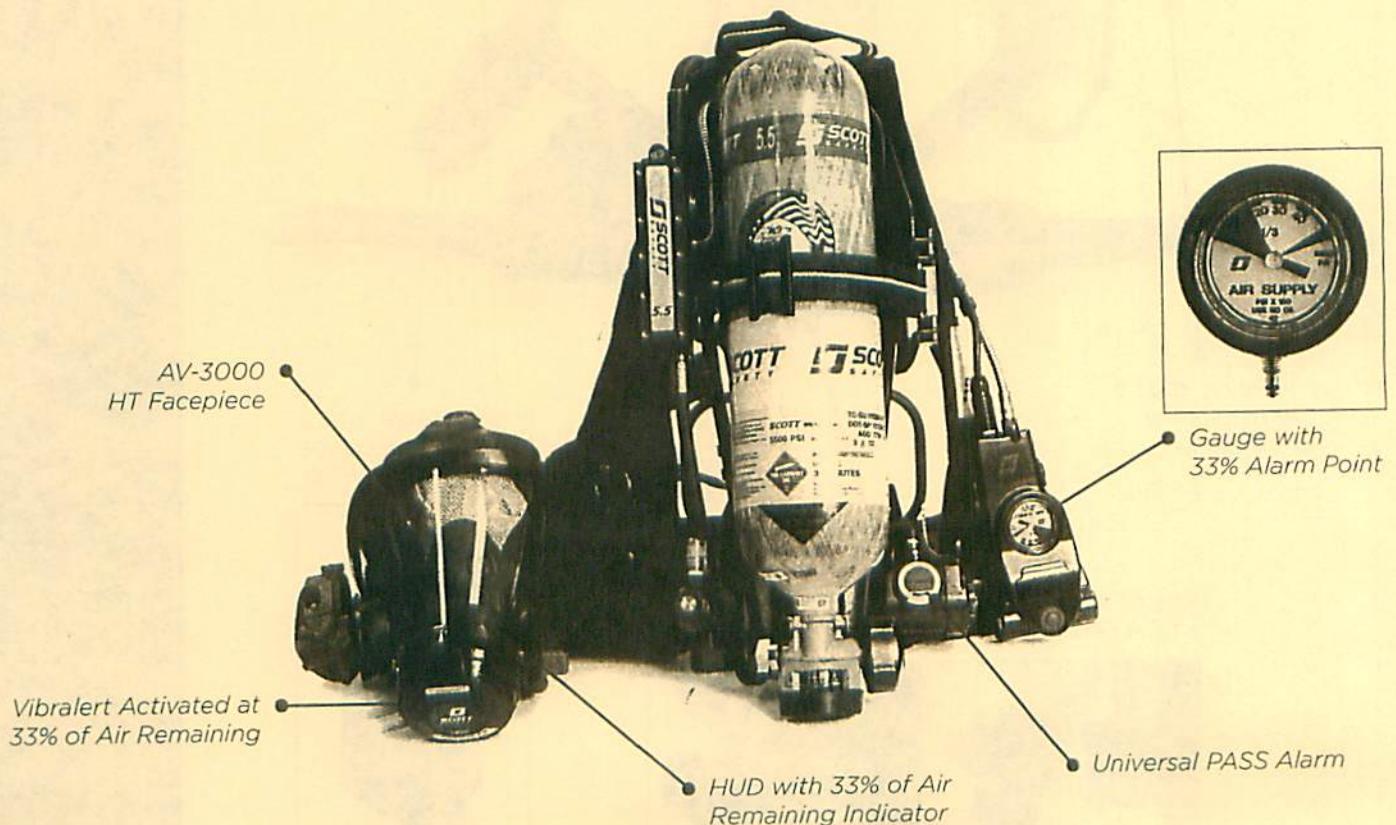
AIR-PAK 75, 2013 EDITION

The Air-Pak 75 has been the leading SCBA used by first responders and municipal and industrial firefighters since its introduction in 2007. The Scott Air-Pak has been trusted by more firefighters than all other brands combined. The key reasons for its success are:

- **Redundancy of Safety Features** - giving firefighters confidence in their life-saving equipment and allowing them to focus on the critical job at hand.
- **Ease of Use** - provides firefighters a simple-to-use and easy-to-understand SCBA that requires minimal training, increases operational efficiencies and reduces training costs.
- **Low Cost of Ownership** - lower costs after initial sale through its rugged design, assembly and warranty policy enables the department to direct valuable funding to training and other PPE rather than on maintenance costs.

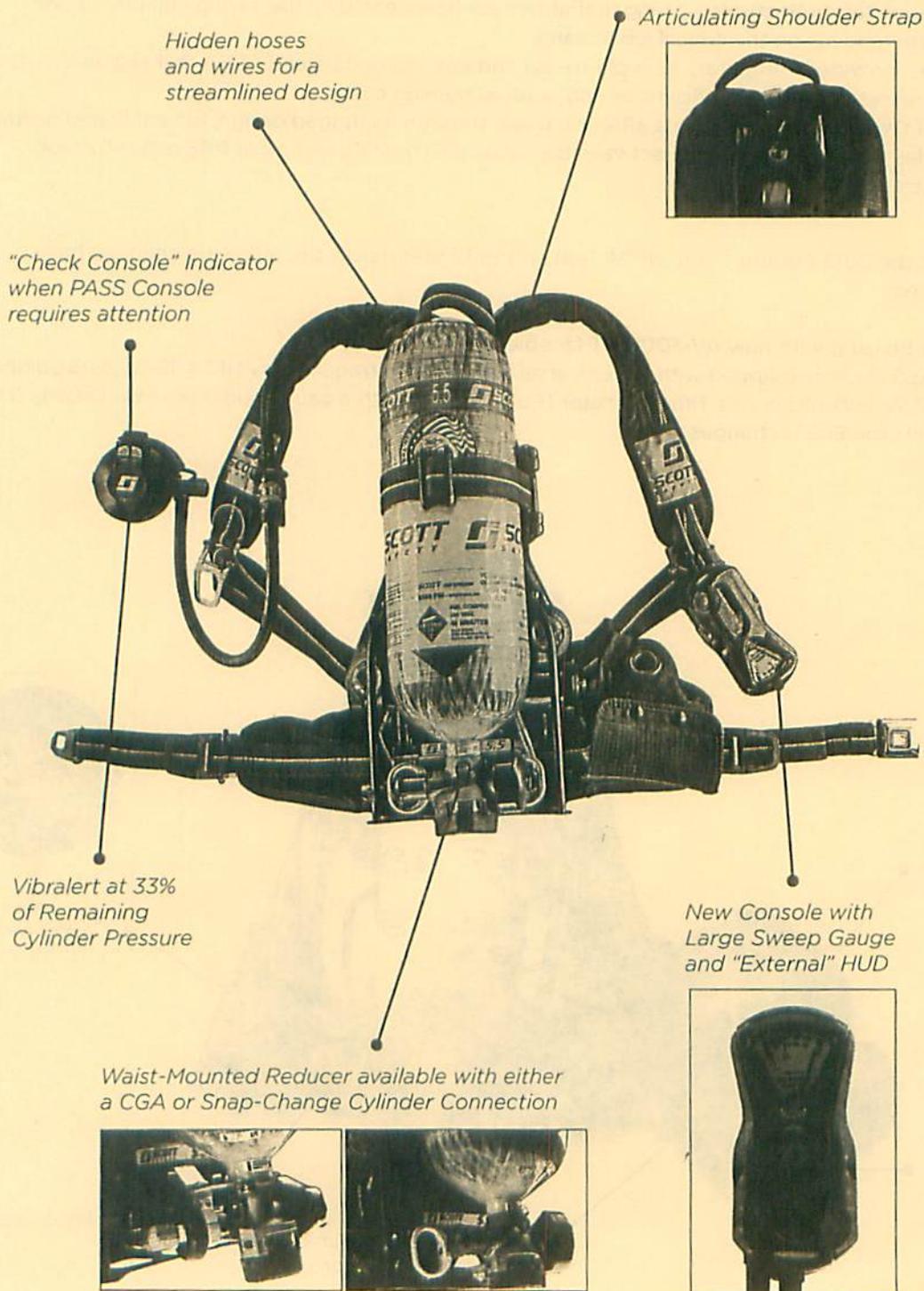
In order to meet the 2013 Edition of the NFPA 1981 and 1982 Standards, the following changes have been implemented:

1. Unit must be used with new AV-3000 HT facepiece
2. A new PASS device equipped with the universal PASS sound (required by NFPA 1982, 2013 Edition)
3. The new 33% End-of-Service Time Indicator (EoSTI) along with a gauge and Heads-Up Display (HUD) that reflects the EoSTI changes



AIR-PAK X3

The new Air-Pak X3 SCBA platform carries forward many of the features and designs of previous Air-Pak models, including the redundant safety features, ease of use and durability Scott Air-Pak users have grown to trust. The Air-Pak X3 was designed with additional emphasis on enhancements to comfort, hose and wire management, weight distribution, fire ground communications and serviceability.



Every Scott Air-Pak is made in the U.S.A.

What does it mean to be Made in the U.S.A.? According to the Federal Trade Commission (FTC), Made in the U.S.A. means that "all or virtually all" of the product has been made in the United States. That is, all significant parts, processing and labor that go into the product must be of U.S. origin. Products should not contain any—or only negligible—foreign content. In compliance with this official definition, Scott Safety is proud to declare that the Scott Air-Pak 75 and Air-Pak X3 are Made in the U.S.A.

SCOTT
SAFETY

#IowaLeague16



THE
POWER OF CITIES

Annual Conference & Exhibit
September 14-16 | Des Moines
Community Choice Credit Union Convention Center

Register online & learn more at
www.iowaleague.org

Register online at www.iowaleague.org.

Lodging

Register to receive housing information

Attendees are responsible for their own housing reservations through the Housing Bureau and must submit a conference registration BEFORE making a reservation within the League's room block at any hotel. We recommend registering for conference and making hotel reservations early because rooms are limited and may fill before the room blocks close beginning August 13.

Only city officials who are registered for conference and their guests will be allowed in our block. To ensure delegates receive a room in nearby hotels, we ask that attendees respect our policy and not share housing information.

After registering (both online and by mail), you will receive a receipt followed by a separate email containing information about the online Housing Bureau. Reservations cannot be made by calling a hotel directly.

Registration Add-Ons

Networking Best Ball Tournament

Wednesday, Sept. 14, 10 a.m. - 3:30 p.m. | Pre-Register
Connect on the green with city officials and exhibitors at Waveland Golf Course. Shotgun start begins at 10 a.m. with registration opening at 9 a.m. Groupings are done by handicap, and the \$85 registration fee includes greens fees, shared cart, lunch and prizes. Flight winners will be announced at the Welcome Reception later that evening, pin winners will be announced at the course after the round.

Annual 5K Run/Walk

Thursday, Sept. 15, 7 - 8:30 a.m. | Mobile/Pre-Register
Start the day with a fun 5K run or walk around Gray's Lake. A light breakfast follows this free event. Participants who register before August 11 receive a shirt.

Mobile Workshops

Bike Tour - morning

Wednesday, Sept. 14, 10 a.m. - noon | Pre-Register
Catch the highlights of each of downtown's unique districts to learn the story of the impressive resurgence of downtown Des Moines over the past 15-20 years. Tour guides from the city of Des Moines and RDG Planning & Design include individuals who designed and implemented some of downtown's signature projects. Cyclists of all levels are welcome. The tour will cover approximately 4-5 miles at a leisurely pace. Bicycles are available if requested during registration. Bring your own helmet.

Bike Tour - afternoon

Wednesday, Sept. 14, 1 - 3 p.m. | Pre-Register
Itinerary is identical to the morning Bike Tour.

The Rebirth of a City (Part I)

Thursday, Sept. 15, 8:30 a.m. - 11:30 a.m. | Pre-Register
Check out some of the newest developments around downtown Des Moines. Along the way, attendees will hear of the city's involvement in the various projects, including working with community partners and funding sources. Visit www.iowaleague.org for a complete workshop description.

The Rebirth of a City (Part II)

Thursday, Sept. 15, 2:15 - 4:30 p.m. | Pre-Register
The second part of our tour of Des Moines' fascinating transformation takes a stroll along the redeveloped riverwalk to see the incredible work done to restore its natural beauty. Stops include the Iowa Women of Achievement Bridge, former Younkers building, a new convention center hotel and more. This will be a walking tour; proper footwear is recommended.

CEUs Available

Receive certification hours for the Iowa Municipal Finance Officer's Association (IMFOA) Certification Program when you attend. Specific workshops may qualify for Continuing Legal Education. Check our Web site or subscribe to *League Weekly* for updates.





The John and Mary Pappajohn Sculpture Park features 28 pieces by 22 artists in a 4.4 acre park, and will be discussed during the Bike Tours on Wednesday. Photos by: Des Moines CVB.

Workshop Key

-  **Advanced** Planned with the seasoned city official in mind.
-  **City Clerk** The needs of city clerks were on our mind when we planned this event.
-  **Economic Development** Information contains an economic development angle.
-  **Mobile** An off-site workshop or event. Unless noted, the League provides transportation.
-  **Small City** Suggested workshops for delegates from small cities.

Wednesday, Sept. 14

Networking Best Ball Tournament

10 a.m. - 3:30 p.m. | Pre-Register

Learn more in the add-ons section.

Bike Tour - morning

10 a.m. - 12 p.m. | Pre-Register

Visit www.iowaleague.org for the full workshop description of this Mobile Workshop.

Bike Tour - afternoon

1 - 3 p.m. | Pre-Register

Like the morning tour, visit www.iowaleague.org for the full workshop description for all Mobile Workshops.

The Leadership Role for City Officials

1:30 - 4:30 p.m.

Citizens naturally look to council members and city employees for leadership in the community, but sometimes city officials are confused over what type of leadership role they have. This special leadership development session will help city officials understand their role as community leaders and discuss how to improve teamwork, communication and the culture of the city government. Attendees will also hear how to lead through conflict, such as dealing with upset citizens, and strategies for providing a community vision.

First-Time Attendee Reception

4:45 - 5:30 p.m.

First-Time Attendees and those new to city government are invited to get to know one another and the League.

Welcome Reception & Exhibit Hall

5:30 - 8 p.m.

Not every hero wears a cape...but it might make it more fun. Join the exhibit hall festivities by dressing like the hero we know you are. In the superhero-themed exhibit hall companies and organizations show you their super powers, so you can help save the day in your community. Dressing for the theme is encouraged!

Thursday, Sept. 15

Annual 5K Run/Walk

7 - 8:30 a.m. | Pre-Register



Learn more in the add-ons section.

Exhibit Hall Open

8 - 10:55 a.m.

Have no fear the exhibitors are still here! Put on your cape, and get here in a flash. Exhibitors are on-hand to help you save the day and be a hero in your community.

The Rebirth of a City (Part I)



8:30 a.m. - 11:30 a.m. | Pre-Register

Visit www.iowaleague.org for full Mobile Workshop descriptions.

Workshops | 8:30 - 9:30 a.m.

Sergeant Bluff: Guide to Growth



Cities of all sizes are faced with a pressing challenge: how to strategically invest limited funds to grow the tax base and create new jobs. This panel presentation will provide a case study on the planning efforts the city of Sergeant Bluff used to identify future growth opportunities and leverage community assets to create a "development action plan" targeted at fostering the city's next wave of economic development.

Infrastructure for the Next Generation

Different generations require different services. How do you plan for the services that will be attractive to the younger adult and their lifestyle? Explore how planning through zoning and infrastructure now can accommodate growth to attract and retain the younger employees and their life choices.

More Than Books and Bytes



As both cultural institutions and city departments, present-day municipal public libraries play multiple roles in the continued growth and success of communities across Iowa. This panel of city library directors discusses libraries as creative catalysts and economic engines using examples from their own communities and throughout the state.

Market Trends and Alternative Financing Strategies for your Group Health Plan



Insight into market trends in the health insurance industry with an emphasis on health care cost trends, employee statistics and where the industry is headed in the future. Learn about alternatives that can result in cost savings and best practices for adopting consumer-driven health plans.

An Elected Officials View on the City Budget

This is your chance to hear about the process and documents involved in the city budget, especially information contained in the budget and why city officials should look closely at the budget each year.

Water Quality Trading in Iowa: Forming Partnerships for Success

Hear how city water systems are regulated in the current environment and what your city can do to prepare. Discussion will also focus on water quality trading, a League initiative that aims to offer cities an effective and efficient alternative to meeting stringent regulations by forming partnerships with other affected entities.

Speed Dating - League Style

9:35 - 10:15 a.m.

Finding the right company to assist with your city project can be a big project in itself. To help attendees meet exhibitors, and exhibitors meet attendees, the League is providing another way to help your city make these connections. Sign-up in the Prize Booth at the Welcome Reception. Participation is limited and prizes are awarded to each participant.

Workshops | 10:45 - 11:45 a.m.

Sparkling Citizen Engagement with City Web Sites



There's no question that the Internet and advances in technology have provided the ability to deliver better and faster services to citizens. This session will navigate attendees through the maze of social media, mobile devices and ePayments by sharing stories of how cities are using technology in ways that increase engagement, deliver service and add value. >

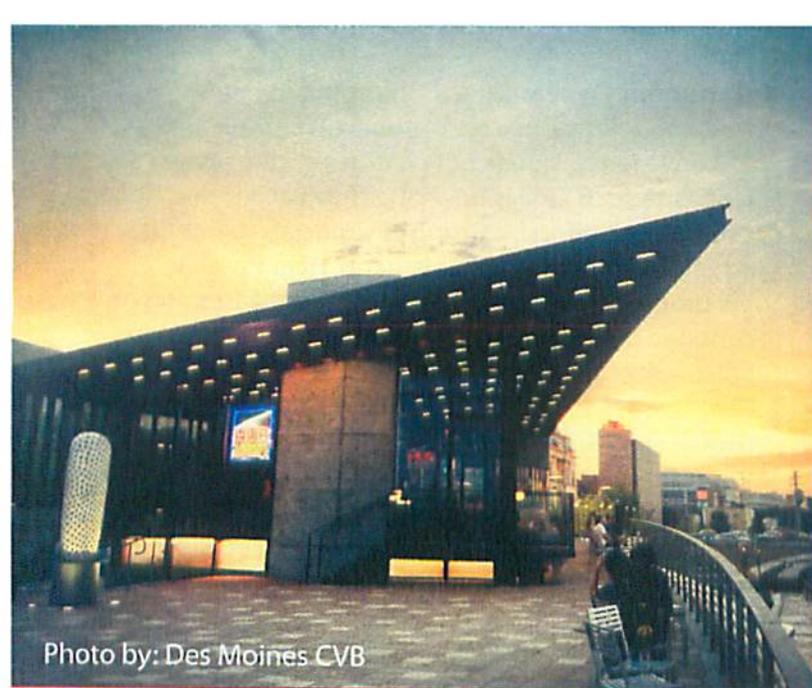


Photo by: Des Moines CVB

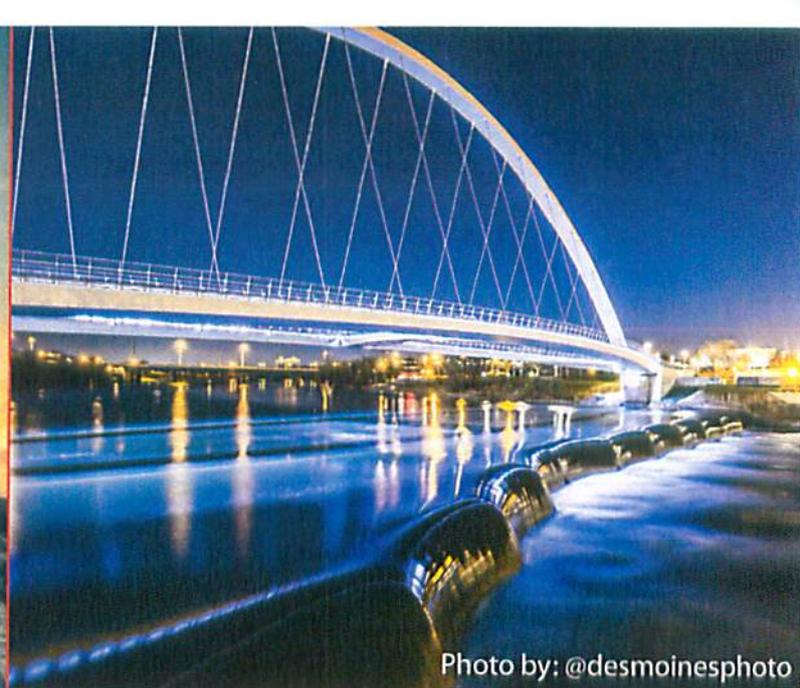


Photo by: @desmoinesphoto

The Riverwalk Hub (left) and Iowa Women of Achievement Bridge (right) are both focal points along Des Moines' Principal Riverwalk and are highlights of the Rebirth of a City (Part II) mobile workshop.

< **The Devil is in the Details: Using Debt**

Cities often have to borrow money to do major projects or purchase large equipment. But it isn't as easy as walking into the bank, shaking hands with the banker and walking out. There are many types of loans and leases, and each has IRS regulations that can limit the value to the city. This session will explain IRS regulations and Iowa Code procedures which must be followed.

Who am I; Who are You? Navigating Differences & Cultural Competencies

This session will expand your skills with diverse audiences. Explore personal and cultural values, biases, prejudices and views; identify ways in which culture shapes beliefs, practices and values; find similarities and differences amongst cultures and recognize your own culture to include the city's organizational culture.

The Fundamentals of TIF

Tax increment finance (TIF) is widely used by local governments but is sometimes a source of confusion for both city officials and citizens. This session will provide a thorough review of TIF to help attendees understand the fundamentals of how it can be used to support city initiatives.

Revitalize Your Community Through Multi-Use Parks

Learn lessons on successful park implementation efforts, and see evidence of how great parks can energize and revitalize their communities. The speakers will focus on two case studies of highly successful, multi-use park projects with various components while seeking input from attendees throughout the presentation.

Historic Downtowns are Cool, Dusty Plans are Not

Find the keys to a successful downtown revitalization plan and hear cases where collaborative public planning efforts have united businesses, municipal officials and residents of cities to revitalize their downtowns. Hear about the process that leads to the development of an Action Plan for Implementation with examples of simple as well as complex actions that meet the overarching goal of revitalizing downtown.

Opening Luncheon

Noon - 2 p.m.

After a welcome by Des Moines and the League, enjoy lunch with talks from a few heroes. Check *League Weekly* and www.iowaleague.org for speaker and program updates. >



Workshops & schedules may change. Visit www.iowaleague.org for updates and speaker information.

< The Rebirth of a City (Part II)

2:15 - 4:30 p.m. | Pre-Register

Visit www.iowaleague.org for full Mobile Workshop descriptions.

Workshops | 2:15 - 3:15 p.m.

Emerging Threats: Preparing for Cyber Attacks

If a cyber-attack hits your city government, do your officials know what steps to take? Explore recent breaches to public entities to highlight areas that need your immediate attention to safeguard resources, assets and data.

Total Worker Health by the Numbers

Learn about the total worker health approach to occupational safety and health. National and state statistics and trends will be discussed, including how they relate to city governments. The potential applications of data in the workplace will also be explored, giving attendees ways they can improve the safety and health of their city workforce.

Identify and Abate Basic Nuisance Issues

What is a nuisance and how do we get people to do something about one? This session will focus on the basics: developing a strong city nuisance code, identifying nuisances and effective abatement processes for common violations.

Wastewater Infrastructure Needs

Wastewater utility systems provide a needed community service that must be managed properly. This workshop will address tips for a strong system, including upcoming regulations, financial preparedness, operator licensing changes, treatment technology options, and collection systems inflow and infiltration (I&I).

How Service Can Save Us

We all know the human capital in our communities, Iowans, are one of our cities' greatest assets. Learn how you can harness the power of people through service and volunteering to improve lives, strengthen communities and foster civic engagement. Hear real-world examples from peers about how the power of cities is strengthened through service.

Stump the Staff

You have questions, we have answers. League staff will field questions from the audience on a wide range of city topics. This fast paced, interactive session will also provide information about League resources, programs and staff while also highlighting some of the most frequently asked questions and a few of the more unusual questions received by League staff.

Is Economic Development Changing in Iowa?

Sweeping reforms to Iowa's property tax system in 2013 have led to significant changes in city government. One such area is how cities fund economic development efforts, causing city officials to rethink and retool what they are able to do. Hear how the new property tax system has impacted the funding of economic development programs and how cities can adjust.

Workshops | 3:30 - 4:30 p.m.

Expanding Broadband in Communities

Access to broadband is rapidly becoming an important factor impacting overall quality of life and economic development. Learn about the latest state and federal programs to encourage broadband development as well as innovative city solutions addressing this issue.

Property Tax Update with Multi-residential Property Data

Recent changes to Iowa's property tax system have impacted cities in big ways. Listen to the latest, including research on the newly-established multi-residential property classification, tax levies and city services.

Use of Police Body Cameras and the Release of Public Information

Body cameras and the information stored on them have become a hot topic nationwide. Discuss policies and procedures for the use of body cameras as well as the release of related information. Attendees will be encouraged to participate and ask questions specific to their own communities.

Making the Most of Work Sessions and Committees

This workshop will provide strategies to more effectively use the time of elected officials, staff and the public. Learn how difficult and complex policy issues can be investigated in order to make more informed decisions. Best practices for conducting council work sessions and organizing council committees will be discussed.

Heavy Lifting: Acquire and Redevelop Nuisance Properties

Abandoned, nuisance properties can be one of the most challenging aspects of city government. Such properties are eyesores in the community and in many cases a responsible owner cannot be found. This session will detail how cities can acquire such properties and begin the process of redevelopment. >

This is just a glimpse of everything the event offers.
Visit www.iowaleague.org for more information.

< Awards Banquet

6 - 8 p.m.

A gathering of heroes. The banquet buffet is followed by the presentation of the League's annual All-Star Community Awards, Legislative Service Awards and other special honors. Help celebrate the heroes in city government!

President's Reception

8 - 10 p.m.

Peruse exhibits and enjoy dessert at the State Historical Building of Iowa. While there, be sure to thank the League Board President, Council Bluffs Mayor Matt Walsh, for his service.

Friday, Sept. 16

Workshops | 8 - 9 a.m.

The Economic Development Toolkit **E**

Tax increment financing, tax abatement and other economic development tools are vital to helping cities grow. An overview of the tools available to cities and how best to use them, including options to consider for different projects and the steps for implementing various incentive programs.

Up, Up in the Air! It's a Drone!

Learn proper quadcopter (aka drone) usage. Understand FAA rules, regulations and registration. Learn how to craft user policies for your community. See actual video and still photographs. Touch and view an actual quadcopter.

Let the Sunshine In: Open Meetings Update **E**

Several important decisions impacting local government have been made recently by the Iowa Public Information Board and the Iowa Supreme Court. Hear about these decisions that impact public notice, closed meetings and the definition of a meeting.

Bringing Vitality Back to Communities

Every community has old, abandoned and dilapidated structures. Many of these are tax delinquent, foreclosed and nuisance properties. Attendees will be taken through a step-by-step process of creating value from properties with unsalvageable or dysfunctional structures.

Annual Business Meeting

9:15 - 10 a.m.

Voting delegates from member cities vote on business items, including the approval of the new League Executive Board members and the League's legislative priorities. Everyone is encouraged to attend.

All Things Utility **E**

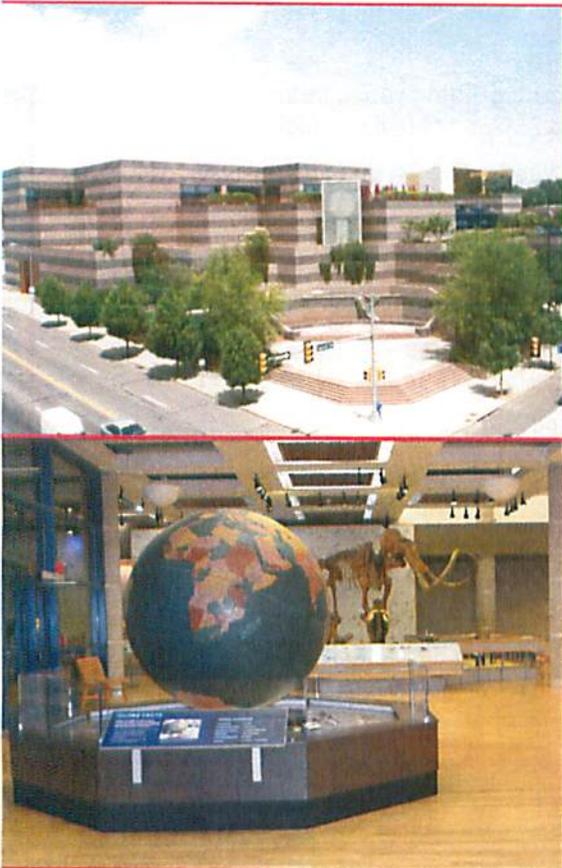
9:15 - 10 a.m.

Utilities have many moving parts and lots of regulation for the clerk and utility personnel. This session will cover many ways to more efficiently manage the various duties associated with utilities, including billing, e-payments, disconnects and more.

Closing Brunch

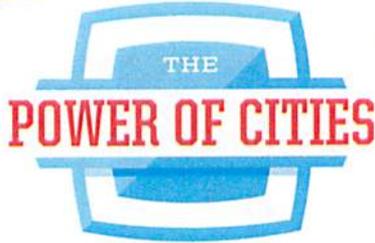
10 - 11:45 a.m.

Enjoy a brunch buffet with the newly-elected League Board President and a keynote by former CIA spy Jim Olson. Spying for his country was the furthest thing from his mind when Olson, a farm boy from Iowa, received a mysterious phone call that changed his life forever. Go inside the real world of being a CIA spy as Olson describes the rigorous training and difficult dilemmas spies encounter.



Did you know the State Historical Building has had more than 80,000 objects in its collections? Photos by: State Historical Building of Iowa

Iowa League of Cities 2016 Conference Registration



Organization/City

Name (as to appear on name badge)

Title

Street Address

City State Zip

Phone

Email Address

- I am a first-time attendee
- I am new to city government

Guest Registration - \$60

Allows a spouse/significant other and child(ren) to attend non-ticketed conference sessions and gain access to the Exhibit Hall. Registered guests receive access to the Exhibit Hall for Wednesday night's Welcome Reception and Thursday morning, a ticket to the Closing Brunch and a complimentary conference bag. Registered guests may also sign-up to golf or participate in the Run/Walk. Guests cannot be city officials.

Guest name (as to appear on name badge)

- \$85 - Networking Best Ball Tournament
- \$35 - Thursday Opening Luncheon
- \$60 - Thursday Banquet & President's Reception

Registration Fees

The conference fee includes admission to all general sessions, workshops and meal functions on the conference agenda. Please contact Shannon Busby at (515) 244-7282 for accessibility or dietary accommodations.

	Through Aug. 11	After Aug. 11
League member	<input type="radio"/> \$205	<input type="radio"/> \$255
Non-League member	<input type="radio"/> \$330	<input type="radio"/> \$380

Requires Pre-Registration

\$85 - Networking Best Ball Tournament

Wednesday, Sept. 14 | 10 a.m. Shotgun Start | Waveland Golf Club

Free - Annual 5K Run/Walk

Thursday, Sept. 15 | 7 a.m.
Register before August 11 to receive a shirt.

T-shirt size S M L XL XXL

Mobile Workshops

Bike Tour - Morning [Bring your bike and helmet]
Wednesday, Sept. 14 | 10 a.m. - noon

Need a Bike Bringing my Bike

Bike Tour - Afternoon [Bring your bike and helmet]
Wednesday, Sept. 14 | 1 - 3 p.m.

Need a Bike Bringing my Bike

The Rebirth of a City (Part I)
Thursday, Sept. 15 | 8:30 a.m. - 11:30 a.m.

The Rebirth of a City (Part II)
Thursday, Sept. 15 | 2:15 - 4:30 p.m.

Total amount enclosed \$ _____

Register and pay online at www.iowaleague.org

Each attendee must fill out a separate form. Registration will not be processed without payment. Credit card payment available only online. Must register for the conference before booking a hotel room. All cancellations must be received in writing and are subject to a \$50 administration fee. No refunds will be made to no-shows or those who cancel after September 2.



To pay by check, mail form & payment to: Iowa League of Cities, 500 SW 7th St, Suite 101, Des Moines, IA 50309





\$ 2250