



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

December 16, 2016

HONORABLE MAYOR & CITY COUNCIL MEMBERS

City
Administrator
SCOTT
FLORY

The next regular meeting of the Clear Lake City Council is scheduled for Monday, December 19, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL MEMBERS

MARK
EBELING
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6A. Purchase of single-axle plow truck & snow equipment. The purchase of a replacement single-axle plow truck, with snow removal equipment package (plows, hydraulics, pre-wet system, box, and sander), was budgeted for in the City's FY 17 capital budget. The new truck would replace a 1993 International 4x2 single-axle plow truck, with reversible plow and stainless steel tailgate box sander, which will be disposed of by the City either through a trade-in or an outright sale. The City budgeted \$200,000 for the purchase (FY 17). Anticipated delivery time is roughly 3 months for the truck chassis & cab and not later than June 15th for the installation of the snow plow equipment. The purchase is being funded entirely from Road Use Tax Revenues.

A request for sealed proposals was distributed to prospective bidders on November 30th and reviewed with the Council on December 5th. Responses from vendors were due to the Public Works Director by 10:00 a.m. on December 13th. A total of two (2) responses were received for the truck chassis & cab and a total of two (2) for the snow removal equipment package.

The City's specifications for the truck included several recommendations from the City's snow plow operators. One of the recommendations was to have plow trucks with a rear wing plow and underbody scrapper. This is the same style plow truck that the City purchased in 2014. The proposed style of plow truck enables one truck to plow from centerline to the curb in one single-pass on most Clear Lake residential streets; greatly improving efficiency.

The truck chassis & cab was bid using Iowa DOT State bid compact purchasing pricing. The snow removal equipment package was bid separately from the truck chassis and cab for that reason. The recommendation is to purchase the 4x2 single-axle chassis and cab plow truck from Harrison Truck Center (Clear Lake) in the amount of \$78,967 and the snow removal equipment package from Crysteel Truck Equipment (Lake Crystal, MN) for \$106,375.



ITEM #6B. **E. Main Ave Street Reconstruction Project.** At its meeting on November 21st, the Council initiated the special assessment process and set December 19th as the date for a public hearing on the proposed "Resolution of Necessity". Notices to the affected property owners were mailed on or before December 2nd. Additionally, notice of hearing was published in the Clear Lake Mirror Reporter, as required by law, for two consecutive weeks (November 30th and December 7th).

The engineer's estimate of the probable cost of construction is \$859,873. Indirect Project costs (engineering, legal, administrative) are estimated at \$120,400, or 14% of the Project's estimated cost. Therefore, the total estimated cost of the Project is \$980,273. The total cost of the Project estimated to be assessed against the benefited properties is \$174,220, or 17.8% of the Project cost.

The Council will conduct the required public hearing on the proposed "Resolution of Necessity", which must receive approval from 4/5's of the full membership of the City Council. If a "remonstrance" is filed, a unanimous vote of the Council is required. A "remonstrance" is defined as a petition signed by 75% of the amount of the proposed special assessments.

The City has been awarded grant funding from two separate DOT programs to offset costs of the Project. The City will be receiving \$70,000 in TAP funding for the bike lane(s) extension component of the project and \$450,000 in STP funds for the road improvements, as well.

The tentative schedule calls for the Project bid letting to be held by the Iowa DOT on January 18, 2017, with consideration of an award of contract on February 6, 2017. Construction activities are proposed to commence in the spring of 2017 and be completed in July, 2017.

Smart Quote: "Any fool can criticize, condemn, and complain – and most fools do. But it takes character and self-control to be understanding and forgiving." – Dale Carnegie, writer, lecturer, and leadership consultant

Scott Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, DECEMBER 19, 2016
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes –December 5, 2016.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - Liquor License: Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales, The Other Place, (renewal).
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council’s Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
 - **Motion** to approve **Ordinance #820**, “An **Ordinance** establishing grades for the 14th Avenue N. Street Reconstruction Project by City Council (2nd reading)
 - Discussion and consideration of **Motion** by City Council.
6. New Business:
 - A. Purchase of a 2018 single-axle 4x2 truck chassis & cab and associated snow equipment for Public Works Department:
 - Introduction by Scott Flory, City Administrator.
 - Review of bids and recommendation, Joe Weigel, Public Works Director and Dave Whitehurst, Public Works Foreman
 - **Motion** to authorize the purchase by the by City Council.
 - Discussion and consideration of **Motion** by City Council.

B. Street Reconstruction Project:

- Introduction by Scott Flory, City Administrator.
- Review of plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- Open public hearing by Mayor Nelson P. Crabb.
- **Motion** to close the public hearing by City Council.
- **Motion** to approve **Resolution #16-66**, “A Resolution with respect to the adoption of the Resolution of Necessity for the E. Main Avenue Street Reconstruction & Bike Lane Extension Project” by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-67**, “A Resolution directing preparation of detailed plans and specifications, form of contract, and notice to bidders on the E. Main Avenue Street Reconstruction & Bike Lane Extension Project” by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-68**, “A Resolution ordering bids, approving plans and specifications, form of contract, and notice to bidders, fixing the amount of bid security, and ordering Clerk to post to bidders and fixing date for receiving same, and for public hearing on plans, specifications, form of contract, and estimate of costs” by City Council.
- Discussion and consideration of **Motion** by City Council.

C. Veterans Memorial Golf Course Parking Lot & Stormwater Quality Improvement Project:

- Review of Pay Estimate #2 and Change Order #1, Joe Weigel, Public Works Director.
- **Motion** to approve Pay Estimate #2 and Change Order #1 by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

9. Public Works Director’s Report:

- Roll-off box truck repairs.

10. City Administrator's Report:

- Employee training – January 13th, at 10:00 a.m.

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – JANUARY 3, 2017

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body