



"Where People Make the Difference"

# CITY OF CLEAR LAKE

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September 18, 2015

Mayor  
NELSON P.  
CRABB

HONORABLE MAYOR & CITY COUNCIL MEMBERS

City  
Administrator  
SCOTT  
FLORY

The next regular meeting of the Clear Lake City Council is scheduled for Monday, September 21, 2015, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

## COUNCIL MEMBERS

DANA  
BRANT  
Ward 1

ITEM #6A. **FY 15 Road Use Tax Financial Report.** The *Code of Iowa*, Section 321.14, requires that cities receiving an allotment of Road Use Tax (RUT) Funds prepare and submit to the Iowa DOT a financial accounting of the use of funds they receive. The Report provides the Iowa DOT and the Federal Highway Administration with a documented record of street receipts and expenditures of Iowa's cities. The report must be completed, approved by the City Council, and filed with the Iowa DOT by September 30<sup>th</sup> annually.

TONY J.  
NELSON  
Ward 2

The FY 15 Report includes the following 'major' capital improvement projects, for which construction was completed during the fiscal year: N. Shore Drive Street Reconstruction Project; N. 6<sup>th</sup> Street Reconstruction Project; and the 2015 Sewer Rehabilitation Project. The 2014 Street Overlay Project and 12<sup>th</sup> Avenue S. Resurfacing Project are not included in the Report because they are considered maintenance projects.

JIM  
BOEHNKE  
Ward 3

MIKE  
CALLANAN  
At Large

The RUT Report is prepared on a cash basis of accounting. As noted in the Report, the RUT Fund had a June 30, 2015 ending balance of \$968,241, including a \$300,000 capital reserve fund. The projected 6/30/15 ending cash balance, following the most recent budget amendment, was estimated at \$686,348. The difference being due to certain projects not being completed by June 30<sup>th</sup> and actual expenses being less than budgeted for certain activities. Total revenues, excluding beginning balance (7/1/14 \$1.6M), associated with the Report were \$3,603,666 and expenditures \$4,235,600.

GARY  
HUGI  
At Large

ITEM #6C. **SE Wastewater Collection System Facility Plan.** The Council allocated funding in FY 16 to prepare a "SE Wastewater Collection System Facility Plan", which would analyze capacity issues and concerns of that portion of the municipal wastewater collection system that discharges into lift station #8 (12<sup>th</sup> Ave S.). The Plan would also analyze the "future" service area of lift station #8 and include recommendations for sanitary sewer trunk lines to facilitate or accommodate future new development in the SE portion of the City, including any expansion potential of the "Luker Memorial Industrial Park".



The consultant will undertake extensive survey and field data collection of the City's existing SE wastewater collection system and review wastewater treatment plant and lift station records to identify existing wastewater collection system loading conditions. Additionally, the scope of work would also include identifying future sewer trunk lines; recommendations regarding potential future projects to improve the existing collections system to alleviate areas of by-passing and correct other deficiencies; and preparation of budgetary cost estimates for recommended improvements.

Ultimately, the plan will provide the City with a summary of necessary capital improvements to meet both existing and future wastewater collection system loadings in the SE portion of the City. The total cost of the Plan is \$23,600 and the completion date is June 30, 2016.

**Smart Quote:** *"People won't have time for you if you are always angry or complaining."* – Stephen Hawking, Theoretical Physicist

Scott Flory  
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, SEPTEMBER 21, 2015  
**6:30 P.M.**

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – September 8, 2015.
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - **Liquor License**: Class C Liquor License (LC) (Commercial) with Sunday Sales, *VFW Post 4868*; Class C Beer Permit (BC) with Sunday Sales, *Pilot Travel Centers, LLC*; (renewals).
    - **Tree Trimmer's License**: Maleks Lawn & Tree, Garner, (new)
    - **Excavator's License**: Shane Monson Construction, Clear Lake, (renewal).
    - **Amusement License**: VFW Post 4868, (renewal).
4. Citizens opportunity to address the Council on items not on the agenda:
  - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
  - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
  - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
  - A. FY 15 Annual Road Use Tax Financial Report:
    - Review by Scott Flory, City Administrator.
    - **Motion** to approve **Resolution #15-45**, A "Resolution Approving the FY 15 Iowa DOT Annual Street Financial Report" by City Council.
    - Discussion and consideration of **Motion** by City Council.

B. W. 7<sup>th</sup> Avenue N. Water Main Improvement Project:

- Construction update and review of Pay Estimate #1, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Pay Estimate #1 by City Council.
- Discussion and consideration of **Motion** by City Council.

C. SE Area Wastewater Collection System Facility Plan:

- Introduction by Scott Flory, City Administrator.
- Review of proposed engineering services agreement, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve engineering services agreement by City Council.
- Discussion and consideration of **Motion** by City Council.

D. 12<sup>th</sup> Avenue S. Bridge Replacement Project:

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #15-46**, "Resolution authorizing the reimbursement of funds expended from the General fund from the proceeds of the Tax Increment Fund for purposes of capital project(s) incident and related to this Resolution" by City Council.
- Discussion and consideration of **Motion** by City Council.
- Pre-construction Conference: Friday, September 25<sup>th</sup>, at 10:30 a.m.

7. Chief of Police's Report:

8. Mayor's Report:

9. Public Works Director's Report:

- Project update: Water Treatment Plant High Service Pump(s) Replacement Project.

10. City Administrator's Report:

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – OCTOBER 5, 2015

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.