"Sailing Ahead" With the City of
CLEAR LAKE
"Where People Make the Difference"

# CITY OF CLEAR LAKE

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*Mayor*
NELSON P. CRABB

*City Administrator*
SCOTT FLORY

COUNCIL MEMBERS

MARK EBELING
*Ward 1*

TONY J. NELSON
*Ward 2*

JIM BOEHNKE
*Ward 3*

MIKE CALLANAN
*At Large*

GARY HUGI
*At Large*

September 14, 2016

HONORABLE MAYOR & CITY COUNCIL MEMBERS

The next regular meeting of the Clear Lake City Council is scheduled for Monday, September 19, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

ITEM #6A. **FY 16 Road Use Tax Financial Report**. The *Code of Iowa*, Section 321.14, requires that cities receiving an allotment of Road Use Tax (RUT) Funds prepare and submit to the Iowa DOT a financial accounting of the use of the funds they receive. The report provides the Iowa DOT and Federal Highway Administration with a documented record of street receipts and expenditures of Iowa's cities. The report must be completed, approved by the City Council, and filed with the Iowa DOT by September 30th, annually.

The FY 16 RUT report includes the 12th Avenue S. Bridge Replacement project and the Buddy Holly Place Storm Sewer Project as "major" capital improvement projects for which construction was completed during the fiscal year. The 2016 Street Resurfacing Project is not included because it is considered by definition to be a maintenance-level project.

In March, 2015, the State legislature increased the tax on motor vehicle fuel. This increase was realized partially in the FY 15 RUT report and more fully in the FY 16 Report. The RUT revenues increased from $898,672 (FY 15) to $961,076 (FY 16).

The RUT Report is prepared on a "cash" basis of accounting. As noted in the Report, the RUT Fund had an ending fund balance as of June 30, 2016 of $1,425,608, including a $300,000 capital reserve fund. The projected June 30, 2016 ending fund balance, following the most recent budget amendment, was estimated at $918,845. The difference being due to certain projects and other expenses not being completed by June 30th and actual expenses being less than budgeted for certain activities. Total revenues, excluding beginning fund balance (7/1/15: $968,241), associated with the report were $2,916,315 and expenditures $2,458,948.

**Smart Quote:** "*In a chronically leaking boat, energy devoted to changing vessels is likely to be more productive than energy devoted to patching leaks.*" – Warren Buffett, investor

Scott Flory
City Administrator

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CLEAR LAKE

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, SEPTEMBER 19, 2016
**6:30 P.M.**

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.

2. Approval of Agenda.

3. Consent Agenda:

   A. Minutes –September 6, 2016.
   B. Approval of the bills & claims.
   C. Licenses & Permits:
      - Liquor License: Class B Wine Permit, Class C Beer Permit, Class E Liquor License with Sunday Sales, Quick Shop, (renewal).
      - Tree Trimmer's License: K & C Tree Service, Clear Lake, (new).

4. Citizens opportunity to address the Council on items not on the agenda:

   - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
   - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
   - Speakers are limited to a maximum of five (5) minutes per person.

5. Unfinished Business:

6. New Business:

   A. FY 16 Road Use Tax Financial Report:

      - Review by Scott Flory, City Administrator.
      - **Motion** to approve **Resolution #16-37,** "A Resolution approving the FY 16 Iowa DOT Annual Street Financial Report" by City Council.
      - Discussion and consideration of **Motion** by City Council.

B. Veterans Memorial Golf Course Stormwater Quality & Parking Lot Project:

- Introduction by Scott Flory, City Administrator.
- Review of bid letting and recommendation, Mike Danburg, P.E., SEH Yaggy.
- Open Public Hearing by Mayor Nelson P. Crabb.
- **Motion** to close public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-38,** "A Resolution adopting plans, specifications, form of contract, and estimated cost for the Veterans Memorial Golf Course Stormwater Quality & Parking Lot Project."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-39,** "A Resolution Making Award of Contract for the Veterans Memorial Golf Course Stormwater Quality & Parking Lot Project."
- Discussion and consideration of **Motion** by City Council.

C. Main Avenue Sidewalk Replacement Project:

- Introduction by Scott Flory, City Administrator.
- Review of bid letting and recommendation, Jason Petersburg, P.E., Veenstra & Kimm.
- Open Public Hearing by Mayor Nelson P. Crabb.
- **Motion** to close public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-40,** "A Resolution adopting plans, specifications, form of contract, and estimated cost for the Main Avenue Sidewalk Replacement Project."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-41,** "A Resolution Making Award of Contract for the Main Avenue Sidewalk Replacement Project."
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Ordinance #819,** "An Ordinance establishing grades for the Main Avenue Sidewalk Replacement Project." (1st reading)
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police's Report:

8. Mayor's Report:

9. Public Works Director's Report:

10. City Administrator's Report:

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – OCTOBER 3, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.