



# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

August 19, 2016

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

City  
Administrator  
SCOTT  
FLORY

The Clear Lake City Council will conduct a **special** City Council meeting on Monday, **August 22, 2016**, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL  
MEMBERS

MARK  
EBELING  
Ward 1

ITEM #6B. **Veterans Memorial Golf Course Stormwater Quality & Parking Lot Improvement Project**. In July, the City approved an engineering services agreement with SEH Yaggy for the project. The project is a stormwater quality improvement project that entails the reconstruction of the golf course parking lot. The City will be receiving matching grant funds to make the stormwater quality improvements.

TONY J.  
NELSON  
Ward 2

The engineer's estimate of the probable cost of construction is \$157,160. The project schedule call fro the Council to set the date for a bid letting for September 14<sup>th</sup>, at 11:00 a.m., and a hearing on the Project plans & specifications, as well as consideration of an award of contract and contract approval for September 19<sup>th</sup>.

JIM  
BOEHNKE  
Ward 3

MIKE  
CALLANAN  
At Large

ITEM #6C. **Main Avenue Brick Paver Sidewalk Replacement Project**. At its regular meeting on August 1<sup>st</sup>, the Council initiated the special assessment process and set August 22<sup>nd</sup> as the date for a public hearing on the "proposed" Resolution of Necessity". Notices to affected property owners were mailed by the City Clerk on August 5<sup>th</sup>. Additionally, notice was published in the Clear Lake Mirror Reporter, as required by law, for two consecutive weeks in the Clear Lake Mirror Reporter. The project bid letting is proposed for September 14<sup>th</sup>, at 11:00 a.m.

GARY  
HUGI  
At Large

The engineer's estimate of the probable cost of construction is \$599,987. Indirect Project costs are estimated at \$111,300. The total cost of the Project is estimated at \$711,287. The total cost of the project estimated to be assessed against the benefited properties for PCC sidewalk construction and potential water service line replacement is \$114,789, which is roughly 14.6% of the total estimated cost of the Project.



The Council will conduct the required hearing on the proposed "Resolution of Necessity", which must receive approval from 4/5's of the full membership of the City Council. If a "remonstrance" is filed, a unanimous vote of the City Council is required. A "remonstrance" is defined as a petition signed by 75% of the amount of the proposed assessments.

The tentative schedule calls for the project bid letting to be held at 11:00 a.m. on September 14<sup>th</sup>, with consideration of an award of construction contract at the regular Council meeting on September 19<sup>th</sup>. The Project construction is proposed to be done over two (2) seasons: Summer/Fall of 2016 (September 28<sup>th</sup>-November 18<sup>th</sup>) and Spring/Summer of 2017 (April 3<sup>rd</sup>-June 23<sup>rd</sup>).

Please feel free to contact me if you have questions about any of the agenda items.

Scott Flory  
City Administrator

Smart Quote: "A lot of people are afraid to say what they want. That's why they don't get what they want." – Madonna, entertainer

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, AUGUST 22, 2016  
CITY HALL – COUNCIL CHAMBERS  
**SPECIAL MEETING**  
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Approval of the minutes of the August 15, 2016 City Council meeting.
4. Citizen's opportunity to address the Council on items not on the agenda:
  - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens Forum.
  - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
  - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
  - A. Parks & Recreation Advisory Board Membership reduction:
    - **Motion** to approve **Ordinance #818**, "An Ordinance of the City of Clear Lake amending Section 25.02 of the Code of ordinances of the City of Clear Lake, Iowa, 2003, by reducing the number of members on the Parks & Recreation Advisory Board from seven to five" by City Council. (2<sup>nd</sup> reading).
    - Discussion and consideration of **Motion** by City Council.
6. New Business:
  - A. Set dates for Fall large item Pick-Up:
    - Review by Joe Weigel, Public Works Director.
    - **Motion** to set the date for October 10<sup>th</sup>-13<sup>th</sup> by City Council.
    - Discussion and consideration of **Motion** by City Council.

B. Veterans Memorial Golf Course Stormwater Quality & Parking Lot Improvement Project:

- Introduction by Scott Flory, City Administrator.
- Review of proposed project plans & specifications by Mike Danburg, P.E. SEH Yaggy.
- **Motion** to approve **Resolution #16-32**, “A Resolution to set the date for a hearing and letting.”
- Discussion and consideration of **Motion** by City Council.

C. Main Avenue Brick Paver Sidewalk Replacement Project:

- Introduction by Scott Flory, City Administrator.
- Review of plans & specifications, Jason Petersburg, P.E., Veenstra & Kimm.
- Open Public Hearing by Mayor Nelson P. Crabb.
- **Motion** to close public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-33**, “A Resolution with respect to the adoption of the resolution of necessity proposed for the Main Avenue Sidewalk Replacement Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-34**, “A Resolution directing preparation of detailed plans and specifications, form of contract, and notice to bidders on the Main Avenue Sidewalk Replacement Project.”
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-35**, “A Resolution ordering bids, approving plans, specifications, form of contract, and notice to bidders, fixing amount of bid security, and ordering Clerk to post to bidders and fixing a date for receiving same, and for a public hearing on plans, specifications, form of contract, and estimate of cost.”
- Discussion and consideration of **Motion** by City Council.

7. Other Business:

- Swearing-in Ceremony: Police Captain Mike Colby.

8. Adjournment.

NEXT REGULAR MEETING – SEPTEMBER 6, 2016