



# CITY OF CLEAR LAKE

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Mayor  
NELSON P.  
CRABB

August 12, 2016

City  
Administrator  
SCOTT  
FLORY

HONORABLE MAYOR & CITY COUNCIL MEMBERS

The next regular meeting of the Clear Lake City Council is scheduled for Monday, August 15, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL MEMBERS

MARK  
EBELING  
Ward 1

ITEM #6A. **Parks & Recreation Advisory Board**. The City's Parks & Recreation Advisory Board currently is comprised of seven (7) members, each of who are appointed by the City Council. As of June 30, 2016, two (2) seats remain vacant. The Advisory Board discussed reducing the membership of the Board from seven (7) members to five (5) at its July 27<sup>th</sup> meeting and has forwarded a recommendation to the Council to approve an Ordinance to effect such a change.

TONY J.  
NELSON  
Ward 2

ITEM #6B. **Bridge Inspection Report**. Back in February, 2016, the City approved a proposal from Veenstra & Kimm, on behalf of Calhoun-Burns & Associates, to conduct a bridge rating and inspection evaluation. The City has utilized Calhoun-Burns & Associates over the past several years to conduct the biennial bridge inspections necessary to meet the requirements of the FHWA and Iowa DOT. These inspections primarily consist of observations and measurements to determine the physical and functional condition of the bridge in order to identify any changes from the previously recorded conditions and to ensure the structure continues to satisfy present service requirements. Inspections are from the deck, ground, and water level.

JIM  
BOEHNKE  
Ward 3

MIKE  
CALLANAN  
At Large

GARY  
HUGI  
At Large

In accordance with the National Bridge Inspection Standards, inspections were conducted on the City's four (4) bridges, as well as two (2) culvert structures, which are not required but were requested by the City. Inspections must be conducted every 24 months. Inspection reports, once completed, are submitted to the Iowa DOT via the Structure Inventory & Management System.

ITEM #6C. **East Main Ave Street Reconstruction Project (2003)**. One of the property owners who had previously received an "Agricultural Deferment" for a certain parcel of property that was affected by the 2003 East Main Avenue Street Reconstruction project has requested the removal of a portion of the "Agricultural Deferment". In order to effect the removal of the "Agricultural Deferment", the Council is required to approve a Resolution Amending the Final Plat & Schedule of Assessments.



The current property owner intends to sell 192.39 feet of the parcel's 637 feet of frontage along East Main Avenue, which equals .3020%. The total amount of the special assessment to be removed from the deferment is \$9,292.29. The original amount of the special assessment was \$30,766.61. The assessed classification of the property is anticipated to change from agricultural to commercial or light-industrial.

**Smart Quote:** "*There is no education like adversity.*" -- Benjamin Disraeli, political leader & writer

Scott Flory  
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA  
CLEAR LAKE CITY COUNCIL  
CITY HALL – 15 N. 6<sup>TH</sup> STREET  
MONDAY, AUGUST 15, 2016  
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
  - A. Minutes – August 1, 2016.
  - B. Approval of the bills & claims.
  - C. Licenses & Permits:
    - Liquor License: Class C Beer Permit, Class B Wine Permit with Sunday Sales, *Kwik Trip, Inc.* (renewal); Class C Liquor License (LC) (Commercial) with Outdoor Service & Sunday Sales, *Bottle of Red Inc. dba GeJo's by the Lake*, (new).
    - Tree Trimmer's License: Westaby Tree Service, Alexander, (new).
    - Street Closing Request: Opportunity Village Annual Benefit Walk, Saturday, September 10<sup>th</sup>.
4. Citizens opportunity to address the Council on items not on the agenda:
  - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
  - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
  - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
  - A. Parks & Recreation Advisory Board Membership reduction:
    - Review of request and recommendation from Parks & Recreation Advisory Board, Scott Flory, City Administrator.
    - **Motion** to approve "An Ordinance of the City of Clear Lake amending Section 25.02 of the Code of ordinances of the City of Clear Lake, Iowa, 2003, by reducing the number of members on the Parks & Recreation Advisory Board from seven to five" by City Council. (1<sup>st</sup> reading)

- Discussion and consideration of **Motion** by City Council.

B. 2016 Bridge Inspection & Rating Report:

- Review of report, Jason Petersburg, P.E., Veenstra & Kimm.
- Discussion by City Council.

C. East Main Avenue Street Reconstruction Project (2003):

- Review by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #16-31**, "A Resolution adopting and levying an amendment to the final schedule of assessments and providing for the payment thereof."
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police's Report:

- Officer Swearing-in Ceremony: Ashley Lopez.

8. Mayor's Report:

- Approve changing City Council meeting date from September 5<sup>th</sup> to September 6<sup>th</sup> - due to Labor Day holiday.
- Reminder of special City Council meeting August 22<sup>nd</sup> at 6:30 p.m.

9. Public Works Director's Report:

10. City Administrator's Report:

- Veterans Memorial Golf Course Storm Water Quality project.

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – SEPTEMBER 6, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.