



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

April 29, 2016

HONORABLE MAYOR & CITY COUNCIL MEMBERS

City
Administrator
SCOTT
FLORY

The next regular meeting of the Clear Lake City Council is scheduled for Monday, May 2, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL MEMBERS

MARK
EBELING
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6A. **2016 Storm & Sanitary Sewer Rehabilitation Project.** City staff issued an RFP (request for proposals) on April 18th for the proposed "2016 Storm & Sanitary Sewer Rehabilitation project". The RFP was distributed to three (3) local civil engineering firms and all three (3) submitted a proposal for the City's consideration on April 27th, as stipulated in the RFP. Following a review of the proposals, it has been determined that all firms possess the necessary skills, staff, and qualifications necessary to assist the City with the project. However, the least costly proposal was submitted by WHKS with a total fee for design, 40 hours of construction administration services, and 100 hours of resident review services of \$21,600.

The City has allocated \$30,000 in FY 16 for professional consulting services and \$500,000 in FY 17 for construction and construction related services. The Project construction budget is divided at \$250,000 for sanitary sewer rehabilitation work and \$250,000 for storm sewer rehabilitation work. The project is being funded from storm and sanitary sewer user fees.

The scope of the Project entails using the cured-in-place pipe (CIPP) lining technology to repair structural defects in the pipe segments identified by City staff through previous video detection analysis. Essentially, the process forms a "pipe within a pipe". There are some locations where point repairs will be necessary due to excessive structural deficiencies.

There are 24 potential segments of sanitary sewer main proposed for lining, the majority of which is 8" diameter pipe, consisting of approximately 6,200 lineal feet. Likewise, there are 8 segments of 22" diameter storm sewer proposed for lining, which equates to roughly 2,200 lineal feet. Finally, there are 9 storm sewer and 33 sanitary sewer manholes proposed for rehabilitation. It should be noted, that some of the manholes may need either partial or complete replacement depending upon their structural integrity, which will be more thoroughly evaluated by the consultant.



The Project schedule calls for the Council to select a consultant at its May 2nd meeting. The targeted dates for a Project bid letting and hearing are June 29th and July 5th, respectively. Construction activities are expected to commence on or about July 25th and be substantially completed by November 23rd.

ITEM #6B. **2016 Street Resurfacing Project**. At its March 21st meeting, the Council awarded the professional services agreement for the Project to Veenstra & Kimm. The professional services agreement includes project design, 40 hours of construction administration services, and 100 hours of resident review services and is for \$22,948.

The scope of the Project (base bid) entails the milling and resurfacing of approximately nine (9) segments, 23 blocks, of City streets (including one alley) with a 2" hot-mix asphalt overlay. Two additional street segments, five (5) blocks, are being bid as add alternates. There will also be some limited curb & gutter repairs and ADA compliant sidewalk ramps. Depending on fieldwork determination yet to be performed, manhole repairs/replacement and minor sewer point repairs may also be necessary. The City allocated \$416,000 in the FY 16 budget for the Project. The engineer's revised cost estimate for base bid work is approximately \$390,000. Cost estimates for the alternate street segments are approximately \$50,000 and \$40,000, respectively.

The Project schedule calls for the Council to set the date for the bid letting and public hearing on the plans & specifications and award of contract for May 12th at 11AM and May 16th at 6:30 p.m., respectively. It is anticipated that construction would begin no later than May 23rd and be completed by June 30th.

Smart Quote: "The person who is waiting for something to turn up might start with their shirt sleeves." -- Garth Henrichs, writer

Scott Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, MAY 2, 2016
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – April 18, 2016.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - Liquor License: Special Class C Liquor License (BW) (Beer/Wine) & Class B Native Wine Permit with Outdoor Service, **The Ladybug**; Class B Wine Permit (WB) with Sunday Sales, **Weathered Elements**, (renewals).
 - Excavator's License: **Jennings Excavating**, Clear Lake (renewal); **Mountain Movers Dirt Work**, Rowan, (new).
 - Cigarette Permit: **Kwik Star #223; Kum &Go #301; Kum & Go #302**; (renewals).
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
 - A. Clear Lake Watershed Advisory Board:
 - **Motion** to approve **Ordinance #816**, An Ordinance of the City of Clear Lake, Iowa, amending the Code of Ordinances of the City of Clear Lake, 2003, to establish a new Chapter to be known as Chapter 26, "Clear Lake Watershed Advisory Board." (2nd & final readings)
 - Discussion and consideration by City Council.

B. Main Avenue Brick Paver Sidewalk Reconstruction Project:

- **Motion** to take consideration of sidewalk pavement options off the table by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to select a sidewalk pavement option by City Council.
- Discussion and consideration of **Motion** by City Council.

6. New Business:

A. 2016 Sanitary & Storm Sewer Rehabilitation Project:

- Introduction by Scott Flory, City Administrator.
- Recommendation for award of contract, Joe Weigel, Public Works Director.
- **Motion** to award Professional Services Agreement by City Council.
- Discussion and consideration of **Motion** by City Council.

B. 2016 Street Resurfacing/Overlay Project:

- Introduction by Scott Flory, City Administrator.
- Review of preliminary plans and cost estimate, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve **Resolution #16-11, A “Resolution setting the date for a hearing & letting for the ‘2016 Street Resurfacing Project’”** by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

- Update regarding position vacancies (dispatch and patrol officer).

8. Mayor’s Report:

- Introduction of Watershed Coordinator – Jim Sholly.

9. Public Works Director’s Report:

- 12th Ave S. Bridge Reconstruction Project update.
- W. 7th Ave N. Watermain Project update.
- Offer of employment to new public works employee.

10. City Administrator's Report:

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – MAY 16, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.