



CITY OF CLEAR LAKE

15 North 6th Street • P.O. Box 185 • Clear Lake, IA 50428
Phone: 641-357-5267 • Fax: 641-357-8711
www.cityofclearlake.com

Mayor
NELSON P.
CRABB

April 15, 2016

City
Administrator
SCOTT
FLORY

HONORABLE MAYOR & CITY COUNCIL MEMBERS

The next regular meeting of the Clear Lake City Council is scheduled for Monday, April 18, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL MEMBERS

MARK
EBELING
Ward 1

ITEM #6A. Sale of former 4 Winds Drive Water Tower Site. At its previous meeting, the City Council approved a Resolution proposing the sale of City-owned real property, known locally as the former Four Winds Water Tower parcel, by negotiated sale, and authorizing the Clerk to publish notice in the newspaper of a public hearing to be held on April 18th on the proposal. The public notice was published on April 6th in the Mirror Reporter.

TONY J.
NELSON
Ward 2

The prospective purchaser is an adjoining landowner. The parcel is a "non-conforming" lot in terms of size and lack of a transferable permitted roadway access. The site is roughly 100' x 100'. The proposed purchase price is \$0.50/sq. ft. The site is no longer needed for any public purpose.

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

ITEM #6B. Watershed Coordinator & Advisory Board. City staff and the search committee have made an offer of employment, which has been accepted, for the proposed "Clear Lake Watershed Coordinator" position. The position will be funded by a 319 EPA grant, City of Clear Lake, Cerro Gordo County, the Association for the Preservation of Clear Lake, and the City of Ventura. The City has funded the CLEAR Project Coordinator salary at the rate of \$15,000/annually for the past 12 years. Previously, under the former model, the CLEAR Project Coordinator was employed by the Hancock County Soil & Water Conservation District (HCSWD). As a result of the HCSWD no longer wishing to remain as the employing entity of the Coordinator, the CLEAR Project stakeholders discussed a variety of potential successor models, but determined that the City of Clear Lake, as the employer, would ensure that the highest quality candidates would be attracted to the position and ensure greater sustainability for the water quality effort.

GARY
HUGI
At Large

Enclosed in the Council packet is a Resolution approving a job description and establishing the former CLEAR Project Coordinator position as a new position for the City of Clear Lake, titled: "Clear Lake Watershed Coordinator". The Coordinator would office at the City's Parks & Recreation building and be directly supervised by the City Administrator. Also, enclosed is a proposed Ordinance that would establish a new City Advisory Board that would provide indirect staff oversight of the



Coordinator and, additionally, serve as a forum of communication between the former CLEAR Project stakeholders and their associated governmental entities and non-profits, as well as the public.

The Ordinance requires a total of three (3) readings. The Council will conduct the 1st reading on April 18th, with subsequent readings to follow at successive Council meetings. It is also anticipated that funding agreements between the City of Clear Lake and the other financially participating entities will be considered at future Council meetings, as well as the assignment of the 319 EPA Grant from HCSWCD to the City.

Smart Quote: "The person who is waiting for something to turn up might start with their shirt sleeves." -- Garth Henrichs, writer

Scott Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, APRIL 18, 2016
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Pro-Tem Mike Callanan.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – April 4, 2016.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - Liquor License:** Class C Liquor License (LC) (Commercial) with Outdoor Service & Sunday Sales, **Ge-Jo's by the Lake**; Class B Beer (BB) (Includes Wine Coolers) with Outdoor Service & Sunday Sales, **Oak Hills Par 30**; (renewals); Class C Beer Permit and Class B Native Wine Permit with Sunday Sales, **Clear Lake Bait & Tackle**, (new).
 - Tree Trimmer's License:** Cutting Edge Tree Services, Mason City, (renewal).
 - Excavator's License:** Navratil Excavating, Mason City, (renewal).
 - Street Closing Requests:** Clear Lake Area Chamber of Commerce Earth Day Activities, Saturday, April 23rd; Clear Lake Fishing Club, Saturday, May 21st & Sunday, May 22nd.
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. Proposal to sell City-owned property locally known as the former Four Winds Water Tower site:
 - Review of proposal, Joe Weigel, Public Works Director.

- Open Public Hearing by Mayor Pro-Tem Callanan.
- **Motion** to close the public hearing by City Council.
- Discussion and consideration of **Motion** by City Council.
- **Motion** to approve **Resolution #16-09**, “A Resolution authorizing the sale and disposal of the City’s interest in certain real property owned by the City and formerly known as the Four Winds Water Tower Site.”
- Discussion and consideration of **Motion** by City Council.

B. Clear Lake Watershed Position Description and Advisory Board:

- **Motion** to approve **Resolution #16-10**, “A Resolution approving Job Description for the position of Clear Lake Watershed Coordinator.”
- Discussion and questions by City Council.
- **Motion** to approve **Ordinance #816**, An Ordinance of the City of Clear Lake, Iowa, amending the Code of Ordinances of the City of Clear Lake, 2003, to establish a new Chapter to be known as Chapter 26, “Clear Lake Watershed Advisory Board.” (1st reading)
- Discussion and questions by City Council.

C. Main Avenue Brick Paver Sidewalk Reconstruction Project:

- Review of property owners meeting (3/31/16); citizen input; and questionnaire, Jason Petersburg, P.E., Veenstra & Kimm.
- Consideration of pavement options by City Council.
- **Motion** to select a pavement option by City Council.
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

- Update regarding position vacancies (dispatch and patrol officer).
- Review of Police Captain position announcement.

8. Mayor’s Report:

- Review of complaint regarding dangerous building (garage) situation at 821 6th Avenue S., Michael Ritter Building Official.

9. Public Works Director’s Report:

- Review of Large Item Pick-up (4/11-4/13) totals.
- Review of RFP for FY 17 sewer (sanitary/storm) lining project.
- Update on Public Works laborer position vacancy.
- N. Shore Drive Reconstruction Project and W. 7th Ave N. Watermain Project close-out updates, Jason Petersburg, Project engineer.

10. City Administrator's Report:

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – MAY 2, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.