



CITY OF CLEAR LAKE

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Mayor
NELSON P.
CRABB

March 18, 2016

City
Administrator
SCOTT
FLORY

HONORABLE MAYOR & CITY COUNCIL MEMBERS

The next regular meeting of the Clear Lake City Council is scheduled for Monday, March 21, 2016, at 6:30 p.m., in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

COUNCIL MEMBERS

MARK
EBELING
Ward 1

TONY J.
NELSON
Ward 2

JIM
BOEHNKE
Ward 3

MIKE
CALLANAN
At Large

GARY
HUGI
At Large

ITEM #6B. **2016 Street Resurfacing Project**. City staff issued an RFP on March 8, 2016, for the proposed "2016 Street Resurfacing Project". The RFP was distributed to four (4) civil engineering firms and all four (4) submitted a response to the City's request for proposals. The proposals were due and subsequently opened at 9:00 a.m. on March 18, 2016. Following a review of the proposals, it has been determined that all firms possess the necessary skills, staff, and qualifications to assist the City with the proposed Project, however, the least costly proposal was the one submitted by Veenstra & Kimm (Mason City). The Council is scheduled to consider the proposed professional services agreement at its meeting on March 21st.

The scope of the project generally entails the milling and resurfacing of approximately 23 blocks of City streets & alleys with a 2" asphalt overlay. There will also be some limited curb & gutter repairs and ADA compliant sidewalk ramps. Depending upon fieldwork determination yet to be performed, manhole replacement/repairs and minor sewer point repairs may also be performed. The City allocated \$416,000 in the FY 16 budget for the project. The engineer's estimate of the probable cost of construction is \$361,600.

The Professional Services Agreement for the proposed Project is for an amount not to exceed \$22,948, which represents roughly 7.3% of the total estimated cost of construction. The Agreement provides for all design, bid, and construction observation services as dictated by the RFP.

The schedule calls for a bid letting on May 12th, with award of a construction contract on May 16th. Construction is anticipated to begin by May 23rd and be complete by June 30, 2016.

Smart Quote: "All change is not growth, as all movement is not forward." -- Ellen Glasgow, writer

Scott Flory
City Administrator



PUBLIC NOTICE IS HEREBY GIVEN that the following governmental body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
CLEAR LAKE CITY COUNCIL
CITY HALL – 15 N. 6TH STREET
MONDAY, MARCH 21, 2016
6:30 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Nelson P. Crabb.
2. Approval of Agenda.
3. Consent Agenda:
 - A. Minutes – March 7, 2016.
 - B. Approval of the bills & claims.
 - C. Licenses & Permits:
 - **Liquor License**: Special Class C Liquor License (BW((Beer/Wine) with Sunday Sales, Shao Ting Guo, (renewal).
 - **Sign Erector's License**: Fairway Outdoor Advertising, Ames, (renewal).
 - **Excavator's License**: North Iowa Septic, Mason City; Brian Nettleton Excavating, Joice; John Ries Excavating, Rockwell; Mort's Inc., Latimer; Groves Contracting, Forest City; Charlson Excavating, Clear Lake; (renewals).
4. Citizens opportunity to address the Council on items not on the agenda:
 - In conformance with the City Council's Rules of Procedure, no action can occur on items presented during the Citizens forum.
 - Please walk to the lectern, state your name (spell last name), address, and subject of your discussion.
 - Speakers are limited to a maximum of five (5) minutes per person.
5. Unfinished Business:
6. New Business:
 - A. Lease Agreement with Clear Lake Youth Athletic League:
 - Review of proposal, Scott Flory, City Administrator.
 - **Motion** to approve **Resolution #16-06**, "A Resolution of the City of Clear Lake, Iowa, approving a lease extension agreement (#3) by

and between the City of Clear Lake and the Clear Lake Youth Athletic League.”

- Discussion and consideration of **Motion** by City Council.

B. 2016 Street Resurfacing Project:

- Introduction by Scott Flory, City Administrator.
- Review of professional services agreement, Jason Petersburg, P.E., Veenstra & Kimm.
- **Motion** to approve Professional Services agreement by City Council.
- Discussion and consideration of **Motion** by City Council.

C. Veterans Memorial Project – Professional Services Loan Agreement:

- Review of proposal by Scott Flory, City Administrator.
- **Motion** to approve **Resolution #16-07**, “A Resolution of the City of Clear Lake authorizing the Mayor to sign a loan agreement on behalf of the City with the Clear Lake VFW Post 4868.”
- Discussion and consideration of **Motion** by City Council.

7. Chief of Police’s Report:

8. Mayor’s Report:

- Main Avenue Brick Paver Sidewalk Reconstruction Project informational meeting.

9. Public Works Director’s Report:

- 12th Ave S. Bridge Reconstruction Project.
- Job vacancy announcement for public works laborer position.

10. City Administrator’s Report:

- CLEAR Project Coordinator position update

11. Other Business:

12. Adjournment.

NEXT REGULAR MEETING – APRIL 4, 2016

This notice is given pursuant to Chapter 21.4(1) of the Code of Iowa and the local rules of said governmental body.